



MIPRC Minutes - March 12, 2014

The March meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, March 12 and was called to order at 3:18 pm.

Present: Jerry Wise (Chair / Secretary) Bill Duggan Peter Askin Jerry Betker
Veronica Euper Dennis Akey
Absent: Liz Howard

1. **Adoption of agenda:** **moved** by Peter, seconded by Veronica, that the agenda be adopted. Motion carried.

2. **Guest:** Michael Dunn presented information on behalf of the Mayne Island Pathway Initiative relative to the proposed pedestrian / bicycle pathway between Miner's Bay and Village Bay. This is one of the core connector trails being developed by ETGI groups on four of the Southern Gulf Islands. The pathway, following a route beside Village Bay Road, has been designed and mapped so that it will be completely within the road allowance boundary. A preliminary budget has been prepared and some overtures for funds have been made to the CRD to cover a legal survey, design and engineering. However, the Pathway Initiative members have been made aware that any funding from the CRD would have to be split between the four Islands and therefore the amount available to Mayne Island is far short of the necessary total. Additionally, if CRD funds are accepted, the Pathway will have to be built to CRD technical standards which are far above what is presently planned. Michael will keep us informed as fund-raising progresses but in the meantime, even though they are in "waiting" mode, the members are moving forward with an Open House information meeting. Peter volunteered to be the liaison between the Initiative members and the MIPRC.

3. **Approval of February minutes:** as there were no errors or omissions it was **moved** by Bill, seconded by Peter, that the February minutes be approved. Motion carried.

4. **Correspondence (in-coming):**

- I. Unfortunately, an email letter of resignation has been received from Cal Biem.
- II. A letter was received from the MI Conservancy formally seeking participation and support for the 2015 Active Pass Nature and Arts Festival.

5. **Correspondence (out-going):**

- I. A letter has been sent to the Gulf Islands National Parks Reserve re: the Sykes Road beach access.
- II. A letter has been sent to Sally Stevens re: the Sykes Road beach access.
- III. An email has been sent to the CRD detailing a volunteer head-count.

6. **Items arising from old business:**

- I. Consideration was given as to how we can best assist the MI Conservancy with the Active Pass Nature and Arts Festival scheduled for April 17 to 19, 2015. There are three levels of possible support - Endorsement, Host, and Sponsorship. As the second two involve a financial commitment it was **moved** by Bill, seconded by Veronica, that we offer only our wholehearted endorsement at this time. Motion carried.

However, as the Festival plans come together and the number of attendees becomes known, we may expand our involvement into funding and hosting some sort of function.

- II. The Lions Club has been searching for a good quality P/A system with remote wireless speakers and a hand-held megaphone capability for use by both the Lions and the MIPRC. They have now sourced a unit for a total cost of \$1,200. **Moved** by Dennis, seconded by Veronica, that we contribute \$500 toward the purchase price which is the amount requested by the Lions. Motion carried.
- III. Past Commissioners Kathie Warning and Doug Johnston will be invited to a luncheon with all the current Commissioners scheduled for noon on April 9 at the Springwater Hotel. The purpose is to acknowledge their contributions to the MIPRC.
- IV. The Pender Commonality Meeting has been moved to May 22. So far Dennis, Jerry W, Jerry B and Liz have indicated they will attend.
- V. Peter reported that the design work for the 2014 version of the Hiking and Walking Trail Map has been completed and he is now waiting for a production quote from Alea Design & Print. The cost will dictate how many copies are printed within the approved budget of \$1,500.

7. **New Business:**

- I. The search for a new Commissioner is underway with an advertisement being placed in the March issue of the MayneLiner.
- II. After discussion it was **moved** by Bill, seconded by Dennis, that we waive the usual rent and damage deposit for use of the kitchen in the Adachi Pavilion for the re-commitment celebrations to be held in July for Vicki Turay & Harold Kasinski. Motion carried.
- III. A family with long term ties to the Island has asked for permission to hold a low-key wedding ceremony in the Japanese Garden. There were no objections.

8. **Treasurer's Report:** Jerry W presented his financial report for the period ending March 12, 2014 which reflects a quiet month with only one large expenditure being payment of an invoice from Matt Taylor Contracting relative to work completed in Henderson Park. Additionally, project numbers have now been assigned to the three major construction projects slated for the Kadonaga Bay access trail to be completed this year. **Moved** by Peter, seconded by Jerry B, that the report be accepted as presented. Motion carried.

9. **Park Reports:**

- I. Dinner Bay Park report from Jerry B – first and foremost, several people have come forward with “expressions of interest” in volunteering to maintain the putting green. The water is being turned on for the Adachi Pavilion kitchen and Park washrooms and they will be open in a week or so. The kitchen needs cleaning as some rodents have made it home during the winter. A cleaning crew will be hired if necessary. A work party is being organized to move a large amount of gravel to re-surface the Ed Williams Memorial Trail and fortunately several volunteers have stepped forward to help. The stairway to the beach needs some repair work completed before the new non-slip matting is installed.

- II. Japanese Garden – no report.
- III. Miner’s Bay Park report from Bill – the winter snow sliding off the Library roof has bent some of the rain gutters and these will be fixed. The joint work party with the Library Board members slated to re-organize the basement has been postponed. The lights on the community Christmas tree are now scheduled to be taken down on March 23.
- IV. Henderson Park / Trail Network report from Peter and Bill – the “triangle” area that was such a fire hazard has now been completely cleared of Scotch Broom by Matt Taylor and his invoice has been paid. Two new Trail Guardians have volunteered to keep an eye on the Anson Road Beach Access and the Kadonaga Bay Beach Access. We are certainly grateful for this level of community support. Members of the MI Conservancy have been very helpful in assisting to clear Scotch Broom along the portion of Beechwood Drive that is in the Park. One bid, under budget with work to be finished by October 31, 2014 complete with all the supporting documentation, has been received in connection with our three major construction projects for 2014. The bid is as follows: Kadonaga Bay Beach Access boardwalk - \$9,450; Kadonaga Bay Beach Access top stairway - \$5,250; Kadonaga Bay Beach Access bottom stairway - \$5,040. **Moved** by Bill, seconded by Peter, that the construction bid from Bill McCance & Son be accepted. Motion carried. The Isabella Lane (Sykes Road) Beach Access project is moving forward with letters having been sent to the property owners on each side of the proposed trail as well as a notification forwarded to the Fire Chief for comment. Most of the items on the development check-list have been completed. Therefore it was **moved** by Peter, seconded by Dennis, that the MIPRC complete the beach access trail on the permitted right-of-way at the end of Isabella Lane known as Sykes Road. The improvements will consist of a 56 meter trail, a bench on the foreshore to afford the public relaxation and wildlife viewing, along with appropriate signage. It is anticipated that the work will be completed by April 1, 2014. Motion carried.

Veronica had to leave the meeting at 4:35 pm in order to catch her Ferry home.

- V. Village Bay Park – no report.

10. **Adjourn:** **moved** by Peter, seconded by Dennis, to adjourn the meeting at 4:50 pm. Motion carried.

The next meeting will be held at 3:15 pm on Wednesday, April 9 at the Library.



TREASURER'S REPORT TO MARCH 12, 2014

(A) OP. FUNDS - Maint., Impr. & Equip.

Expenses	Opening Budget	Total Deposits & Tfrs	Expenses & Project Allocations to Jan 8	Expenses & Budget Adjustments to Feb. 12	Expenses to Mar. 12	Remaining Budget
Dinner Bay	17,100	0	298	984	279	15,539
Miner's Bay	14,400	0	217	314	572	13,297
Village Bay	3,800	0	63	0	126	3,611
Henderson	7,900	0	63	383	4,095	3,359
Trails Network	13,100	0	0	568	23	12,509
Equipment	3,200	0	0	0	0	3,200
CRD Charges	8,900	0	0	0	440	8,460
All Other Expenses	10,300	1,200	37	529	577	10,357
Totals	78,700	1,200	678	2,778	6,112	70,332
	Bank Balance					New Bank Balance
Japanese Garden	11,374	1,675	18	192	106	12,733
	Opening Budget					Remaining Budget
(B) RECREATION FUNDS	27,840	1,273	0	0	0	29,113
(C) UNALLOCATED CAP. FUNDS	44,397	32,160	28,000	15,390	0	33,167
Projects:						
Kadonaga Bay boardwalk - project CX.069.2005.66			0	12,000	0	12,000
Kadonaga Bay top stairway - project CX.069.2006.66			0	8,000	0	8,000
Kadonaga Bay bottom stairway - project CX.069.2007.66			0	8,000	0	8,000
(D) EQUIP. REPLACEMENT RESERVE	16,320	0	0	0	0	16,320