



MIPRC Minutes - November 13, 2013

The November meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, November 13, 2013 and was called to order at 3:18 pm.

Present: Jerry Wise (Chair / Secretary) Liz Howard Bill Duggan Jerry Betker
Veronica Euper (via telephone) Peter Askin

Absent: Christie Meers Cal Biem

1. **Adoption of agenda:** moved by Peter, seconded by Liz, that the agenda be adopted. Motion carried.
2. **Approval of October minutes:** as there were no errors or omissions it was moved by Bill, seconded by Jerry B, that the October minutes be approved. Motion carried.
3. **Correspondence (in-coming):** two "thank you" notes were received relative to Recreation funding.
4. **Correspondence (out-going):** none.
5. **Items arising from old business:**
 - I. Citizens Ad Hoc Youth Park Committee - no report.
 - II. Red Zone committee - no report as there is no additional news at this point.
 - III. Veronica advised that the purchase order for new Commissioner T-shirts has been filled and she is now in possession of the shirts. Everything looks very good. She will email a copy of the invoice to the Treasurer so she can be reimbursed for the cost.
 - IV. Jerry W provided a report on the Commonality Meeting held October 17 on Galiano Island. It was a productive day and among other things it provided an opportunity to meet the new CRD Alternate Director Sylvia Olsen as well as listen to a very informative presentation by Grant Keddie of the Royal BC Museum. During the business section of the meeting collective decisions were made by all attendees to press the CRD to produce an updated Commissioner's Handbook as the last one is dated 2008, as well as amend each Park Commission's founding by-laws to allow Commissioners attending meetings via tele-conferencing to be counted as part of a quorum as well as vote on motions. A brief discussion followed this portion of Jerry W's report wherein all Mayne Island Commissioners voiced support for these two requests to the CRD. Also, Jerry W mentioned that the Commissioner's from the MIPRC were very impressed with the style and quality of the metal bike racks that the GIPRC has installed at trail heads and Parks.
6. **New Business:**
 - I. **Moved** by Peter, seconded by Bill, that 6 metal bike racks be purchased from Dobra Designs in Vancouver at an approximate delivered price of \$800 each. Motion carried. These will be installed on concrete pads at Miner's Bay Park, Dinner Bay Park, Henderson Park, Plumper Pass Community Park and two trails.
 - II. The 2-year terms for Peter, Veronica, Liz and Bill expire on December 31 of this year. They have all agreed to stay on for another term as a Park Commissioner.
 - III. It was decided to hold the Commissioner's Christmas Dinner at the Springwater Lodge on Friday, December 13.
7. **Treasurer's Report:** Jerry W presented his financial report for the period ending November 13, 2013. There was one large expense item explained later by Jerry B in his park report. **Moved** by Peter, seconded by Liz, that the report be accepted as presented. Motion Carried.

8. Park Reports:

- I. Dinner Bay Park report from Jerry B – the deep well pump in the water well needed replacing which has now been completed at a total cost of \$2,196. Also a secondary pump – the pressure pump – has been replaced. The stairs to the beach have been pressure washed but no new non-slip wire mesh has been installed yet as no product has been found that is sturdy enough. Visitors sometimes haul boats and motors up and down the stairs and so the mesh used elsewhere in various Parks will not work here. The search will continue. The search also continues for a lawn mower capable of cutting the putting green but the good news is that several people have come forward volunteering to look after it. New posts have been ordered to hold the volley ball net and a load of sand will be ordered to top-dress all the grass areas in the Park. Vicky Turay, our on-island composting and green cone digester guru, visited the Park to have a look at our green cone installation. In her opinion the cone is now working properly. Apparently it had a need for more food scraps – it needs constant “feeding” so a few of the nearby residents will be asked to contribute their left-overs. It should also have an “accelerator” added once in a while. The portable stage has been put away in storage for the winter and a general clean-up and burn will be organized shortly.
- II. Japanese Garden report from Liz – the volunteers are starting to put up the Christmas lights while the weather is still warm. The formal “light-up” will be held on December 10. Some of the LED lights obtained in the past have not lasted very long and so now only lights with a 3-year warranty will be purchased.
- III. Miner’s Bay Park report from Bill – the septic tank / pit toilet pump-out saga has become more complicated. First off, no one seems to know exactly where the Miners Bay septic tank is located. But at the same time it has been suggested that because only sewage goes into it – no gray water such as what comes from showers, baths, dish washers, etc. – it probably does not need emptying. Secondly, the two pit toilets are only about one-quarter full and so it has been decided to not proceed with any pump-outs. The concrete slab for the Pat Campbell memorial bench has been poured and is curing. The bench and bolts are in storage at Dinner Bay so the installation should take place shortly. Bill will contact the family for wording to be put on the brass plaque. December 1st has been set as the date to install the lights on the community Christmas tree. The quality of the janitorial work in the washrooms is poor and the pit toilets are described as “disgusting”. Jerry W will contact our Park Custodian and insist on better quality work.
- IV. Henderson Park / Trail Network report from Peter and Bill – a barrier has been constructed in Plumper Pass Community Park to block what was a temporary trail while a stairway was being built. Hopefully hikers will now stop using it. Non-slip steel mesh has been installed on all bridges and stairways. The Kippen Road stairway has been pulled up for the winter. A new bridge has been built on the upper Doreen McLeod trail. The important work of broom removal is on hold temporarily as our contractor has moved and a replacement will have to be found. Mark Aitken has finished his much appreciated efforts in removing unwanted tree branches. A plan is being put in place for future Commission meetings to discuss the development of 2 or 3 new beach access trails in 2014.
- V. Village Bay Park report from Peter – the landscaping near the waterfront needs rehabbing and so a work party will be organized in the near future. A plan to construct a stairway at the upper end of the Park where the access trail meets Mariner’s Way has been on hold but will now be re-activated.
- VI. Emma and Felix Jack Park report from Liz – 2 new trees have been planted. **Moved** by Peter, seconded by Bill, that the MIPRC reimburse Ingrid Marsh for the cost of the trees. Motion carried.

9. **Adjourn:** **Moved** by Peter, seconded by Bill, to adjourn the meeting at 4:20 pm. Motion carried.

The next meeting will be held at 3:15 pm on Wednesday, December 11 at the Library. Liz advised that she will not be able to attend.



MONTHLY TREASURER'S REPORT TO NOVEMBER 13, 2013

(A) OP. FUNDS - Maint., Impr. & Equip.

Expenses	Opening Budget	Total Deposits, Carry-overs & Transfers	1st Quarter Exp, Tfrs, Adj & Budget Changes	2nd Quarter Exp, Tfrs & Adj	3rd Quarter Exp & Tfrs	Expenditures to Oct 9	Expenditures to Nov 13	Remaining Budget
Dinner Bay	17,100	0	347	3,756	4,541	845	2,628	4,983
Miner's Bay	14,400	0	1,006	2,454	2,490	850	450	7,150
Village Bay	3,750	0	917	282	564	141	141	1,705
Henderson	7,350	0	189	533	2,080	142	142	4,264
Trails Network	13,150	0	155	1,373	106	445	359	10,712
Equipment	5,000	0	0	0	0	0	0	5,000
CRD Charges	8,900	0	1,215	1,490	3,690	1,270	0	1,235
All Other Expenses	8,250	2,650	1,300	2,269	2,782	595	385	3,569
Totals	77,900	2,650	5,129	12,157	16,253	4,288	4,105	38,618
	Bank Balance							New Bank Balance
Japanese Garden	11,855	4,822	797	1,187	810	0	253	13,630
	Opening Budget							Remaining Budget
(B) RECREATION FUNDS	27,590	1,906	821	197	22,695	2,461	0	3,322
(C) CAP. FUNDS - Major Projects:	47,403	38,424	41,430	0				44,397
CX.069.2003.66 Vulture Ridge stairway	0	15,630	0	0	15,630	0	0	0
CX.069.2004.66 Neil Rd access stairway	0	15,000	0	0	15,000	0	0	0
(D) EQUIP. REPLACEMENT RESERVE	16,320	0	0	0		0	0	16,320