

Local Government Emergency Program Advisory Commission (LG EPAC)

DATE: Thursday, April 21, 2016
TIME: 09:30 a.m.
PLACE: CRD Room 107, 625 Fisgard St, Victoria

AGENDA

1. Welcome and introductions
2. Approval of agenda
3. Approval of minutes from March meeting (March 17, 2016)
4. Other Agency Minutes: None
5. Action Items:
 - a. **AI I Foss:** Circulate the REMP survey to LGEPAC
 - b. **AI I Foss:** Invite EMBC REMP Manager L. MacDonald to April LGEPAC Meeting.
 - c. **AI I. Foss** Share Prepareyourself workbook v1.2 with LGEPAC and enquire on wish list of order numbers at \$2 per workbook.
 - d. **AI I Foss:** Share Prepareyourself workbook v1.2 with MIECM to see if there is an interest in anyone in that group purchasing the workbooks.
 - e. **AI LGEPAC:** Supply vector graphic quality image of community logo to I Foss ASAP to be included in the Quake Cottage advertising campaign.
 - f. **AI I Foss:** Confirm & clarify who can participate with Quake Cottage and what restrictions exist and report back to the committee.
 - g. **AI LGEPAC:** Work on a coordinated approach with ShakeOut BC and EMBC/PreparedBC to messaging for Tsunami week April 6-10 2016
 - h. **AI I Foss:** Include Help/Ok signs in workbook order email mail out.
 - i. **AI LGEPAC Members:** Respond with wish list numbers ASAP to I Foss for inclusion in the workbook order.
 - j. **AI I Foss:** Share NRCAN write-up with LGEPAC members.
 - k. **AI I Foss:** Ensure LGEPAC Members are notified in advance if there are potential budget items on the agenda.
6. Old Business
 - a. Quake Cottage Island Tour WG update – J. Trelford
 - b. Prepareyourself workbook order update – I. Foss
 - c. Bell Media Partnership Update – I. Foss
 - d. Regional Emergency Management Partnerships status
 - i. Introduction of Partnership Manager Leslie MacDonald A/Director Integrated Public Safety (EMBC)
 - ii. Overview – where we are now, questions?
 - iii. Survey Review
 - iv. Next Steps / Timeline – steering committee set up, etc.
 - v. REMP LGEPAC Nominations Committee Report
 - vi. REMP brainstorming session–April 29 11-2 Working Lunch Pls RSVP by Noon 04/26
7. New Business
 - a. EMBC Grade 6 Emergency Preparedness Class – Pilot Project – E. grant
 - b. Review working group status
8. Roundtable
9. Adjournment

Next regular meeting Thursday, April 19, 2016 at 09:30 – Room 107, CRD