



Making a difference...together

**Minutes of the Maliview Sewer Services Commission
Held Thursday October 29, 2020, Lions Hall, 103 Bonnet Ave, Salt Spring Island, BC**

Present: **Commission Members:** Laura Travelbea, Brian Travelbea, Director Holman
Staff: Karla Campbell, Senior Manager; Allen Xu, Manager Engineering; Matt McCrank, Senior Manager, Wastewater Infrastructure Operations; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Lia Xu, Manager, Finance Services; Tracey Shaver, Recording Secretary.

1. Territorial Acknowledgement / Call Meeting to Order

Chair L. Travelbea called the meeting to order at 10:11 am with a Territorial Acknowledgement.

2. Limited Space Meeting Resolution

MOVED by Commissioner B. Travelbea, **SECONDED** by Director Holman,
That this resolution applies to the Maliview Sewer Service Commission for the meeting being held on October 29, 2020, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Commission because:

- a. The available meeting facilities cannot accommodate more than (30) people in person, including members of the Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Commission and the public in sufficient numbers; and

That the Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

2. Approval of Agenda

MOVED by Commissioner L. Travelbea, **SECONDED** by B. Travelbea,
That the meeting agenda of October 29, 2020 for the Maliview Sewer Service Commission be approved.

CARRIED

3. Adoption of Minutes of October 22, 2020

MOVED by Commissioner B. Travelbea, **SECONDED** by Director Holman,
That the Maliview Sewer Service Commission meeting minutes from October 22, 2020 be approved.

CARRIED

4. Chair and Director Report – no reports

5. New Business

5.1 2021 OPERATING AND CAPITAL BUDGET

- Water consumption is captured by meters and then sewer fees are based on amount of water consumption.
- Informal dwellings are contributing to sewer based on water consumption from property.
- Increase to consumption fees could lower revenue as property owners may increase efforts to conserve water.

MOVED by Commissioner B. Travelbea, **SECONDED** by Director Holman, That the Highland Water and Sewer (Maliview) Services Commission approve the 2021 operating and capital budget as presented and recommend that the 2020 actual operating deficit be balanced on the transfer from Operating Reserve Fund and be carried forward to the 2021 budget to be recovered from the User Charge;

CARRIED

MOVED by Commissioner B. Travelbea, **SECONDED** by Director Holman, Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2021 operating and capital budget and the five year Financial Plan for the Maliview Estates Sewerage Local Service as presented.

CARRIED

5.2 Bylaw 4371 – Salt Spring Island Water, Sewer, and Liquid Waste Disposal Commission Bylaw No. 1, 2010, Amendment No. 1 2020

- House-keeping change to separate out Maliview Sewer from the Fernwood/Highland water service.

MOVED by Commissioner B. Travelbea, **SECONDED** by Director Holman, The Fernwood Water Local Service Commission and the Highland Water and Sewer Services Commission recommends that the Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw 4371, "Salt Spring Island Water, Sewer, and Liquid Waste Disposal Commission Bylaw No. 1, 2010, Amendment No. 1, 2020" be introduced and read a first, second, and third time.
2. That Bylaw 4371 be adopted.

CARRIED

6. Outstanding Business

Correspondence from M. Iverson dated October 20, 2020 received and reviewed by Commission. Staff to provide response.

7. Next Meeting-TBA

8. Adjournment

MOVED by Commissioner L. Travelbea, **SECONDED** by B. Travelbea, That the meeting be adjourned at 10:42 am.

CARRIED

CHAIR

SENIOR MANAGER