



Making a difference...together

NOTES – INFORMATION MEETING – NO QUORUM

Lyall Harbour/Boot Cove Water Local Service Committee

Held Tuesday, November 22, 2011

**Mary Winspear Community Cultural Centre, Lebbetter Board Room
2243 Beacon Avenue, Sidney, BC**

Present: Pat Carney (Chair), Bob Bruce (Vice Chair)
CRD Electoral Area Director: Ken Hancock
CRD Alternate Electoral Area Director: David Howe
CRD Staff: Tim Tanton, Senior Manager, Infrastructure Engineering, Ted Robbins, Senior Manager, Water Management, Janice Poncelet, Senior Financial Analyst, Mark Harper, Manager Saanich Peninsula and Gulf Islands Operations, Lorrie Siemens (Recording Secretary)

Regrets: John Money, Marcia Harter, Ian Rowe

There was no quorum for this meeting. The following items were discussed.

Chair Carney requested that a discussion be held regarding Freedom of Information requests.

2012 Operating and Capital Budget

Director Hancock advised the Lyall Harbour/Boot Cove Water Local Service Committee that, as a result of lack of quorum for the meeting, the Electoral Area Director can make a recommendation to the Board to approve the provisional budget for the committee and if an additional meeting is held before the CRD Board adopts the budget in March, the committee could make a motion to verify.

Chair Carney noted her appreciation for the excellent reporting of information to the committee.

Tim Tanton presented a written report and the 2012 operating and capital budget documents.

The committee requested that staff make the following changes to the budget:

- Reduce contingency to \$3,444 in order to reduce User Fee to \$375
- Reduce User Charges to (\$59,625)

Staff were requested to:

- Provide a table showing comparison of costs for other small water communities at the next Annual General Meeting.
- Prepare a notice for the Scribbler the January publication explaining the increase in user fees.

Water Conservation Plan

To be discussed at the next regular meeting.

Freedom of Information Requests (FOI)

Staff advised that a Freedom of Information request was received for communications dealing with the tank site access issue and informed the committee that, under FOI legislation, the CRD is mandated to respond within a 60 day time period. The CRD has dedicated staff to review FOI requests and work with staff to provide information to the public. The requestor of information is kept private and only known by the CRD FOI dedicated staff member. It was noted that all communication, including e-mail is subject to FOI requests.

Chair Carney requested that the notes reflect that the committee appreciates the thorough and professional work of the CRD staff.

The next meeting was scheduled for March 8, 2012 at 1 p.m.

The meeting concluded at 10:35 a.m.