



MIPRC Minutes - March 13, 2013

The March meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, March 13, 2013 and was called to order at 3:30 pm.

Present: Jerry Wise (Chair / Secretary) Bill Duggan Liz Howard Christie Meers
Peter Askin Doug Johnston Jerry Betker Veronica Euper
Absent: None

1. **Approval of agenda:** moved by Doug, seconded by Liz, that the agenda be adopted. Motion carried.

2. **Approval of February minutes:** as there were no errors or omissions it was moved by Bill, seconded by Peter, that the February minutes be approved. Motion carried.

3. **Correspondence (in-coming):**

- I. An email was received from the Mayne Island Lions Club asking if the MIPRC was willing to sell / donate its small green trailer. The request was declined.
- II. A membership application for the year 2013 was received from the MIWSS and the \$20 fee has been remitted.

4. **Correspondence (out-going):**

- I. A letter has been sent to MI Fire Rescue concerning the installation of a fire danger rating sign at the SW corner of Emma & Felix Jack Park.
- II. An email has been sent to the individual inquiring about the process to install a remembrance bench in a Park.

5. **Items arising from old business:**

- I. An updated report was received from the Youth Park committee (formerly the Skateboard Park committee). The turn-out at a recent public information meeting was disappointing so the committee has decided that a survey of Island residents and visitors should be undertaken to assess the level of interest.
- II. Liz provided an update on the preparations for the Easter Kid's Day festivities. All the supplies have been purchased, the volunteers are all set and the Lions Club has volunteered to do the before and after clean-up.

6. **New Business:**

- I. A brief discussion was held concerning Lighthouse Park at Georgina Point.
- II. Peter volunteered to oversee the updating of the Hiking and Walking Trail Map and Parks brochure. **Moved** by Peter, seconded by Bill, that we proceed with a print run of 4,000 copies of the revised brochure. Motion carried.

7. **Treasurer's Report:**

- I. Jerry W presented his financial report for the period ending March 13, 2013. The report includes information concerning CRD numbers being assigned to two capital funds projects that are being undertaken this year. **Moved** by Jerry W, seconded by Jerry B, that the report be accepted as presented. Motion Carried.
- II. Jerry W also presented a revised Capital Plan Budget for the years 2013 through 2015 along with forecasts for 2016 to 2018. **Moved** by Jerry W, seconded by Bill, that the Capital Plan Budget be approved. Motion carried.

8. Park Reports:

- I. Dinner Bay Park report from Jerry B - a quote will be obtained covering the installation of lighting in the main area of the Adachi Pavilion. The maintenance equipment has been tested and while the big tractor is working the small one is not and will require a tune-up. The new wood chips have been spread out under the zip line and 10 yards of gravel for the Ed Williams Memorial Trail will be ordered. Both washrooms are now open and a work party will be organized to get the putting green in shape for the coming year.
- II. Japanese Garden report from Liz - work parties have started and pruning is underway.
- III. Miner's Bay Park report from Bill - the cleanliness of the washrooms continues to be a disappointment which will be discussed with Mike. The U/V Light water purification system needs servicing and this being looked after. The level of use of the gazebo in the Park is increasing and therefore the electrical service should probably be upgraded. **Moved** by Bill, seconded by Liz, that we hire an electrician to assess the wiring leading to the gazebo and provide an estimate of the cost of first of all upgrading the service if necessary and secondly, to install lighting. Motion carried.
- IV. Henderson Park / Trail Network reports:
 - a) Peter advised that upgrades continue on the Vulture Ridge trail as twenty-four 6 x 6 wood steps have been installed with six more still to be done. A bench will be purchased to be placed beside the pond now accessible by way of a new trail. Also, a new bench has been provided for the viewpoint and anchored into concrete footings. Two individuals have come forward and volunteered as trail guardians: Dennis Akey will look after the Chu-an trail accessed from Waugh Road and Terry Miller will oversee the Ed Williams Memorial Trail as well as the Village Bay Park trails.
 - b) Bill advised that four "expressions of interest" have been received relative to construction of the two stairway projects scheduled for this year. A walk-about with the interested parties will now be undertaken prior to actual job estimates being submitted. In this regard, Bill has developed an example of an acceptable bid form.
- V. Village Bay Park report from Doug - the new concrete bench is now on hand and will be installed shortly.

9. Adjourn: **Moved** by Liz, seconded by Peter, to adjourn the meeting at 5:05 pm. Motion carried.

The next meeting will be held at the Library on Wednesday, April 10 at 3:30 pm.