CRD

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**Minutes of the Magic Lake Estates Water and Sewer Local Services Committee
Held Tuesday 15 February 2011
CRD Headquarters – 625 Fisgard Street, Room 107
Victoria, BC**

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Present: Joseph Gill (Co-Chair), John MacDonald, John Fisher, Pat Watson
CRD Electoral Area Director: Ken Hancock
CRD: Colwyn Sunderland, Local Services Engineering Coordinator, Lorrie Siemens (Recording Secretary)

Regrets: Mary Steel, Jim Petrie

Joseph Gill called the meeting to order at 9:30 a.m.

1.   **Approval of Agenda**

       MOVED by John MacDonald, **SECONDED** by John Fisher that the agenda of the Magic Lake Estates Water and Sewer Local Services Committee of 15 February 2011 be approved as distributed.

                                                                                        CARRIED

2.   **Approval of Minutes of 29 June 2010**

       MOVED by John MacDonald, **SECONDED** by John Pat Watson that the minutes of the Magic Lake Estates Water and Sewer Local Services Committee meeting of 29 June 2010 be adopted as distributed.

                                                                                        CARRIED

3.   **Approval of Minutes of Annual General Meeting of 28 August 2010**

       MOVED by Director Hancock, **SECONDED** by John Fisher that the minutes of the Magic Lake Estates Water and Sewer Local Services Committee Annual General Meeting of 28 August 2010 be adopted as distributed.

                                                                                        CARRIED

4.   **Approval of Minutes of 17 November 2010 (Budget)**

       MOVED by John Fisher, **SECONDED** by Director Hancock that the minutes of the Magic Lake Estates Water and Sewer Local Services Committee meeting of 17 November 2010 be adopted as distributed.

                                                                                        CARRIED

5.   **Review of Action List**

       The action list was reviewed and updated.

       Colwyn Sunderland distributed, for review and comment, a draft document titled "Magic Lake Estates Stewardship Guidelines for Lakefront Property Owners". Comments were requested from members of the committee, and a final draft will be brought to the next meeting for adoption.

Staff provided information on the Islands Trust Notice of Public Hearing on proposed Bylaw No. 184 – cited as "North Pender Island Official Community Plan Bylaw No. 171, 2007, Amendment No. 2, 2010".

6.   **Operations Report**

Staff presented a written report to provide information relating to the operation of the Magic Lake Estates water and sewer systems.

The report addressed the following topics:

- Drinking Water Supply and Demand
- Drinking Water Quality
- Drinking Water Operations
- Metering Project
- Water System Upgrade Project
- Wastewater Operations

A project status report from AECOM was attached to the report. It was noted that the status reports would be sent to the committee on a monthly basis via e-mail.

Staff reported that the CRD dam engineer reviewed the Magic Lake North dam and identified trees growing on the dam located on residential properties without rights of way. The issue will need to be addressed with the owners of the properties.

MOVED by John MacDonald, **SECONDED** by Pat Watson that the Magic Lake Estates Water and Sewer Local Services Committee receive the report on operations dated 15 February 2011 for information.

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CARRIED

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7.   **Upgrade Project Update**

Addressed in operations report (Item 6).

8.   **Metering Project Update**

Addressed in operations report (Item 6).

9.   **2011 Meeting Schedule**

The 2011 meetings were scheduled as follows:

DATE	LOCATION	TIME
Tuesday, April 12	CRD Offices – 479 Island Highway – Main Conference Room	9:30 a.m.
Tuesday, June 21	Pender Island – Anglican Parish Hall	10 a.m.
Saturday, August 20	Pender Island Elementary School *AGM*	1 p.m.
Tuesday, October 18	CRD Offices – 479 Island Highway – Main Conference Room	9:30 a.m.
Tuesday, November 15	CRD Offices – 479 Island Highway (Budget) - Main Conference Room	9:30 a.m.
	NO MEETING IN DECEMBER	

10. **Spring 2011 Newsletter**

It was agreed that items to appear in the Spring Newsletter would include:

- Flushing stations
- Project update
- Upgrade project timelines
- Fee structures
- Water conservation

11. **New Business**

There was no new business

12. **Adjournment**

The meeting was adjourned at 11:20 p.m.