



Making a difference...together

**Minutes of the Magic Lake Estates Water and Sewer Local Services Committee
ANNUAL GENERAL MEETING
Held Saturday, 20 August 2011
Pender Island Elementary School Gymnasium**

Present: Jim Petrie (Chair), Mary Steel, John MacDonald, Pat Watson, Joseph Gill, John Fisher
CRD Alternate Regional Director: Jon Heaney
CRD: Tim Tanton, MBA, P.Eng., Senior Manager, Infrastructure Engineering
M. Montague (Recording Secretary)
34 Residents

1. Call to Order

Chair Petrie called the meeting to order at 1:00 p.m.

2. Approval of Agenda

The agenda was amended as follows:

That Item 6, Election of Officers be moved to Item 4.

MOVED by Joseph Gill, **SECONDED** by Mary Steel that the agenda of the Magic Lake Estates Water and Sewer Local Services Committee Annual General Meeting of 20 August 2011 be approved as amended.

CARRIED

3. Minutes of Annual General Meeting of 28 August 2010

MOVED by John MacDonald, **SECONDED** by Joe Gill, that the minutes of the Magic Lake Estates Water and Sewer Local Services Committee Annual General Meeting of 28 August 2010 were received for information.

CARRIED

4. Election of Officers

Alternate Director Heaney noted that the committee is comprised of six members plus the CRD electoral area director. Three members represent the sewer service area and three members represent the water service area. He explained that three positions are expiring on October 31, 2011 and that the appointments are for a two-year term. Two of the positions are to represent the sewer service area and one position is to represent the water service area.

Nominations were called for members to represent the sewer service area. The following nominations were put forward:

John MacDonald
Alex Wilson
Jim Petrie

Nominations were called for two more times, and hearing none, nominations were declared closed. The election for the sewer position was held by secret ballot and Jim Petrie and John MacDonald were elected.

MOVED by Jim Petrie, **SECONDED** by Joe Gill that the ballots be destroyed.

CARRIED

Nominations were called for members to represent the water service area. The following nominations were put forward:

John Fisher
Ian Heslop

Nominations were called for two more times, and hearing none, nominations were declared closed. An election was then held by secret ballot for the one water position and John Fisher was elected.

MOVED by Joe Gill, **SECONDED** by Pat Watson that the ballots be destroyed.

CARRIED

All of the names will be forwarded to the CRD Board for appointment.

5. Chair's Report

Chair Petrie reported on the following topics:

- Hunt property purchase/James Island development funds update – on hold due to owner delaying sale of property.
- Award of contracts for the water treatment plant and upgrades to the dam and spillway. Construction to begin next fall.

MOVED by Pat Watson, **SECONDED** by Joe Gill that the Chair's report be received for information.

CARRIED

6. Annual Operations Report

Staff presented a written operations report. The report addressed the following topics:

- Drinking Water Operations
- Drinking Water Quality
- Water Supply and Demand
- Customer Metering Project
- Water System Upgrade Project
- Sewer System Permit Compliance
- Sewer Service Engineering Study
- Sewer System Operations
- Financial Report
- Water Consumption Charge Alternatives

Staff responded to questions following the presentation.

MOVED by Joe Gill, **SECONDED** by Pat Watson that the Annual Operations Report be received for information.

CARRIED

7. New Business

Future revenue requirements and tax increases were discussed.

8. Adjournment

MOVED by Pat Watson, **SECONDED** by Joe Gill that meeting be adjourned at 2:50 p.m.

CARRIED