



Making a difference...together

**MINUTES OF A MEETING OF THE MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE held Tuesday, July 14, 2020 in the Goldstream Meeting Room, 479 Island Highway Victoria, BC**

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**PRESENT:** **Committee Members:** K. Heslop (Chair), D. Howe, Southern Gulf Islands Electoral Area Director

**By WebEx:** J. Deschenes, M. Fossil, M. Kenwell, D. Reed

**Staff:** I. Jesney, Senior Manager, Infrastructure Engineering; S. Orr (recorder)

**REGRETS:** W. Foster

The meeting was called to order at 9:37 am

**1. APPROVAL OF AGENDA**

**MOVED** by M. Fossil, **SECONDED** by D. Reed,  
That the agenda be approved.

**CARRIED**

**2. ADOPTION OF MINUTES OF MAY 12, 2020**

**MOVED** by D. Howe, **SECONDED** by M. Fossil,  
That the minutes of the meeting held May 12, 2020 be adopted.

**CARRIED**

**3. APPROVAL OF RESOLUTION**

1. That this resolution applies to the Magic Lake Estates Water and Sewer Committee for the meetings being held between July 1, 2020 and December 31, 2020.
2. That the attendance of the public at the place of the meeting cannot be accommodated in accordance with the applicable requirements or recommendations under the *Public Health Act*, despite the best efforts of the Magic Lake Estates Water and Sewer Committee, because:
  - a. The available meeting facilities cannot accommodate more than (8) people in person, including members of the Magic Lake Estates Water and Sewer Committee and staff, and
  - b. There are no other facilities presently available that will allow physical attendance of the Magic Lake Estates Water and Sewer Committee and the public in sufficient numbers; and
3. That the Magic Lake Estates Water and Sewer Committee is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:
  - a. By allowing the public to hear or participate via teleconference or electronic meeting software,
  - b. By providing notice of the meeting in newspaper or local notice Board, including the methods for providing written or electronic submissions,
  - c. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,

- d. By strongly encouraging the provision of, and subsequently receiving and distributing to members, written correspondence from the public in advance of the meeting, and
- e. By making the minutes of the meeting available on the CRD website following the meeting.

**MOVED** by D. Howe, **SECONDED** by D. Reed,  
That the Magic Lake Estates Water and Sewer Committee adopt the resolution as presented.  
**CARRIED**

#### **4. COMMITTEE BUSINESS**

##### **4.1. Water Update**

I. Jesney provided the following update:

The situation with pipe replacement has not changed, details are as follows:

- Capital Regional District (CRD) staff and the CRD lawyer continue to work on the Stainless Steel Replacement issue involving Rohl/insurer through Rohl's lawyer.
- Currently the insurer is prepared to pay for the work although a contract has not been executed.
- Due to the COVID-19 situation progress is at a standstill.

Staff answered questions from the Committee regarding the legal fees, timeline of the issue and the contractor.

##### **4.2. Wastewater Update**

I. Jesney provided the following update:

###### **Collection System Upgrades**

- Stantec was retained in May, 2020 to complete the design, tendering and construction of about 3.1 km of sewer replacement work.
- Survey work was completed in May and geotechnical work was completed in June.
- Stantec is preparing base plans and a geotechnical report which will assist them in completing the new sewer and manhole design work.
- The preliminary design should be complete by the end of summer.
- Detailed design should be complete in the fall, and a decision will then need to be made on whether to tender and start construction over the winter or wait until spring. Stantec will be asked for their recommendation.
- The CRD website will be updated with new information as the design work continues.

###### **Grant Application for Investing in Canada Infrastructure Program**

- As previously noted, we do not anticipate hearing about the outcome of the grant application until the first quarter of 2021.

**2021 Budget**

- Staff will commence with the budget process for 2021 and intend to present the budget to the committee in November.
- No wastewater capital projects are being planned at this time pending the outcome of the grant.

Staff provided an update regarding the pre-payment of the loan for the wastewater upgrades, stating that a bylaw will be drafted and presented at the next meeting.

Staff answered questions from the committee about the pre-payment process.

**4.3. Operations Update**

I. Jesney provided the following update:

**Water Operations Highlights:**

- Buck Lake and Magic Lake raw water intake screen cleaning by divers.
- Additional water quality sampling and testing and water treatment process adjustments due to taste and odour concerns.
- Installation of duplex water strainers at Capstan, Schooner and Signal Hill pressure regulating stations.
- Water meter replacements:
  - 3706 Sextant Crescent
  - 4755 Bosuns Way
- Corrective maintenance performed on water treatment facility sump pumps

**Wastewater Operations Highlights:**

- Corrective maintenance: Cannon Wastewater Treatment Facility fence post repairs.

**Capital Improvement work:**

- Sewer Replacement Project: Operations provided project support locating and marking sewer manholes that were difficult to find for design survey work activities. Operations also assisted with exploratory ground work activities.

Staff answered questions from the committee about the screen cleaning.

**4.4. Grants Discussion**

I. Jesney noted there is a new Investing in Canada Infrastructure Program Grant opportunity which is accepting applications until October.

A discussion took place and staff answered questions from the committee regarding applicable projects.

**6. NEW BUSINESS**

Discussion took place about the following:

- Annual General Meeting scheduling.
- Expiry of upcoming terms.

**7. ADJOURNMENT**

**MOVED** by D. Howe, **SECONDED** by M. Fossil,

That the Magic Lake Estates Water and Sewer Committee adjourned at 10:20 am.

**CARRIED**

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Chair

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Secretary