



Making a difference...together

**MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE**

Notice of Meeting on **Tuesday, March 12, 2019 at 9:30 am.**

Main Conference Room, 479 Island Highway, Victoria, BC

Kathy Heslop (Chair)

Michael Fossil

Wally Foster

Director Dave Howe

David Reed

Alex Wilson

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**AGENDA**

1. Approval of Agenda
2. Adoption of Minutes of January 8, 2019
3. Water Update (verbal report with handout)
4. Wastewater Update (verbal report with handout)
5. Operations Update (verbal report with handout)
6. New Business
7. Adjournment

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To ensure quorum, advise Sharon Orr at 250-474-9622 or [sorr@crd.bc.ca](mailto:sorr@crd.bc.ca) if you are unable to attend.



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**Minutes of a Meeting of the Magic Lake Estates Water and Sewer Committee  
Held Tuesday, January 8, 2019 in the Main Conference Room, 479 Island Highway  
Victoria, BC**

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**PRESENT: Committee Members:** K. Heslop (Chair), A. Wilson, J. Gill, M. Fossil, W. Foster, D. Reed, B. Maberly, Alternate Director SGI Electoral Area Director

**Staff:** M. McCrank, Senior Manager, Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; S. Orr (recorder)

**ABSENT:** D. Howe, SGI Electoral Area Director

Chair Heslop called the meeting to order at 9:30 a.m.

The Chair welcomed Ben Maberly, Alternate Director SGI Electoral Area Director.

**1. APPROVAL OF AGENDA**

There was one addition to the agenda:

- New Business - Election of Vice Chair

**MOVED** by W. Foster, **SECONDED** by A. Wilson,  
That the agenda be approved as amended.

**CARRIED**

**2. ADOPTION OF MINUTES OF NOVEMBER 13 2018**

**MOVED** by J.Gill, **SECONDED** by W. Foster,  
That the minutes of November 13, 2018 be adopted.

**CARRIED**

**3. WATER UPDATE**

I. Jesney presented a handout and provided updates on the following:

Water Treatment Plant Repairs

- Remedial work is scheduled to be carried out in the spring of 2019.

Schooner, Capstan and Signal Hill PRV

- Construction is tentatively scheduled for mid to late February 2019.

ISOPAC Storage and Handling

- Supplier information has been received and is currently being reviewed by staff.

Staff to bring back a summary budget update on the water treatment plant project in the next Water Update.

#### **4. WASTEWATER UPDATE**

I. Jesney presented a handout and provided updates on the following:

##### Sewer Pipe Replacement – Buck Lake

- Project is substantially complete as of November 28, 2018, but there are some minor works such as paving and landscaping to be completed.
- Financial status for the Buck Lake Sewer Replacement and all Phase 1 projects.

##### Phase 2 Wastewater Infrastructure Upgrades

- Grant application not going forward as there is only one application for each electoral area being considered.

A discussion took place about the grant application.

Staff answered questions from the committee and discussion took place about the date and the content of the future open house. The committee requested that open house be the primary topic of the regular meeting prior to the open house.

##### Composting Toilets and Greywater Practice manual

- Information was forward to the committee.

The Chair stated that the committee is not mandated to regulate composting toilets.

#### **5. OPERATIONS UPDATE**

M. McCrank presented a handout and provide updates on the following:

##### Water Operations Highlights

- The December 20<sup>th</sup> windstorm resulted in power loss at all wastewater facilities for approximately 5 days and resulted in emergency response including procuring emergency standby generators for Magic Lake Water Treatment Facility and the Buck Lake Raw Water Pumping Station, cutting branches and small trees away to access water system sites and keeping the gensets fueled.

##### Wastewater Operations Highlights

- Schooner Wastewater Treatment Plant: replacement of UV lamps, quartz sleeves and sensor, repairs to the gas powered sludge transfer pump, sludge thickening investigation and review with chemical supplier.
- Completion of sewer connection for 2621 Yardarm
- Operating Permit Regulatory Non-compliance report figures for November and December 2018.

##### Capital Improvement Work

- Signal Hill/Schooner Way/Capstan Lane Pressure Regulating Station Replacements starting soon.

**6. NEW BUSINESS**

Nominations were called for Vice-Chair of the Magic Lake Estates Water and Sewer Committee for a one-year term.

- A. Wilson nominated J. Gill
- J. Gill agreed to stand.
- Nominations were called for two additional times, and hearing none, J. Gill was elected as Vice-Chair.

**7. ADJOURNMENT**

**MOVED** by J.Gill, **SECONDED** by D. Reed,  
That the meeting be adjourned at 10:41 a.m.

**CARRIED**

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Chair

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Secretary