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**Minutes of the Lyall Harbour/Boot Cove Water Local Service Committee  
Held Wednesday 26 October 2011  
Mary Winspear Community Cultural Centre, Lebbetter Board Room  
2243 Beacon Avenue, Sidney, BC**

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**Present:** Pat Carney (Chair), Bob Bruce (Vice Chair), Ian Rowe, Marcia Harter  
CRD Electoral Area Director: Ken Hancock  
CRD Alternate Electoral Area Director: David Howe  
CRD Staff: Jack Hull, General Manager, Integrated Water Services, Tim Tanton, Senior Manager, Infrastructure Engineering, Scott Mason, Manager Regional Infrastructure, Mark Harper, Manager Saanich Peninsula and Gulf Islands Operations, Lorrie Siemens (Recording Secretary)

**Regrets:** John Money

**1. Call to Order**

The meeting was called to order at 1:10 p.m.

**2. Approval of Agenda**

**MOVED** by Marcia Harter, **SECONDED** by Director Hancock,  
that the agenda of the Lyall Harbour/Boot Cove Water Local Service Committee meeting of 26 October 2011 be approved as distributed.

**CARRIED**

**3. Adoption of Minutes of October 11, 2011**

The following changes were made to the minutes:

- Review of action list Item #6 - change MOH to MOTI.
- New Business, add "Jack Hull advised that the R/W access issue and the request for additions to the service area are considered two separate issues.

**MOVED** by Marcia Harter, **SECONDED** by Ian Rowe,  
that the minutes of the Lyall Harbour/Boot Cove Water Local Service Committee of 11 October 2011 be adopted as amended.

**CARRIED**

**4. Review of Action List**

The action list was reviewed and updated.

Business arising from action list:

**Item #4**

The committee approved a draft letter provided by Marcia Harter. The chair requested that it be formatted and signed on the Chair's behalf by L. Siemens.

Item #6

A verbal report was provided by T. Tanton. Items that will be considered in the report will be:

- capacity to service additional properties
- land use
- cost of connection and who pays
- question of requirement for public consultation

A staff report would then be presented to the committee to make a recommendation for inclusion that would be taken to the CRD Board for approval.

Discussion took place regarding an e-mail sent to the committee from J. Money on compensation issues.

Ian Rowe provided a verbal report on discussions with J. Money. It was reported that the following issues exist:

1. Request from J. Money to have a consultation with CRD representatives.
2. Timing of dam upgrade.
3. Willingness to grant alternate access to the site.

T. Tanton agreed to schedule a site visit with J. Money on the basis of I. Rowe's verbal report. Discussion will include the process and public nature and the non-exclusivity of the process.

CRD staff will contact the dam inspector to discuss options for the timing of the upgrade as a separate issue.

**5. Award of Contract No. 2011-527 - Lyll Harbour-Boot Cove Water Treatment Plant**

S. Mason presented a written report.

**MOVED** by Marcia Harter, **SECONDED** by Bob Bruce, that the Lyll Harbour/Boot Cove Water Local Service Committee recommend to the CRD Board that a contract for construction of the water treatment plant work (Tender Reference No. 2011-527) be awarded to Pye Construction Ltd. for the amount of \$458,875.20 including HST.

**CARRIED**

Staff noted that currently there was an estimated surplus of unexpended funds of approximately \$150,000.

**6. Water Conservation Plan**

The agenda item was tabled and will be added to the budget meeting agenda.

**7. New Business**

The committee requested that project timelines be addressed at the budget meeting.

**8. Adjournment**

The meeting was adjourned at 2:05 p.m.