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Minutes of the Fiscal Year 2020 Annual General Meeting for Maliview Sewer Services Commission

Held Monday, November 1, 2021, Salt Spring Island Library Meeting Room, 129 McPhillips Avenue, Salt Spring Island, BC

Present: **Director:** Gary Holman
 Commission Members: Laura Travelbea, Brian Travelbea, and Jodie Miller
 Staff: Karla Campbell, Senior Manager (via Zoom) Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations (via Zoom) Lia Xu, Manager, Finance Services (via Zoom) Dean Olafson, Manager Engineering and Shayla Burnham, Recording Secretary

1. Territorial Acknowledgement / Call Meeting to Order

Chair L. Travelbea provided a Territorial Acknowledgement and called the meeting to order at 12:30 pm.

2. Limited Space Meeting Resolution

MOVED by Commissioner B. Travelbea, **SECONDED** by Commissioner Miller, that this resolution applies to the Maliview Sewer Local Services Commission for the meeting being held on November 1, 2021, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Commission because:

- a. The available meeting facilities cannot accommodate more than (20) people in person, including members of the Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Commission and the public in sufficient numbers; and

That the Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Approval of Agenda

MOVED by Commissioner B. Travelbea, **SECONDED** by Commissioner Miller, that the meeting agenda for the Maliview Sewer Service Commission of November 1, 2021 for the Fiscal Year 2020 be approved.

CARRIED

**Maliview Sewer Service Commission Minutes
FY 2020 AGM Meeting November 1, 2021**

4. Adoption of Minutes of the 2019 Annual General Meeting held October 29, 2020

MOVED by Commissioner B. Travelbea, **SECONDED** by Commissioner Miller, that the Maliview Sewer Service Commission meeting minutes from the FY 2019 held on October 29, 2020 be approved.

CARRIED

5. Director and Chair's Report – No Report

6. Report

6.1 Annual Report for 2020 Fiscal Year

MOVED by Commissioner B. Travelbea, **SECONDED** by Commissioner Miller, that the Maliview Sewer Service Commission accept the Fiscal Year 2020 Annual General Meeting report for information.

CARRIED

7. Election of Officers

- The AGM was advertised as per requirements and after receiving no new nominations Laura Travelbea, Brian Travelbea and Jodie Miller agreed to continue for the 2022 term.

8. New Business

- A member of the public was invited to speak and requested that CRD staff explore new ways of communicating with residences within the different service areas.
- Staff confirmed they would review the CRD Communication Plan.

9. Adjournment

MOVED by Commissioner B. Travelbea, **SECONDED** by Commissioner Miller, that the meeting be adjourned at 12:45 pm.

CARRIED

CHAIR

SENIOR MANAGER