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**Minutes of a Meeting of the Magic Lake Estates Water and Sewer Local Services Committee**  
**Held Tuesday, May, 14, 2013 at in the Main Conference Room, 479 Island Highway, Victoria, BC**

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**PRESENT:**     **Committee Members:** J. Petrie (C), J. Fisher, J. MacDonald, Alternate Director, D. Masselink, P. Watson  
                  **Staff:** J. Marr, Project Engineer, T. Tanton, Senior Manager, Infrastructure Engineering; L. Siemens (recorder)

**ABSENT:**     J. Gill, M. Steel

The meeting was called to order at 9:30 am.

**1.     Approval of Agenda**

The following item was added to New Business:

- Road over Dam

**MOVED** by J. MacDonald, **SECONDED** by J. Fisher,  
That the agenda be approved as amended.

**CARRIED**

**2.     Adoption of Minutes of February 12, 2013**

**MOVED** by J. Fisher, **SECONDED** by J. MacDonald,  
That the minutes of February 12, 2013 be adopted as distributed.

**CARRIED**

**3.     Review of Action List**

The action list was reviewed and updated.

**4.     Operations Update**

Outfall inspections at Schooner and Cannon will be conducted in the late summer. The estimated cost is \$6,000.

**5.     Capital Project Update**

- Work on the dam is complete with the exception of a berm on private property. Discussions are being held with the Dam Safety Branch to determine if the berm is required.
- The treatment plant project is progressing well. The plant was delivered to the site on March 27.
- Connections are currently underway.

- Construction at Frigate tank is re-scheduled for Fall 2013.

**6. New Business**

Protocol for Public Articles on Capital Projects

- All information to the public should go through the Chair or vice chair and CRD staff prior to submission to the press.
- A press release will be prepared by CRD staff as an update on the project. The local papers that should be included are: Pender Post, Islands Independent and Island Tides.

E-mail from David Nickoli and Staff Response (April 23, 2013)

- Staff responded to an E-mail regarding an article in the Islands Independent on Magic Lake water consumption. The response noted that the information that was published was incorrect.
- Staff will provide Mr. Nickoli with a copy of the Annual Report submitted with the 2012 AGM agenda and a general summary of water consumption.

E-mail from Roy Moore and Staff Response (April 27, 2013)

- Staff responded to an E-mail regarding leaking water sampling stations. Staff responded that the Doubloon station was repaired on May 1. CRD crews are visiting other leaking stations and installing shut-off valves.

Road over Dam

- Staff advised that the contractor will pave the area of the road where it is disturbed by the project.
- The committee requested that staff advise of the cost to pave the entire section.

**7. Adjournment**

The meeting was adjourned at 11am.