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**Minutes of the Magic Lake Estates Water and Sewer Local Services Committee  
Held Friday 28 October 2011  
CRD Integrated Water Services -Main Conference Room  
479 Island Highway, Victoria, BC**

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**Present:** Jim Petrie (C), Joseph Gill, John MacDonald, Mary Steel, John Fisher  
CRD Electoral Area Director: Ken Hancock  
CRD: Tim Tanton, Senior Manager, Infrastructure Engineering, Mark Harper, Manager, Saanich Peninsula and Gulf Islands Operations, Chris Lowe, Supervisor, Marine Assessment, Lorrie Siemens (Recording Secretary)  
**Guest:** Mike Brady, Manager of Water Resources, AECOM  
**Regrets:** Pat Watson

**1. Call to Order**

Chair Petrie called the meeting to order at 9:40 a.m.

**2. Approval of Agenda**

**MOVED** by Joseph Gill, **SECONDED** by Mary Steel, that the agenda of the Magic Lake Estates Water and Sewer Local Services Committee meeting of October 28, 2011 be approved as distributed.

**CARRIED**

**3. Adoption of Minutes of June 21, 2011**

**MOVED** by Mary Steel, **SECONDED** by John MacDonald, that the minutes of the Magic Lake Estates Water and Sewer Local Services Committee meeting of June 21, 2011 be adopted as presented.

**CARRIED**

**4. Review of Action List**

The action list was reviewed and updated.

**5. Report on Operations**

Tim Tanton presented a written report. The report addressed the following topics:

- Drinking Water Supply and Demand
- Drinking Water Quality
- Drinking Water Operations
- Water System Upgrade Project
- Wastewater Operations
- Sewer System Engineering Study

The committee requested that hydrant flow testing in cooperation with the Pender Island Fire Department be added to the action list as per a motion made at the June 21, 2011 meeting.

A lengthy discussion took place on the need for hydrant maintenance.

Staff were requested to review costs to have CRD conduct hydrant flushing and notify the committee for authorization to proceed.

**6. Magic Lake Estates Water Treatment Plant Equipment Supply Award of Contract (Tender Ref. No. 2011-520)**

Staff presented a written report. Mike Brady (AECOM) and CRD staff responded to questions from the committee.

Staff proposed that a communication plan be established to provide information from the consultant to the committee on the project.

**MOVED** by Joseph Gill, **SECONDED** by John MacDonald, that the Magic Lake Estates Water and Sewer Local Services Committee recommend to the Capital Regional District Board that a contract for the supply of water treatment equipment (Tender Reference No. 2011-520) be awarded to Corix Water Systems for an amount of \$749,091.59 plus HST.

**CARRIED**

**7. Meter Reading Process**

Staff presented a written report.

**MOVED** by Director Hancock, **SECONDED** by Mary Steel, that meter reading services continue to be provided by staff and vehicle from the Greater Victoria area; and that the Magic Lake Estates Water and Sewer Local Services Committee receive this report.

**CARRIED**

**8. Water Loss Management Update**

Staff presented a written report.

**MOVED** by Joseph Gill, **SECONDED** by John Fisher, that the Magic Lake Estates Water and Sewer Local Services Committee include a budget of \$15,000 in the 2012 Capital Plan for installation of flow meters on the ten automated flushing stations in the system, with funding from the Capital Reserve Fund.

**CARRIED**

**9. Schooner Way and Cannon Crescent Wastewater Treatment Plants Outfall Monitoring Programs**

Chris Lowe presented a written report. Staff responded to several questions from the committee.

**MOVED** by Mary Steel, **SECONDED** by John Fisher, that the Magic Lake Estates Water and Sewer Local Services Committee receive the report for information.

**CARRIED**

**10. New Business**

Staff were requested to:

- Contact MOT contractor (Mainroad) to request repair of potholes on the road over the dam.
- Provide an explanation on the Building Inspection charge showing on the R&E.

**11. Adjournment**

The meeting was adjourned at 11:25 a.m.