

LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION
Minutes of Meeting Held Thursday, June 18, 2015 at 9:30 a.m.
CRD – 625 Fisgard Street – Room #107

Present:

Brigitte Prochaska	Southern Gulf Island Electoral Area
Dave Cockle	District of Oak Bay
Eileen Grant	District of Oak Bay
Ian Elliott	Capital Regional District (CRD)
Ian Foss	CRD <i>Recording Secretary</i>
Jeri Grant	Juan de Fuca Electoral Area
John Treford	District of North Saanich
Maegan Thompson	District of Saanich
Mike Harman	Town of Sidney
Peter Ensor	CRD <i>Commission Chair</i>
Rob Johns	City of Victoria
Sara Jansen	Township of Esquimalt
Steve Sorensen	District of Sooke
Sybille Sanderson	Cowichan Valley Regional District

Guests: Steve Young VEMA GIS Tech – Heatmap Presenter

Regrets:

Clare Fletcher	Emergency Management BC
Geoff Spriggs	Langford
Tom Pearse	District of Oak Bay
Troy Mollin	Town of View Royal
Stephane Dunlop	District of Metchosin

1) **Welcome and Introductions:** P. Ensor called the meeting to order at 9:30 a.m. Welcome and introductions were made.

2) **Approval of agenda:**

It was **Moved** by E. Grant and **Seconded** by J. Grant that the agenda of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved.

Motion Carried

3) **Approval of previous meeting minutes:**

It was **Moved** by S. Jansen and **Seconded** by S. Sorensen that the minutes from the **May 21, 2015** meeting of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as distributed.

Motion Carried

4) **Other Agency Minutes:** MIECM minutes were received.

AI I. Foss: Seek clarification from EMBC RM C. Fletcher on the scope of responsibility re: legal duty to accommodate persons with disabilities and what other local authorities are doing.

5) **Presentation:** City of Victoria Heat mapping – VEMA GIS Tech

6) **Presentation:** CVRD Simplified RDA System – Sybille Sanderson, EPC CVRD

7) **Old Business:**

5a) Regional Partnerships

Regional Concept is going to the Local Area Administrators meeting at the CRD on June 26 and an LGEPAC representative needs to attend to present for 20 minutes on behalf of our group.

AI Dave Cockle: Attend and present on behalf of the LGEPAC on June 26

5b) Shake Cottage status update - S. Sorenson, R. Johns.

AI LGEPAC Members: Explore interest in having the Shake Cottage in your community in the weeks around EP Week, there will be a cost (2015 costs on Mainland were 3K per day)

8) **New Business:**

6a) Prepareyourself Workbook order – M. Thompson

AI I.Foss: Poll LGEPAC Membership for order numbers for Prepareyourself Work Books, peel and clings, & help/ok signs

AI LGEPAC Members: Determine needed number of workbooks, clings and help/ok signs

6b) Western Spill Response Corporation is looking to present too and advise the group as to their plans in the region. Is there interest in organizing a group presentation?

AI I.Foss: Arrange for follow up presentation for LGEPAC as a whole with WCMRC

8) **Roundtable**

7a) **LG EPAC Meeting Location:** CRD

8) **Adjournment:** The meeting adjourned at 11:48 motion by S. Jansen.

Next Meeting: July 16, 2015 at 09:30 – Room 107, CRD, 625 Fisgard St, Victoria