



Making a difference...together

**LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION**  
**Minutes of Meeting Held Thursday, November 27 2014 at 9:30 a.m.**  
**CRD – 625 Fisgard Street – Room #107**

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<b>Present:</b>	Travis Whiting	Capital Regional District (CRD)
	Ian Foss	CRD (Recording Secretary)
	Peter Ensor	CRD
	Geoff Amy	City of Colwood
	Sara Jansen	Township of Esquimalt
	Clare Fletcher	Emergency Management British Columbia (EMBC)
	Rob Johns	City of Victoria
	Maegan Thompson	District of Saanich
	Tom Pearse	District of Oak Bay
	Kelli Kryzanowski	EMBC (guest presenter)
	Eileen Grant	District of Oak Bay
	John Treford	District of North Saanich
	Brigitte Prochaska	Southern Gulf Islands Electoral Area

<b>Regrets:</b>	Stephanie Dunlop	District of Metchosin
	Troy Mollin	View Royal
	Jeri Grant	Juan de Fuca Electoral Area
	Elizabeth Zook	Salt Spring Island Electoral Area

1) **Welcome and Introductions:** P. Ensor called the meeting to order at 09:30 am. Welcome and introductions were made.

2) **Approval of agenda:**

It was **Moved** by S. Jansen and **Seconded** by M. Thompson that the agenda of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved.

**Motion Carried**

3) **Approval of previous meeting minutes:**

It was **Moved** by E. Grant and **Seconded** by R. Johns that the minutes from the **October 23, 2014** meeting of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as distributed.

**Motion Carried**

4) **Other Agency Minutes:**

No other minutes were received.

5) **Presentation:** Update on EMBC catastrophic earthquake planning. K. Kryzanowski

**ACTION ITEM FOR I. Foss:** follow up with K. Kryzanowski to coordinate a follow up workshop for members to provide Local Government feedback on Catastrophic Eatherquake plan in Jan/Feb

6) **Old Business:**

**6a)** Incorporation of Private Practice Health Care in Local Government Response - tabled at the October meeting. – C. Fletcher

**6b) Roles of GP's in Disaster Workshop – R. Johns**

**ACTION ITEM FOR R. Johns, E. Grant, & B. Henson:** Members attending the upcoming workshop to provide update to LG EPAC at the next meeting.

**7) New Business:**

**7a) Justice Institute of BC Webinars**

**ACTION ITEM FOR I. Foss:** CRD will book Rm 107 for next few JIBC webinars and invite members to attend as a group.

**7b) S. Jansen attended the CRECC meeting and the group would like input on direction and roles**

**ACTION ITEM FOR T. Whiting:** Contact CRECC leadership, set up meeting with T. Whiting, S. Jansen and CRERCC Chair.

**ACTION ITEM FOR LG EPAC Members:** Provide input to C. Fletcher/EMBC for inclusion in upcoming. elected officials training.

**8) Roundtable:**

**ACTION ITEM FOR LG EPAC Members: Reminder from Clare to** provide feedback to EMBC/Avril via survey responses.

**8a) LG EPAC Meeting Location:** The next meeting will take place at the CRD Fisgard Office, Room 107.

**9) Adjournment:** The meeting adjourned at 11:09 AM motion by G. Amy

***Next Meeting: December 18, 2014 at 09:30 Room 107, CRD***