



Making a difference...together

MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE
 Notice of Meeting on **Tuesday, March 9, 2021 at 9:30 am**
 Goldstream Conference Room, 479 Island Highway, Victoria, BC

For members of the public who wish to listen to the meeting via telephone please call **1-833-353-8610** and enter the **Participant Code 1911461 followed by #**. You will not be heard in the meeting room but will be able to listen to the proceedings.

Kathy Heslop (Chair)

Jean Deschenes

Michael Fossil

Wally Foster

Director Dave Howe

Marika Kenwell

David Reed

AGENDA

1. APPROVAL OF AGENDA

Recommendation: That the agenda be approved.

2. ADOPTION OF MINUTES OF FEBRUARY 9, 2021

Recommendation: That the minutes of the February 9, 2021 meeting be adopted.

3. PRESENTATIONS / DELEGATIONS

In keeping with directives from the Province of BC, this meeting will be held without the public present. A phone in number is provided above that will allow the public to listen to the meeting.

Presentation and Delegation requests can be made [online](#) or complete this [printable form](#) (PDF). Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.

4. COMMITTEE BUSINESS

4.1. Water Update

4.2. WasteWater Update

4.3. Operations Update

4.4. Grants Discussion

5. CORRESPONDENCE

6. NEW BUSINESS

7. ADJOURNMENT

Inquires arising from this meeting may be sent to IWSAdministration@crd.bc.ca for direct response.

Next meeting: April 13, 2021

To ensure quorum, advise Sharon Orr at 250-474-9622 if you are unable to attend.

Minutes of a Meeting of the Magic Lake Estates Water and Sewer Committee held Tuesday, February 9, 2021 in the Goldstream Conference Room, 479 Island Highway Victoria, BC

PRESENT: Committee Members: K. Heslop (Chair), M. Fossil, D. Reed

By WebEx: J. Deschenes, W. Foster, M. Kenwell (10:08 am)
P. Brent, Southern Gulf Islands Alternate Electoral Area Director

Staff: I. Jesney, Senior Manager, Infrastructure Engineering; M Cowley, Manager Wastewater Engineering and Planning; S. Orr (recorder)

By WebEx: D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations

The meeting was called to order at 9:31 am.

1. APPROVAL OF AGENDA

MOVED by M. Fossil, **SECONDED** by D. Reed,
That the agenda be approved.

CARRIED

2. ELECTION OF VICE CHAIR

Chair Heslop called for nominations for the position of Vice Chair of the Magic Lake Estates Water and Sewer Committee for 2021.

Chair Heslop nominated M. Fossil, M. Fossil accepted the nomination.

Chair Heslop called for nominations a second time.

Chair Heslop called for nominations a third and final time.

Hearing no further nominations, Chair Heslop declared M. Fossil Vice Chair of the Magic Lake Estates Water and Sewer Committee for 2021 by acclamation.

3. ADOPTION OF MINUTES OF JANUARY 12, 2021

MOVED by M. Fossil, **SECONDED** by W. Foster,
That the minutes of the meeting held January 12, 2021 be adopted.

CARRIED

4. PRESENTATIONS / DELEGATIONS

There were no Presentations / Delegations.

5. COMMITTEE BUSINESS

5.1. Water Update (verbal report with handout)

I. Jesney provided the following update:

- The Capital Regional District's (CRD) lawyer has contacted Rohl's lawyer and insurer and are setting a meeting to discuss the plan moving forward. Rohl's lawyer and insurer are aware that the CRD wants to settle the issue.

5.2. Wastewater Update (verbal report with handout)

M. Cowley provided the following update:

Collection System Upgrades

- The tender documents were completed in early December 2020 and issued for tender on December 10, 2020.
- A pre-tender meeting was held on January 7, 2021.
- The tender was scheduled to close on January 28, 2021, but was extended to February 3, 2021 at the request of the tenderers.
- A total of eight tenders were received and the unverified amounts are as follows:

Tenderer	Total Tender Amount Not Including Optional Items, Including Contingency (Excluding GST)
Triahn Enterprises Ltd.	\$1,714,285
IWC Excavation Ltd.	\$1,939,840
Don Mann Excavating Ltd.	\$1,989,731
Coast Utility Contracting Ltd.	\$2,480,263.02
Hazelwood Construction Services	\$2,492,677.35
Copcan Civil Ltd.	\$2,772,130
G&E Contracting LP	\$2,883,592
Jacob Brothers Construction Ltd.	\$3,001,755

- The tenders will be checked for any arithmetic errors, completeness and that they are materially compliant with the tender requirements.
- The original budget estimate that was presented at the April 27, 2019 public open house was for 4.6 kilometers (km) of pipe replacement at a cost of \$3.2 million, but based on the 3 km that was designed and tendered, the pro-rated budget for this work would be approximately \$2 million.
- Staff will complete the tender evaluation and prepare a report to the Chief Administrative Officer recommending award of a contract to the lowest qualified and compliant tenderer.
- Assuming that a contract is awarded in late February 2021, it is anticipated that construction could commence in early April 2021, and be completed by the end of summer 2021.

Staff answered questions from the Committee regarding:

- Sewer Replacement Project scope and funding
- Grant funding
- Procurement procedures
- Bid evaluation qualifications

5.3. Operations Update (verbal report with handout)

D. Robson provided the following update:

Water Operations Highlights:

- Water leak emergency response and repair – Galleon Way.
- Bosun Pump Station/Pressure Control Station hydro service pole replacement.
- Emergency winter storm response and recovery January 13, 2021. Power outages across the service for an extended period.

Wastewater Operations Highlights:

- Emergency winter storm response and recovery January 13, 2021. Power outages across the service for an extended period.
- Corrective maintenance at Buccaneers Sewage Pump Station- Electrical kiosk door fell off.

Capital Improvement work by Infrastructure Operations:

- Air Valve Replacement Project 18-04.
 - Some work continued on air valve replacements for the Magic Lake Water Service project 18-04. Infrastructure Operations is completing this work.
- Magic Lake Estates Water Treatment Plant Snow Guard Installation project 20-04.
 - Request for quotes issued.
 - Services contract to install approved.
 - Work completed on January 29, 2021.
- Safety Improvements Water Service - Installation of a storm culvert at 47303 Schooner Way to provide a safe vehicle parking pull out area and safe operator access to water infrastructure project 21-03.
 - Ministry of Transportation and Infrastructure permits received.
 - Request for quotes issued and received.
 - Services contract to install approved.
 - Work to commence in early February 2021.

Staff answered questions from the Committee regarding:

- Back-up power at the Schooner pump station
- Snow guard installation
- Exceedances numbers
- Water sampling

5.4. Grants Discussion

Staff provided an update stating that results of the Investing in Canada Infrastructure Program grant application should be announced in the spring of 2021.

6. CORRESPONDENCE

There was no correspondence.

7. NEW BUSINESS

Staff answered questions from the Committee regarding:

- Grant or other funding opportunities to fund subsidy's related to water conservation programs, such as rainwater collection and low flush toilets.
- Short term vacation rentals impact on sewer system.
- Road damage caused by water main break on Galleon Road.
- Aquifer mapping.

8. ADJOURNMENT

MOVED by D. Reed, **SECONDED** by M. Fossil,
The meeting be adjourned at 10:36 am.

CARRIED

Chair

Secretary