



Making a difference...together

MINUTES OF THE ANNUAL GENERAL MEETING OF THE MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE held Tuesday, December 8, 2020 in the Goldstream Conference Room, 479 Island Highway Victoria, BC

PRESENT: **Committee Members:** P. Brent, Southern Gulf Islands Alternate Electoral Area Director

By WebEx: K. Heslop (Chair), J. Deschenes, M. Fossil, W. Foster, M. Kenwell, D. Reed

Staff: I. Jesney, Senior Manager, Infrastructure Engineering; S. Orr (recorder)

The meeting was called to order at 9:37 am.

1. APPROVAL OF AGENDA

MOVED by W. Foster, **SECONDED** by M. Fossil,
That the agenda be approved.

CARRIED

2. ADOPTION OF MINUTES OF ANNUAL GENERAL MEETING OF AUGUST 17, 2019

MOVED by M. Fossil, **SECONDED** by W. Foster,
That the minutes of the Annual General Meeting of August 17, 2019 be adopted as circulated.

CARRIED

3. CHAIR'S REPORT

The Chair stated that in November 2019 the community approved the borrowing of \$6 Million for upgrades to the sewer system, supplemented by a grant application submitted in February 2020. She stated that grant results should be announced in 2021. She thanked everyone in attendance.

4. APPOINTMENT OF COMMITTEE MEMBERS

I. Jesney stated that the three member positions set to expire on October 31, 2020 were extended to expire December 31, 2020 due to COVID-19 impacts affecting in person meetings. He stated there were four nominations received for a term beginning January 1, 2021 and expiring October 31, 2022. The following nominations were received and agreed to stand:

- Jean Deschenes
- Daniel Weeks
- David Reed
- Kathy Heslop

The following three nominees received the most votes by mail-in ballots:

- Jean Deschenes
- David Reed
- Kathy Heslop

MOVED by M. Fossil, **SECONDED** by J. Deschenes,
That the Magic Lake Estates Water and Sewer Committee:

1. Direct staff to forward the following names of the nominees with the most mail-in votes to the Capital Regional District Board for appointment;
 - Jean Deschenes
 - David Reed
 - Kathy Heslop
2. Direct staff to retain polling materials for 30 days after the Capital Regional District Board ratifies the Magic Lake Estates Water and Sewer Committee appointment(s) and make them available for public inspection upon request; and,
3. Direct staff to destroy polling materials as soon as practicable following 56 days after the Capital Regional District Board ratification of the appointments, including:
 - a. The ballots used in the election; and,
 - b. Any copies of the list of owners and occupants within the service area used for the purposes of voting proceedings.

CARRIED

5. CORRESPONDENCE
There was no correspondence.

6. NEW BUSINESS
There was no new business.

7. ADJOURNMENT
MOVED by M. Fossil, **SECONDED** by W. Foster,
That the meeting be adjourned at 9:45 am.

CARRIED

Chair

Secretary