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Minutes of the Magic Lake Estates Water and Sewer Local Services Committee
Held Tuesday, November 15, 2011
CRD Integrated Water Services -Main Conference Room
479 Island Highway, Victoria, BC

Present: Jim Petrie (C), Joseph Gill, John MacDonald, Mary Steel
CRD Electoral Area Director: Ken Hancock
CRD: Tim Tanton, Senior Manager, Infrastructure Engineering, Mark Harper, Manager, Saanich Peninsula and Gulf Islands Operations, Janice Poncelet, Senior Financial Analyst, Lorrie Siemens (Recording Secretary)

Regrets: Pat Watson, John Fisher

1. Call to Order

The meeting was called to order at 9:40 a.m.

2. Approval of Agenda

The following items were added to the agenda:

- Election of Chair - as Item #4
- 2012 Meeting Dates - as Item #5

MOVED by Mary Steel, **SECONDED** by John MacDonald, that the agenda of the Magic Lake Estates Water and Sewer Local Services Committee meeting of November 15, 2011 be approved as amended.

CARRIED

It was agreed that the following discussions would take place as part of the budget presentation:

- Meters
- R&E line item 530350 for Building Inspection Services

3. 2012 Operating and Capital Budget

Tim Tanton presented a written report in conjunction with the 2012 committee budget documents.

- 2.630 - MLE Water
- 2.635 - MLE Water (2)
- 3.830 - MLE Sewer

Staff reported that the line item 530350: Alloc - Buldg Insp was put in place to fund the effort required by the Pender Island Building Inspection office for inquiries regarding sewer and water.

Electoral Area Director Ken Hancock recommended that the issue be brought forward at an Electoral Area Services Committee meeting for discussion.

A discussion took place on the need for replacement of the automated flow meters. Staff agreed to present information to the committee at a future meeting.

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MOVED by John MacDonald, **SECONDED** by Mary Steel, that the Magic Lake Estates Water and Sewer Local Services Committee recommend that the Capital Regional District Board:

1. Approve the 2012 operating and capital budget for the Magic Lake Estates Water Service as presented;
2. Balance the Magic Lake Estates Water Service 2011 actual revenue and expense on transfer to the capital reserve fund;
3. Approve the 2012 operating and capital budget for the Magic Lake Estates Water (2) Service as presented;
4. Authorize a decrease in the parcel tax for the Magic Lake Estates Water (2) Service as required to balance the 2012 budget;
5. Approve the 2012 operating and capital budget for the Magic Lake Estates Sewer Service as presented;
6. Authorize an increase in the parcel tax for the Magic Lake Estates Sewer Service as required to balance the 2012 budget; and
7. Balance the Magic Lake Estates Sewer Service 2011 actual revenue and expense on transfer to the capital reserve fund.

CARRIED

4. Election of Chair

Director Hancock called for nominations for Chair of the Magic Lake Estates Water and Sewer Local Services Committee for a one-year term. Jim Petrie was nominated and agreed to stand. Nominations were called for two more times, and hearing none, Jim Petrie was elected by acclamation.

Nominations were called for Vice-Chair for a one-year term. Mary Steel was nominated and agreed to stand. Nominations were called for two more times, and hearing none, Mary Steel was elected by acclamation.

5. 2012 Meeting Schedule

The Magic Lake Estates Water and Sewer Local Services Committee meetings for 2012 were scheduled as follows. The location of the meetings will be determined by the capital project schedule with at least one meeting held on Pender Island in the Spring. Meetings held in Victoria will begin at 9:30 a.m.

Tuesday, February 7
Tuesday, March 6
Tuesday, April 3
Tuesday, May 1
Tuesday, June 5

Tuesday, July 3
Saturday, August 18 (AGM)
Tuesday, October 2
Tuesday, November 20 (Budget)

6. Adjournment

The meeting was adjourned at 11:53 a.m.