



## MIPRC Minutes - January 8, 2014

The January meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, January 8, 2014 and was called to order at 3:16 pm.

Present: Jerry Wise (Chair / Secretary) Bill Duggan Jerry Betker Cal Biem  
Veronica Euper Peter Askin Liz Howard Dennis Akey

1. **Adoption of agenda: moved** by Liz, seconded by Jerry B, that the agenda be adopted. Motion carried.
2. **New Commissioner:** there is currently a vacancy on the Commission. An application to serve on the MIPRC was received from Dennis Akey who was present at the invitation of the Chair. It was **moved** by Peter, seconded by Bill, to welcome Dennis as a Commissioner for the balance of a two-year term ending December 31, 2014. Motion carried.
3. **Approval of December, 2013 minutes:** as there were no errors or omissions it was **moved** by Jerry B, seconded by Cal, that the December, 2013 minutes be approved. Motion carried.
4. **Correspondence (in-coming):** an email letter of resignation as a Commissioner was received from Christie Meers.
5. **Correspondence (out-going):** none.
6. **Items arising from old business:** none.
7. **New Business:**
  - I. The calendar of annual events was reviewed and two additions were made. There are no events for January but several take place in February. These will be treated as "new business" at the February meeting.
  - II. A discussion took place concerning the recognition of contributions made by past Commissioners as at least two individuals have been overlooked. Some possible solutions to this dilemma will hopefully be available by our next meeting in February.
8. **Treasurer's Report:** Jerry W presented his financial report for the periods ending December 31, 2013 and January 8, 2014. The January 8 report shows unused operating and recreation monies being carried forward from 2013 to the 2014 Capital Reserve fund and the 2014 Recreation fund respectively. The 2014 Capital Reserve fund currently reflects a hold-back for a possible budget reduction along with allocations for budgeted projects. It was **moved** by Dennis, seconded by Veronica, to accept the report as presented. Motion Carried.
9. **Park Reports:**
  - I. Dinner Bay Park report from Jerry B – the special non-slip matting has now been purchased at a cost of \$968 and will be applied to the beach access stairway. Also, some additional cross-bracing will be necessary on the stairway to stop movement in the stringers. Both washrooms have been left open and so far there has not been a freezing problem because of the mild weather. The large tractor needs servicing and so it will probably be necessary to take it to a repair shop on Keating X-Road in Saanich that handles John Deere equipment.

- II. Japanese Garden report from Liz – the Christmas lighting was spectacular and the community turnout was amazing with a head count of 808 people.
- III. Miner's Bay Park report from Bill – the Christmas lights have been removed from the Library building and the removal of the lights from the community Christmas tree will be scheduled for some time in early February. The Library Board has indicated they may want to store some items in the basement and so a large shelving unit has been purchased for both their use and ours.
- IV. Henderson Park / Trail Network report from Peter – the Scotch Broom removal program in the triangle area will soon be completed by Matt Taylor and the Fire Chief has authorized a burn permit. Richard Wey, a registered surveyor, has been retained to locate the corner pins on the triangle property so we know exactly where the property lines are. Work on development plans for 2014 is moving forward.
- V. Village Bay Park report from Cal – Matt Taylor will be contacted to provide a load of material to complete the build up of the ditch at the head of the Park.

10. **Additional Business:** Jerry W advised that Michael Dunn, Executive Director of the M.I. Conservancy, will be a guest at our February meeting to present information concerning the Active Pass Nature & Arts Festival he is planning for April, 2015.

11. **Adjourn: moved** by Peter, seconded by Cal, to adjourn the meeting at 3:59 pm. Motion carried.

The next meeting will be held at 3:15 pm on Wednesday, February 12 at the Library. Jerry B indicated that he will be away for this meeting.



TREASURER'S REPORT TO DECEMBER 31, 2013

(A) OP. FUNDS - Maint., Impr. & Equip.

Expenses	Opening Budget	Total Deposits & Tfrs	1st Qtr Exp to Mar 13	2nd Qtr Exp to Jun 12	3rd Qtr Exp to Sep 11	Expenses to Oct 9	Expenses to Nov 13	Expenses to Dec 11	Expenses to Dec 31	Remaining Budget
Dinner Bay	17,100	0	347	3,756	4,541	845	2,628	895	95	3,993
Miner's Bay	14,400	1,000	1,006	2,454	2,490	850	450	1,396	0	6,754
Village Bay	3,750	0	917	282	564	141	141	142	0	1,563
Henderson	7,350	0	189	533	2,080	142	142	142	0	4,122
Trails Network	13,150	0	155	1,373	106	445	359	0	0	10,712
Equipment	5,000	0	0	0	0	0	0	0	0	5,000
CRD Charges	8,900	0	1,215	1,490	3,690	1,270	0	0	0	1,235
All Other Expenses	8,250	2,650	1,300	2,269	2,782	595	385	1,542	174	1,853
<b>Totals</b>	<b>77,900</b>	<b>3,650</b>	<b>5,129</b>	<b>12,157</b>	<b>16,253</b>	<b>4,288</b>	<b>4,105</b>	<b>4,117</b>	<b>269</b>	<b>35,232</b>
	<b>Bank Balance</b>									<b>New Bank Balance</b>
Japanese Garden	11,855	4,954	797	1,187	810	0	253	1,644	744	11,374
	<b>Opening Budget</b>									<b>Remaining Budget</b>
<b>(B) RECREATION FUNDS</b>	27,590	1,906	821	197	22,695	2,461	0	75	1,216	2,031
<b>(C) CAP. FUNDS - Major Projects:</b>	47,403	38,424	41,430	0	0	0	0	0	0	44,397
CX.069.2003.66 Vulture Ridge stairs	0	15,630	0	0	15,630	0	0	0	0	0
CX.069.2004.66 Neil Rd access stairs	0	15,000	0	0	15,000	0	0	0	0	0
<b>(D) EQUIP. REPLACEMENT RESERVE</b>	16,320	0	0	0		0	0	0	0	16,320



## TREASURER'S REPORT TO JANUARY 8, 2014

### (A) OP. FUNDS - Maint., Impr. & Equip.

Expenses	Opening Budget	Total Deposits & Tfrs	Expenses & Allocations to Jan 8	Remaining Budget
Dinner Bay	17,100	0	298	16,802
Miner's Bay	14,400	0	217	14,183
Village Bay	3,800	0	63	3,737
Henderson	7,900	0	63	7,837
Trails Network	13,100	0	0	13,100
Equipment	3,200	0	0	3,200
CRD Charges	8,900	0	0	8,900
All Other Expenses	10,300	1,200	37	11,463
<b>Totals</b>	<b>78,700</b>	<b>1,200</b>	<b>678</b>	<b>79,222</b>
	<b>Bank Balance</b>			<b>New Bank Balance</b>
Japanese Garden	11,374	1,564	18	12,920
	<b>Opening Budget</b>			<b>Remaining Budget</b>
<b>(B) RECREATION FUNDS</b>	27,840	2,031	0	29,871
<b>(C) CAP. FUNDS - Major Projects:</b>	44,397	35,232	0	
Holdback re: possible budget reduction			11,500	
Plumper Pass stairway project			10,000	
Kadonga Bay stairway project			8,000	
Kadonga Bay boardwalk project			12,000	38,129
<b>(D) EQUIP. REPLACEMENT RESERVE</b>	16,320	0	0	16,320