

LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION
Minutes of Meeting Held Thursday, March 19, 2015 at 9:30 a.m.
CRD – 625 Fisgard Street – Room #107

Present:	Brigitte Prochaska	Southern Gulf Island Electoral Area
	Cindy Patton	CRD (Recording Secretary)
	Eileen Grant	District of Oak Bay
	Geoff Spriggs	City of Langford
	Jeri Grant	Juan de Fuca Electoral Area
	John Robertson	District of Central Saanich
	John Treford	District of North Saanich
	Maegan Thompson	District of Saanich
	Peter Ensor	CRD
	Geoff Amy	City of Colwood
	Rob Johns	City of Victoria
	Sara Jansen	Township of Esquimalt
	Stephanie Dunlop	District of Metchosin
	Travis Whiting	CRD Commission Chair

Regrets:	Elizabeth Zook	Salt Spring Island Electoral Area
	Paul Hurst	View Royal
	Ralph Mohrmann	Emergency Management BC
	Mike Harman	Sidney
	Steve Sorensen	Sooke
	Troy Mollin	View Royal

1) **Welcome and Introductions:** T. Whiting called the meeting to order at 9:33 a.m. and welcomed all to the meeting.

2) **Approval of agenda:**

Tsunami Preparedness Week was added to the agenda under New Business.

It was **Moved** by J. Grant and **Seconded** by S. Dunlop that the agenda of the Local Government Emergency Program Advisory Commission (LG EPAC) be ammended.

Motion Carried

3) **Approval of previous meeting minutes:**

It was **Moved** by S. Dunlop and **Seconded** by S. Jansen that the minutes from the **February 19, 2015** meeting of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as distributed.

Motion Carried

4) **Other Agency Minutes:**

It was **Moved** by R. Johns and **Seconded** by S. Jansen that the minutes from the **January 21, 2015** meeting of the Mid-Island Emergency Coordinators and Manager (MIECM) be received as distributed.

Motion Carried

LGEPAC members would like to obtain a copy of the MIECM Emergency Plans once they have been approved.

5) **Old Business:**

5a) Oil Spills – Land and Marine – Presentation Wednesday April 8, 2015: Reminder to RSVP with I. Foss.

5b) Regional Partnerships: Reminder to RSVP with I. Foss. H. Lyle's notes have been circulated to the group but a concept paper is to follow.

ACTION ITEM FOR I. FOSS: To follow up with H. Lyle re: concept paper circulation

5c) Emergency Preparedness Week PrepareYourself submissions: Reminder!

Colwood's Regional Emergency Preparedness Fair is scheduled for May 3; public hours are 11-3. City of Victoria would maybe like to participate, R. Johns to talk to G. Amy.

North Saanich Fire Rescue is hosting the Peninsula Emergency Preparedness Expo on May 9 at Panorama Recreation Centre

Southern Gulf Islands will be handing out promotional material which will include a social media component.

6) New Business:

6a) Tsunami Preparedness Week: The question was asked what others are doing for this initiative. The following areas are doing something: Oak Bay, JDF, Saanich and Esquimalt.

It was noted that the Province claimed March 22 – 28 as Tsunami Preparedness Week, but did not consult local authorities.

7) Roundtable:

2nd phase of DND Tsunami sirens is being installed on the Colwood side of Dockyard.

Some Elected Officials have asked during an emergency if they are to report to their individual municipalities or do they gather as the CRD Board?

ACTION ITEM FOR I. FOSS: Contact Sybille Sanderson and ask her to send RDA information.

ACTION ITEM FOR I. FOSS: Contact Ralph re: IRP

7a) LG EPAC Meeting Location: The next meeting will take place at the CRD Figgard Office, April 16, 09:30 in Room 107.

8) Adjournment: The meeting adjourned at 10:10 motion by S. Dunlop.

Next Meeting: April 16, 2015 at 09:30 Room 107, CRD