



Making a difference...together

MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE
Notice of Annual General Meeting on **Saturday, August 19, 2017 at 2:30 pm**
St. Peters Anglican Church
4703 Canal Road, Pender Island, BC

Kathy Heslop (Chair)
Director D. Howe

David Reed
Alex Wilson

Jim Petrie
Courtenay Rodash

Joseph Gill

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of Annual General Meeting of August 13, 2016
3. Chair's Report
4. Annual Report
5. Election of Committee Members
6. New Business
7. Adjournment

To ensure quorum, advise Lorrie Siemens 250.360.3087 or lsiemens@crd.bc.ca if you cannot attend.



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Minutes of the Annual General Meeting of the Magic Lake Estates Water and Sewer Committee

Held August 13, 2016 at St. Peters Anglican Church, 4703 Canal Road, Pender Island, BC

PRESENT: **Committee Members:** J. Petrie (Chair), K. Heslop (Vice Chair), M. Steel, J. Gill, C. Rodash, A. Wilson

Staff: I. Jesney, Senior Manager, Infrastructure Engineering, M. McCrank, Senior Manager, Infrastructure Operations, M. Cowley, Manager, Wastewater Engineering and Planning, S. Mason, Manager, Water Engineering and Planning, D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations, P. Dayton, Senior Financial Analyst, L. Siemens (recorder)
32 Members of the Public

ABSENT: D. Howe, Southern Gulf Islands Regional Director

The meeting was called to order at 2:30 pm.

1. Approval of Agenda

The order of the agenda was amended as follows:

- Move Item #5 to Item #3

MOVED by K. Heslop, **SECONDED** by J. Gill
That the agenda be approved as amended.

CARRIED

2. Adoption of Minutes of Annual General Meeting of August 15, 2015

MOVED by M. Steel, **SECONDED** by A. Wilson,
That the minutes of the Annual General Meeting of August 15, 2015 be adopted as previously circulated.

CARRIED

3. Chairs Report

Chair Petrie presented a verbal report. The report was an update on progress made since the previous AGM.

The Chair then responded to questions arising from his report.

4. Election of Officers

Chair Petrie advised that the terms for committee members Joseph Gill, Mary Steel and Kathy Heslop were expiring on October 31, 2016. It was explained that one position represents the sewer service area and two positions represent the water service area. Nominations were then called to represent the sewer service area. Joseph Gill was nominated and agreed to stand. Nominations were called for two more times and hearing none, Joseph Gill was elected by acclamation.

Nominations were called for representation of the water service area. Kathy Heslop, Gary Steeves, Mary Steel, Dave Reed and Dale Henning were nominated. Gary Steeves declined the nomination. All others agreed to stand.

An election was held by secret ballot. Gary Steeves acted as scrutineer. Dave Reed and Kathy Heslop were elected by majority vote.

The names of those elected will be forwarded to the CRD Board for appointment.

MOVED by A. Wilson, **SECONDED** by J. Gill,
That the ballots be destroyed.

CARRIED

5. Annual Report

M. Cowley presented a written report and PowerPoint presentation. The following topics were addressed:

- Purpose of the Annual General Meeting

Drinking Water System

- Water Production and Demand
- Drinking Water Quality
- Water Operations
- Water System Capital Improvements Update

Sewer System

- Permit Compliance – Marine Discharges
- Wastewater Operations
- Wastewater System Capital Improvements Update
- Infrastructure Replacement Program

Annual Budget and Financial Report (Presented by P. Dayton)

- Magic Lake Water – 2015 Statement of Operations
- Magic Lake Sewer – 2015 Statement of Operations

A question and answer period followed.

6. New Business

There was no new business.

7. Adjournment

The meeting was adjourned at 4:25 pm.