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**Minutes of the Maliview Sewer Local Services Commission Budget Meeting
Held October 17, 2022 at the Creekside Meeting Room, #108 - 121 McPhillips Avenue, Salt
Spring Island, BC**

DRAFT

Present: **Director:** Gary Holman
 Commission Members: Laura Travelbea (via Zoom), Brian Travelbea
 (via Zoom), and Jodie Miller
 Staff: Karla Campbell, Senior Manager, Salt Spring Island Administration,
 Dean Olafson, Manager Engineering; Lia Xu, Manager, Finance Services;
 Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; and
 Shayla Burnham, Recording Secretary

1. Territorial Acknowledgement / Call Meeting to Order

A Territorial Acknowledgement was provided by Chair L. Travelbea and the meeting was called to order at 12:32 pm.

2. Approval of Agenda

MOVED by Commissioner Miller, **SECONDED** by Director Holman, that the Maliview Sewer Local Services Commission agenda of October 17, 2022 be approved as presented.

CARRIED

3. Adoption of the Minutes of October 15, 2021

MOVED by Commissioner Miller, **SECONDED** by Director Holman, that the Maliview Sewer Local Services Commission adopt the meeting minutes of October 15, 2021 as presented.

CARRIED

4. Director and Chair Reports

Director Holman – No report.

Chair L Tavelbea – No report.

5. New Business

5.1 2023 Operating and Capital Budget

MOVED by Commissioner Miller, **SECONDED** by Commissioner B. Travelbea, that the Maliview Sewer Local Services Commission:

1. Approve the 2023 operating and capital budget as presented and that the 2022 actual operating surplus or deficit be balanced on the 2022 Reserve Funds transfer (CRF and/or ORF).
2. Recommend that the Electoral Area Committee recommend that the CRD Board approve the 2023 operating and capital budget and the five-year Financial Plan for the Maliview Estates Sewerage Local Service as presented.

CARRIED

6. Outstanding Business – None

7. Election of Chair and Commissioners

- The Membership Opportunities ads were posted to the Salt Spring Exchange and printed in the Driftwood Publishing Ltd. for the month of June 2022 and September 2022 and no new applications were received.
- Both Laura Travelbea and Brian Travelbea confirmed their membership on the Commission for the January 1, 2023 – December 31, 2024 term and the Commission requested they be re-appointed by the CRD Board.
- The Election of Chair to occur during the first meeting of 2023.

8. Next Meeting – TBD

9. Adjournment

MOVED by Commissioner B. Travelbea, **SECONDED** by Commissioner Miller, that the meeting be adjourned at 12:58 pm.

CARRIED

CHAIR

SENIOR MANAGER