



MIPRC Minutes – March 14, 2012

The March meeting of the MIPRC was held at the Library on Wednesday, March 14, 2012. The meeting was called to order at 3:45 pm.

Present:	Peter Askin (Chair)	Bill Duggan	Liz Howard
	Jerry Wise	Jerry Betker	
Absent:	Anny Scoones	Doug Johnston	Kathie Warning

1. **Approval of Agenda: Moved** by Liz, seconded by Bill that the Agenda be adopted. Motion carried.
2. **Approval of February Minutes: Moved** by Liz, seconded by Jerry W that the February Minutes be approved. Motion carried.
3. **Correspondence (In-coming)** – a letter from the Ag Hall Exercise group thanking the Commission for last year's Recreational Grant and providing their current financial statement.
4. **Correspondence (Out-going)** – None.
5. **Old Business** –
 - a) **Advertisement in Mayneliner for Commissioner/Secretary** – No responses either via mail or verbal have been received and so it has been decided to separate the two positions and we will now actively search for a new Commissioner. As far as the Secretary position goes, Jerry W. suggested that a Secretary / Treasurer position be created until such time as someone steps forward to assume the Secretary function and he advised that he would be willing to take on the tasks. **Moved** by Liz, seconded by Bill that a Secretary / Treasurer position be created and that the individual undertaking the combined duties be awarded an Honorarium of \$250 per month on a recurring basis. This arrangement shall become void when a Commissioner steps forward to be the Secretary and the two positions are once again separated. For the time being Jerry W. will assume the duties and receive the Honorarium. Motion carried with Jerry W. abstaining from voting.
 - b) **Parks Brochure (Hiking/Trail Map)** – a quote from Alea Printing has been received in the amount of \$1,480 for 4,000 brochures. **Moved** by Bill, seconded by Jerry W that up to \$1,500 be allocated to produce 4,000 copies of the new brochure. Motion carried.
 - c) **Custodial Contract** – a list of duties has been received from the individual presently carrying out the washroom and pit toilet cleaning functions. After analysis it has been determined that the current payment of \$1,280 per month is fair and acceptable. Jerry W. volunteered to commit the list of duties to paper in the form of an agreement. **Moved** by Jerry W, seconded by Jerry B that the work would be offered to the current washroom custodian, Mike Bullis, on a month-by-month basis subject to the condition that he work diligently and according to the agreement. Motion carried.
 - d) **Special Event – Easter Egg Hunt** – 3 or 4 volunteers have come forward to assist with this annual event that is hugely enjoyed by the children.
6. **New Business** –
 - a) **Commonality Meeting** - the next Commonality Meeting has been set for April 12, 2012 on Pender Island. 3 Commissioners will probably attend.
 - b) **Park Clean-up** – some neighbours close to Alan Cheek Park at the end of Edith Point Road have advised that Scotch Broom is flourishing in the area. A removal work party will be scheduled.

c) Conservancy Board – Peter advised that he will be attending the next meeting of the Conservancy Board on April 1st to make a presentation relative to the Commission's 5-year capital plan for Henderson Park. He hopes to have some prices from fencing companies prior to the meeting.

7. **Treasurer's Report** - Jerry W. presented the financial report up to March 14, 2012 (attached). **Moved** by Jerry W, seconded by Jerry B that his report be accepted as presented. Motion carried.

8. **Committee Reports:**

a) Dinner Bay –

- For the past 2 months one of the washrooms has been closed. It will be re-opened at month-end.
- A \$1,000 donation for a new Park bench has been received.
- The Lions Club has constructed an additional cupboard for the Pavillion kitchen which is lockable.
- The Pavillion is due for a new coat of stain this year and the Lions will look after this.
- The stairs to the beach should be cleaned. **Moved** by Jerry B, seconded by Bill that up to \$300 be allocated to purchase a pressure washer for use in all the Parks. Motion carried.
- A new roof is going to be installed by the Lions on their storage shed in the Park.

b) Village Bay – no report

c) Japanese Garden – a request was made of the Treasurer to ascertain if the Hydro bill dropped over the Christmas season relative to last year because of the expanded use of LED light bulbs.

d) Henderson Park and Trail Network Development -

- The new signs have arrived.
- The beach access stairs were washed away by a winter storm and so a steel post has been cemented in place at the top of the bank with a rope attached for people to use when descending to the beach.
- A possible new viewpoint has been located at the top of Henderson Hill.

e) Miners Bay -

- A "to-do" list has been developed.
- An estimate will be obtained relative to black-topping the parking lot.
- Research will be done on how the split-rail fence is to be completed.

Moved by Liz, seconded by Bill, to adjourn the meeting at 5:15 pm. Motion carried.

**Next Meeting
Wednesday, April 11, 2012
3:30 p.m. at the Library**