



Making a difference...together

**Minutes of the Lyall Harbour/Boot Cove Water Local Service Committee
Held Thursday, 21 April 2011
Mary Winspear Community Cultural Centre, Activity Room 4
Sidney, BC**

Present: Bob Bruce (Vice Chair), Ian Rowe, Marcia Harter
CRD Electoral Area Director: Ken Hancock
CRD Staff: Tim Tanton, Senior Manager, Infrastructure Engineering, Scott Mason,
Manager Regional Infrastructure, Mark Harper, Manager, Saanich Peninsula and Gulf
Islands Operations, Colwyn Sunderland, Local Services Engineering Coordinator, Lorrie
Siemens (Recording Secretary)

Regrets: Pat Carney (Chair), John Money

1. Call to Order

Vice Chair Bruce called the meeting to order at 9:40 a.m.

2. Approval of Agenda

The following item was added to the agenda:

- Conflict of Interest - to follow after Item 5 as 5 a)

MOVED by Marcia Harter, **SECONDED** by Ian Rowe that the agenda of the Lyall Harbour/Boot Cove Water Local Service Committee of 21 April 2011 be approved as amended.

CARRIED

3. Approval of Minutes of 19 October 2010

MOVED by Marcia Harter, **SECONDED** by Director Hancock that the minutes of Lyall Harbour/Boot Cove Water Local Service Committee meeting of 19 October 2010 be adopted.

CARRIED

4. Approval of Minutes of 06 November 2010 (AGM)

MOVED by Marcia Harter, **SECONDED** by Director Hancock that the minutes of the Lyall Harbour/Boot Cove Water Local Service Committee Annual General Meeting of November 6, 2011 be adopted.

CARRIED

5. Approval of Minutes of 10 November 2010 (Budget)

MOVED by Marcia Harter, **SECONDED** by Director Hancock that the minutes of the Lyall Harbour/Boot Cove Water Local Service Committee meeting of 10 November 2010 be adopted.

CARRIED

5 a) Conflict of Interest

The committee noted that John Money was not in attendance at the meeting as most of the discussion during the meeting may center around property that John Money owns and therefore would be a conflict of interest. They noted that Director Hancock had provided the committee information in the Charter and an opinion that clearly indicated that they would be opening themselves up to challenges if John Money were present.

6. Review of Action List

The action list was reviewed and updated.

The committee noted that actions arising from the conference call on April 14, the following items were requested from staff and have not been received:

- Information on various recommended processes.
- Successful examples of the recommended processes.
- Map with alternative locations for tanks.

Staff advised that the above items would be added to the action list of April 21.

7. Project Update

Staff provided a verbal report which included an overview of the consultant's technical report

The following topics were addressed:

- DAF process and reason for reassessment
- Fire protection - level of service
- Siting of proposed works (shown on map)
- Preferred option for treatment
- Engineering parameters for locating a balancing tank

The committee provided correspondence from CRD staff to Mr. Paul White dated September 20, 2007 providing information on the water tank situated behind the Saturna Community Centre.

Staff were requested to further investigate the Statutory Right of Way and provide further information to the committee for the community centre tank and mobilize a BCLS as soon as possible.

MOTION TO MOVE *IN CAMERA*

MOVED by Director Hancock, **SECONDED** by Marcia Harter that the Lyall Harbour/Boot Cove Water Local Service Committee close the meeting and move *in camera* in accordance with the Community Charter, Part 4, Division 3, 90(1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

The committee convened the *in camera* portion of the meeting at 11:20 a.m. and resumed in open meeting at 11:30 a.m.

8. Harris Road

Deferred to next meeting.

9. Newsletter

Staff advised that a newsletter will be included in the next LHBC water bill. A draft will be provided to the committee for review prior to submitting with the bills.

10. New Business

There was no new business.

11. Adjournment

The meeting was adjourned at 11:45 a.m.