



Making a difference...together

MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE
 Notice of Annual General Meeting on **Tuesday, December 8, 2020 at 9:30 am**
 Goldstream Conference Room, 479 Island Highway, Victoria, BC

For members of the public who wish to listen to the meeting via telephone please call **1-833-353-8610** and enter the **Participant Code 1911461 followed by #.** You will not be heard in the meeting room but will be able to listen to the proceedings.

Kathy Heslop (Chair)
 Wally Foster
 David Reed

Jean Deschenes
 Director Dave Howe

Michael FossI
 Marika Kenwell

AGENDA

1. APPROVAL OF AGENDA

Recommendation: That the agenda be approved.

2. ADOPTION OF MINUTES OF THE ANNUAL GENERAL MEETING OF AUGUST 17, 2019

Recommendation: That the minutes of the Annual General Meeting of August 17, 2019 be adopted.

3. CHAIRS REPORT

4. APPOINTMENT OF COMMITTEE MEMBERS

Recommendation: That the Magic Lake Estates Water and Sewer Committee:

1. *Direct staff to forward the names of the nominees with the most mail-in votes to the Capital Regional District Board for appointment;*
2. *Direct staff to retain polling materials for 30 days after the Capital Regional District Board ratifies the Magic Lake Estates Water and Sewer Committee appointment(s) and make them available for public inspection upon request; and*
3. *Direct staff to destroy polling materials as soon as practicable following 56 days after the Capital Regional District Board ratification of the appointments, including:*
 - a. *The ballots used in the election; and*
 - b. *Any copies of the list of owners and occupants within the service area used for the purposes of voting proceedings.*

5. CORRESPONDENCE

6. NEW BUSINESS

7. ADJOURNMENT

Inquiries arising from this meeting may be sent to IWSAdministration@crd.bc.ca for direct response.

To ensure quorum, advise Sharon at 250-474-9622 if you are unable to attend.



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MINUTES OF THE ANNUAL GENERAL MEETING OF THE MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE Held Saturday, August 17, 2019 at St. Peters Anglican Church, 4703 Canal Road, Pender Island, BC

PRESENT: **Committee Members:** K. Heslop (Chair); A. Wilson (Vice Chair); M. Fossil; W. Foster, D. Reed (1:10 p.m.)

Staff: I. Jesney, Senior Manager, Infrastructure Engineering, M. McCrank, Senior Manager, Infrastructure Operations, M. Cowley, Manager, Wastewater, Infrastructure Engineering; D. Dionne (recorder)

Also in Attendance: Adam Olsen, MLA

Public: 40

REGRETS: D. Howe, Southern Gulf Islands Regional Director

The meeting was called to order at 1:05 p.m.

1. APPROVAL OF AGENDA

MOVED by A. Wilson **SECONDED** by W. Foster,
That the agenda be approved as circulated.

CARRIED

2. ADOPTION OF MINUTES OF ANNUAL GENERAL MEETING OF AUGUST 18, 2018

MOVED by M. Fossil, **SECONDED** by A. Wilson,
That the minutes of the Magic Lake Estates Water and Sewer Committee, Annual General Meeting of August 18, 2018 be adopted.

CARRIED

3. COMMITTEE NOMINATIONS – SELECTION OF CANDIDATES BY LOCAL SERVICE ELECTION OR ACCLAMATION FOR CAPITAL REGIONAL DISTRICT BOARD APPOINTMENT

The Chair advised that the Committee is seeking nominations for four appointments, noting that the terms of three committee members, A. Wilson, M. Fossil and W. Foster, will expire on October 31, 2019 and that there is one vacant position with one year left on its term (October 31, 2020) to be filled.

The Chair stated that the Committee consists of six people appointed by the Capital Regional District (CRD) Board and the Director representing the Electoral Area of the Southern Gulf Islands. Of the six persons to be appointed by the CRD Board, all shall be residents or property owners of the Magic Lake Estates water local service area, and at least three shall be residents or property owners of the Magic Lake Estates sewer local service area.

D. Reed joined the meeting

Nominations were then called for the three outgoing positions. The following nominations were received and agreed to stand:

- Alex Wilson
- Michael Fossil
- Wally Foster

Nominations were called a second time and the following nominations were received and agreed to stand:

- Marika Kenwell
- Jean Deschenes

Nominations were called a third time and there were no further nominations.

Each nominee spoke in support of their nomination.

Ballots were handed out for a vote on the three outgoing two-year term positions. Ballots were collected in a secret ballot box. Ballots were counted and the following people were nominated:

- Mike Fossil
- Wally Foster
- Marika Kenwell

MOVED by A. Wilson, **SECONDED** by M. Fossil,

1. That the following names be forwarded to the Capital Regional District Board for appointment:

- Mike Fossil
- Wally Foster
- Marika Kenwell

2. That the ballots be destroyed.

CARRIED

Ballots were then handed out for a vote on the one-year term, vacant position. Ballots were collected in a secret ballot box. Ballots were counted and the following person was nominated:

- Jean Deschenes

MOVED by A. Wilson, **SECONDED** by M. Fossil,

1. That the following name be forwarded to the Capital Regional District Board for appointment:

- Jean Deschenes

2. That the ballots be destroyed.

CARRIED

4. COMMITTEE REPORT

The Chair presented a report from the committee and provided a copy to the committee secretary for the file. The report highlighted the following topics:

- Water Service
 - The completion of repairs to the water treatment plant
 - Award of Contract to Hatch Ltd. for the Buck Lake Dam safety review
- Sewer Service
 - The upcoming referendum

5. 2018 ANNUAL REPORT

I. Jesney presented the 2018 Annual Report. Staff and committee members responded to questions from the public.

Staff were asked to provide more detail regarding the following two items of the 2018 Annual Report:

- Debt Servicing Costs of \$220,317
- Other Expenses of \$159,766

The 2018 Annual Report was received for information.

6. NEW BUSINESS

There was none.

7. ADJOURNMENT

MOVED by A. Wilson, **SECONDED** by D. Reed,
That the meeting be adjourned at 2:39 p.m.

CARRIED

Chair

Secretary