

LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION
Minutes of Meeting Held Thursday, February 19, 2015 at 9:30 a.m.
CRD – 625 Fisgard Street – Room #107

Present:	Brock Henson	District of Saanich
	Geoff Amy	City of Colwood
	Ian Foss	Capital Regional District (CRD) Recording Secretary
	Jeri Grant	Juan de Fuca Electoral Area
	John Treford	District of North Saanich
	Peter Ensor	CRD
	Rob Johns	City of Victoria
	Travis Whiting	CRD Commission Chair
	Troy Mollin	Town of View Royal

Regrets:	Blair McDonald	Township of Esquimalt
	Brigitte Prochaska	Southern Gulf Island Electoral Area
	Dave Cockle	District of Oak Bay
	Eileen Grant	District of Oak Bay
	Geoff Spriggs	City of Langford
	John Robertson	District of Central Saanich
	Kevin Lorette	CRD
	Mike Harman	Town of Sidney
	Ralph Mohrmann	Emergency Management BC
	Ron French	District of Central Saanich
	Sara Jansen	Township of Esquimalt
	Steve Sorensen	District of Sooke

1) **Welcome and Introductions:** T. Whiting called the meeting to order at 9:32 a.m. Welcome and introductions were made.

2) **Approval of agenda:**

It was **Moved** by T. Mollin and **Seconded** by J. Grant that the agenda of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved.

Motion Carried

3) **Approval of previous meeting minutes:**

It was **Moved** by J. Treford and **Seconded** by J. Grant that the minutes from the **January 15, 2015** meeting of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as distributed.

Motion Carried

4) **Other Agency Minutes:** No other agency minutes available

5) **Old Business:**

5a) Reminder to forward any nominations for Public Safety Lifeline Awards Prior to February 20, 2015

ACTION ITEM FOR LG EPAC Members: Provide and nominations to Bev.Goulet@gov.bc.ca

5b) Regional Emergency Contact Database update.

ACTION ITEM FOR LG EPAC Members: Forward emergency contact lists to I.Foss for compilation into a single regional list at the February LGEPAC meeting. (Sharing is voluntary)

5c) Update on the role of GP's in Disaster – R. Johns

6) **New Business:**

6a) Explore LG EPAC interest in running a “most Prepares Challenge” for the EP Fair – G. Amy & T. Mollin

ACTION ITEM FOR I. Foss: Circulate the question to LG EPAC for expressions of interest and look at forwarding the results to REPAC for inclusion next year with ideas for increased involvement

6b) Oil Spills – Land and marine. _ R. Johns

ACTION ITEM FOR I. Foss: Coordinate with the Ministry of Environment to have MOE Emergency Response Officer A. Grant or Director, Environmental Emergency Management G. Knox present at a special meeting of LG EPAC in April or May

6c) Tsunami Education Campaign – All LG EPAC Members – Discussion on each communities plans

6d) Review and discussion on the Feb 13 EMBC Presentations

i) Next Steps – discussion on when to reengage H. Lyle in this process, consensus is late March.

ACTION ITEM FOR I. Foss: Circulate EMBC H. Lyle note to LG EPAC members for comments

ACTION ITEM FOR LG EPAC Members: Return comments to ifoss@crd.bc.ca before March 1 for collation, On March 2nd, I. Foss will pass all comments received to EMBC H. Lyle for inclusion in the concept paper (to be returned to LG EPAC)

6e) Emergency Preparedness Week

ACTION ITEM FOR I. Foss: Solicit EP week plans from LG EPAC Members to share with the group

7) **Roundtable:**

ACTION ITEM FOR I. Foss: Send reminder to LG EPAC about View Royal EM180 Applied EOC training and some remaining open seats

ACTION ITEM FOR I. Foss: Query EMBC R. Mohrmann on the date/time of elected officials training.

7a) **LG EPAC Meeting Location:** The next meeting will take place at the CRD Fisgard Office, March 19, 09:30 in Room 107.

8) **Adjournment:** The meeting adjourned at 11:25 motion by P. Ensor.

Next Meeting: March 19, 2015 at 09:30 Room 107, CRD