



Making a difference...together

**Minutes of the Lyall Harbour/Boot Cove Water Local Service Committee
Held Tuesday, 11 October 2011
Mary Winspear Community Cultural Centre, Lebbetter Board Room
2243 Beacon Avenue, Sidney, BC**

Present: Pat Carney (Chair), Bob Bruce (Vice Chair), Ian Rowe, Marcia Harter
CRD Electoral Area Director: Ken Hancock
CRD Staff: Tim Tanton, Senior Manager, Infrastructure Engineering, Scott Mason,
Manager Regional Infrastructure, Lorrie Siemens (Recording Secretary)

Regrets: John Money

1. CALL TO ORDER

Chair Carney called the meeting to order at 1:10 p.m.

2. APPROVAL OF AGENDA

Added under New Business:

- Access/Right of Way Issues

The agenda was approved as amended.

3. APPROVAL OF MINUTES OF 21 APRIL 2011

MOVED by Marcia Harter, **SECONDED** by Ian Rowe,
that the minutes of the Lyall Harbour/Boot Cove Water Local Service Committee meeting of
April 21, 2011 be adopted.

CARRIED

4. APPROVAL OF MINUTES OF ANNUAL GENERAL MEETING OF 27 AUGUST 2011

The committee requested that the adoption of the minutes of the AGM of August 27, 2011 be
deferred to the next AGM. It was also requested that the Question and Answer portion of the
meeting be included as an attachment to the minutes.

5. REVIEW OF ACTION LIST

The action list was reviewed and updated.

Business arising from action list:

Item #2

Staff advised that Genivar has provided a pre-design report to utilize the existing building and that
the new treatment plant will fit within the existing plant. All existing buildings will be utilized in
their current position. Components will be replaced within the existing buildings.

Staff advised that the tender to replace the components will be closing on Thursday, October 13 and a meeting will be held after a recommendation is received from the consultant on which tender to choose. Staff advised that there would be sufficient time to complete the project on time.

Item #4

The topic of consumption based billing will be brought to the next AGM.

Item #6

e-mail was sent to MOTI on August 30 followed by a reminder e-mail on September 26 - there has been no response from MOTI to date. Staff will follow up with MOH on funding for Harris Road.

Addition to action list from 27 August 2011 AGM

Marcia Harter to send a letter to Islands Trust advising of the committee's position on Bylaw No. 104.

6. AWARD OF CONTRACT NO. 2011-537 - LYALL HARBOUR-BOOT COVE RESERVOIR

Staff presented a written report.

A discussion took place on the following topics:

- Choice of recommended tenderer
- Project budget
- Capacity of system
- Consultant fees
- Fire protection

Jack Hull, General Manager, Integrated Water Services arrived at 1:40 p.m.

It was agreed that the decision on the recommendation and a motion would be deferred until a discussion was held under Item 7, New Business - Access/Right of Way Issues.

7. NEW BUSINESS

Access/Right of Way Issues

Jack Hull was directed to send a letter to Money Family Projects regarding access to the tank site.

A discussion took place on a request to add additional services to the system from Money Family Projects.

Jack Hull advised that the RW access issue and the award of contract are considered two separate issues.

The committee was advised by staff that the current project is designed to meet the needs of the existing service area only. The committee directed staff to bring forward a report dealing with the implications of the request.

MOVED by Marcia Harter, **SECONDED** by Director Hancock, that the Lyll Harbour/Boot Cove Water Local Service Committee recommend to the Capital Regional District Board that a contract for construction of the 30,000 lg water reservoir (Tender Reference No. 2011-537) be awarded to Stone Pacific Contracting Ltd. for the amount of \$273,770.23 including HST.

CARRIED

Discussion took place on the responsibility of water licence holders and liability for dam improvements.

Staff were requested to report on the nature of the current water licences on Money Lake.

8. ADJOURNMENT

The meeting was adjourned at 2:50 p.m.