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**Minutes of a Meeting of the Lyall Harbour/Boot Cove Water Local Service Committee  
Held November 7, 2014 at the Saturna Island Recreation and Cultural Centre, 104 Harris  
Road, Saturna Island, BC**

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**PRESENT:**   **Committee Members:** D. Thachuk (Chair), R. Lewis, I Rowe, S. Collins  
                  **Staff:** P. Sparanese, Senior Manager, Infrastructure Engineering and  
                  Operations; D. Robson, Manager Saanich Peninsula and Gulf Islands  
                  Operations, S. Mason, Manager, Water Engineering and Planning, P. Dayton,  
                  Senior Financial Analyst, L. Siemens (recorder)  
                  16 Members of the public

**ABSENT:**    J. Money, Director D. Howe

The meeting was called to order at 10:30 am.

**1. Approval of Agenda**

The following changes were made to the agenda:

- Add as Item #5 – Public Input
- Add as Item #7 – Three separate motions to be made for recommendations on 2015 Operating and Capital Budget staff report

**MOVED** by I. Rowe, **SECONDED** by R. Lewis,  
That the agenda be approved as amended.

**CARRIED**

**2. Adoption of Minutes of October 8, 2014**

**MOVED** by I. Rowe, **SECONDED** by R. Lewis,  
That the minutes of October 8, 2014 be adopted as previously distributed.

**CARRIED**

**3. Dam Safety Improvements**

Staff presented a written report.

**MOVED** by S. Collins, **SECONDED** by I. Rowe,  
That the Lyall Harbour Boot Cove Water Local Service Committee receive the report for information.

**CARRIED**

**4. 2015 Operating and Capital Budget**

P. Sparanese presented a written report and the 2015 Operating and Capital budget documents.

**MOVED** by R. Lewis, **SECONDED** by S. Collins,  
That the Lyall Harbour Boot Cove Water Local Service Committee recommend that the Capital Regional District Board approve the 2015 operating and capital budget for the Lyall Harbour Boot Cove Water Service as presented.

**CARRIED**

**MOVED** by D. Thachuk, **SECONDED** by I. Rowe,  
That the Lyall Harbour Boot Cove Water Local Service Committee recommend that the Capital Regional District Board approve the 2015 Parcel Tax of \$611.11 and User Charge of \$472.48 for the Lyall Harbour Boot Cove Water Service.

**CARRIED**  
**Collins Opposed**

The chair noted that J. Money had stated his opinion that the increase be on the parcel tax. J. Money could not be in attendance at the meeting.

**MOVED** by R. Lewis, **SECONDED** by S. Collins,  
That the Lyall Harbour Boot Cove Water Local Service Committee recommend that the Capital Regional District Board balance the 2014 actual revenue and expense on the 2014 transfer to capital reserve fund and if necessary on the 2015 transfer to capital reserve fund.

**CARRIED**

**5. Public Input**

Committee members and staff responded to questions from the public.

**6. New Business**

There was no new business

**7. Motions for 2015 Operating and Capital Budget**

Three separate motions were made in Item 4 for approval of the 2015 Operating and Capital budget.

**8. Adjournment**

The meeting was adjourned at 12 pm.