



Making a difference...together

**Minutes of a Meeting of the Magic Lake Estates Water and Sewer Committee
Held Tuesday, October 8, 2019 in the Main Conference Room, 479 Island Highway
Victoria, BC**

PRESENT: Committee Members: K. Heslop (Chair), M. Fossil, D. Reed, W. Foster, J. Deschenes, A. Wilson

Staff: I. Jesney, Senior Manager, Infrastructure Engineering; M. McCrank, Senior Manager, Infrastructure Operations, S. Orr (recorder)

REGRETS: D. Howe, Southern Gulf Islands Electoral Area Director

The meeting was called to order at 9:31 a.m.

1. APPROVAL OF AGENDA

The following item was added to the agenda:

MOVED by A. Wilson, **SECONDED** by D. Reed,
That the Magic Lake Estates Water and Sewer Committee approve the agenda.

CARRIED

2. ADOPTION OF MINUTES OF SEPTEMBER 10, 2019

MOVED by M.Fossil, **SECONDED** by W. Foster,
That the Magic Lake Estates Water and Sewer Committee adopt the minutes of the meeting held September 10, 2019.

CARRIED

3. COMMITTEE BUSINESS

3.1. Water Update (verbal report with handout)

I. Jesney presented a handout and provided updates on the following:

Water Treatment Plant – Stainless Steel Replacement

- Agreements to carry out the work are still being finalized.
- Currently waiting on a design sign off from the engineer, Kerr Wood Leidal.
- Remediation work is anticipated to proceed shortly after design sign off.

Schooner, Capstan and Signal Hill PRV

- Installation is complete with the exception of decorative wrapping.
- Image selection by the neighbors is complete and has been ordered.

Buck Lake Dam – 2019 Dam Safety Review

- Hatch Ltd. carried out the field inspection component on October 3rd.

Annual Dam Inspections

- CRD staff carried out the annual inspections of both Magic Lake and Buck Lake dams on October 3rd.

A discussion took place about the dam safety review and staff answered questions from the committee. I. Jesney stated that a report will be presented to the committee regarding the dam safety review.

3.2. Operations Update (verbal report with handout)

M. McCrank presented a handout and provided updates on the following:

Water Operations Highlights:

- Replaced lid on wooden air valve box near 36163 Galleon Way.
- Replacement of a failed mechanical coupler on filter to rinse tank pump no 2 at the Water Treatment Facility.

Wastewater Operations Highlights:

- Emergency electrical repairs of a failed pump at Buccaneers Pump Station.
- Emergency response to a power outage at the Schooner Wastewater Treatment Facility.
- He stated that staff is aware of the presence of invasive species Tansy Ragwort and will try to mitigate the effects of overgrowth when possible.

Staff answered questions from the committee.

3.3. Wastewater Update (verbal report with handout)

I. Jesney presented a handout which provided updates on the referendum process and progress.

A discussion took place about the referendum rules and regulations and non-resident property electors.

3.4. Grants Discussion

I. Jesney stated that an inter-governmental grant opportunity opens on October 30, 2019 and closes on February 26, 2020 for water and wastewater opportunities.

A discussion took place about local political representation and obtaining grants.

Staff answered questions from the committee.

3.5. Update on Sewer/Water Billing

I. Jesney stated that at the last meeting the committee asked staff to investigate hooking up the water usage to the sewer usage. He stated that a report would require input from Finance, IT and that in addition to a cost to the committee, the entire process could be up to a three years to investigate and complete.

A discussion about water and sewer billing.

Staff answered questions from the committee.

3.6. Update on Water Conservation Incentives

I. Jesney stated that the committee is able to offer residents in the local service area incentives for water conservation. He stated there are reserves on the water side that the committee can use.

Discussion about types of incentives and funding options.

Staff answered questions from the committee

4. NEW BUSINESS

A. Wilson stated it would be helpful for new members to have tours of the plants.

D. Reed thanked outgoing committee member A. Wilson for his work on the committee.

A. Wilson thanked the committee and staff for their work.

5. ADJOURNMENT

MOVED by A. Wilson, **SECONDED** by D. Reed,
That the meeting be adjourned at 10:51 a.m.

CARRIED

Chair

Secretary