

LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION
Minutes of Meeting Held Thursday, June 16, 2016 at 9:30 a.m.
CRD – 625 Fisgard Street – Room #107

Present:

Shawn Carby	Capital Regional District (CRD) - <i>Commission Chair</i>
Chad Pacholik	Saanich
Chris Perry	Esquimalt
Clare Fletcher	Emergency Management BC
Dave Cockle	Oak Bay
Eileen Grant	Oak Bay
Geoff Amy	Colwood
Ian Foss	CRD - <i>Recording Secretary</i>
Jeri Grant	Juan de Fuca Electoral Area
John Trelford	North Saanich
Maegan Thompson	Saanich
Mike Harman	Sidney
Peter Ensor	CRD
Sara Jansen	Esquimalt
Steve Sorensen	Sooke
Troy Mollin	View Royal

Telephone: Stephanie Dunlop Metchosin

Presenter: Don Brown CRD Bylaw

1) **Welcome and Introductions:** S. Carby called the meeting to order at 9:30 a.m. Welcome and introductions were made.

2) **Approval of agenda:**

It was **Moved** by J. Grant and **Seconded** by E. Grant that the agenda of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as amended.

Motion Carried

3) **Approval of previous meeting minutes:**

It was **Moved** by G. Amy and **Seconded** by S. Jansen that the minutes from the **May 26, 2016** meeting of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as amended.

Motion Carried

4) **Other Agency Minutes:** CRERCC April Minutes

5) **Action Items:**

AI LGEPAC: If interested in participating in the modified RDA program, contact S. Jansen.

AI I Foss: include the ESS/D meeting notes, the other agency minutes standing line item.

AI LGEPAC: If interested in a Pets/Livestock in disaster exercise with CRD Bylaw who has developed a post disaster plan for animals, please advise.

6) **Presentation:** Pets in Disaster – Don Brown CRD

AI I Foss: share CRD mass carcass disposal plan with D. Brown, CRD Bylaw and animal care.

7) Old Business:

- a. Regional Emergency Management Partnerships status
 - i. Steering Committee Kick-off meeting is set for June 21
 - ii. EMBC funded REMP position has an offer extended

AI I Foss: share REMP strategic direction notes with LGEPAC

- b. Neighborhood RDA – S. Jansen

AI I Foss: create Prepareyourself.ca template for RDA power point

- c. Workgroups Updates

- i. EMBC Update – C. Fletcher
 - RM Clare Fletcher is retiring in July this will be the last LGEPAC attended.
 - Special thanks to everyone that assisted with Exercise Coastal Response

AI LGEPAC: If there have been changes in staff ensure to pass on contacts for PENS to EMBC the regional office assistant.

8) New Business:

- a. Pets in Disaster Tabletop exercise September 29

9) Roundtable

10) Adjournment: The meeting adjourned at 10:55 a.m.

Next regular Meeting: July 21, 2016 at 09:30 – Room 107, CRD, 625 Fisgard St, Victoria