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Minutes of a Meeting of the Magic Lake Estates Water and Sewer Local Services Committee

Held Tuesday, March 10, 2015 in the Main Conference Room, 479 Island Highway, Victoria, BC

PRESENT: **Committee Members Representing Sewer:** A. Wilson, J. Gill
 Committee Members Representing Water: K. Heslop, P. Watson
 Staff: P. Sparanese, Senior Manager, Infrastructure Engineering and Operations, P. Dayton, Senior Financial Officer, S. Mason, Manager, Water Engineering and Planning, C. Gottfred, Manager, Wastewater Engineering and Planning, D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations, J. Marr, Project Engineer

ABSENT: J. Petrie, M. Steel, Director D. Howe

The meeting was called to order at 9:37 am

1. **Approval of Agenda**

MOVED by J. Gill, **SECONDED** by A. Wilson,
That the agenda be approved as distributed.

CARRIED

2. **Adoption of Minutes of February 10, 2015**

MOVED by J. Gill, **SECONDED** by K. Heslop,
That the minutes of February 10, 2015 be adopted as distributed.

CARRIED

3. **Review of Action List**

The action list was reviewed and updated.

4. **Wastewater Infrastructure Renewal Project – Referendum and Next Steps**

C. Gottfred presented a written report.

MOVED by J. Gill, **SECONDED** by A. Wilson,
That the Magic Lake Estates Water and Sewer Local Services Committee approve additional funds for CRD staff services related to the work required for the Infrastructure Replacement project at a cost of \$15,000 from capital reserves.

CARRIED

The committee advised staff to revise the proposed budget for the Town Hall meeting to reflect \$0 for Refreshments. It was agreed that the meeting would be scheduled for June 6, 2015.

MOVED by J. Gill, **SECONDED** by P. Watson,
That the Magic Lake Estates Water and Sewer Local Services Committee approve to proceed with a Town Hall Meeting at a cost of up to \$3,000 from capital reserves.

CARRIED

The information sheet on the wastewater infrastructure renewal project was reviewed. Suggested edits will be forwarded to CRD staff through the Chair.

The committee advised that they would set up information stations in the community prior to holding the Town Hall meeting. CRD staff will provide documentation and photos to the committee for their displays.

Staff were requested to provide information on referendum voting requirements to the committee.

5. Water and Wastewater Operations Report – February 2015

D. Robson presented a written report.

A second soiled water filter from a residence on Cutlass Court was discussed and presented to CRD staff to review and determine the cause of the discoloured water.

MOVED by A. Wilson, **SECONDED** by J. Gill,
That the Magic Lake Estates Water and Sewer Local Services Committee receive the report for information.

CARRIED

6. Water System Capital Improvement Project Update

S. Mason presented a written report.

MOVED by A. Wilson, **SECONDED** by J. Gill,
That the Magic Lake Estates Water and Sewer Local Services Committee authorize up to \$3,000 to hold an Open House for the water system capital improvement project.

CARRIED

Staff will prepare an event plan for the Open House and bring the information to the committee.

MOVED by A. Wilson, **SECONDED** by P. Watson,
That the Magic Lake Estates Water and Sewer Local Services Committee receive the report for information.

CARRIED

7. Motion to Close the Meeting

MOVED by A. Wilson, **SECONDED** by P. Watson,
That the Magic Lake Estates Water and Sewer Local Services Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1)(g) litigation or potential litigation affecting the municipality.

CARRIED

The Magic Lake Estates Water and Sewer Local Services Committee closed the meeting at 11:35 am and resumed in open meeting at 12:10 pm.

8. Correspondence

There was no correspondence.

9. New Business

There was no new business.

10. Adjournment

The meeting was adjourned at 12:16 pm.