



Making a difference...together

LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION
Minutes of Meeting Held Thursday December 19, 2012 at 09:30 a.m.
View Royal Fire Hall

Present: Geoff Amy, City of Colwood
Stephanie Dunlop, District of Metchosin
Eileen Grant, District of Oak Bay
Brock Henson, District of Saanich
Sara Jansen, Capital Regional District (Recorder)
Alexis Kraig, City of Victoria
Elaine McCandless, Town of Sidney
Brett Mikkelsen, Town of Sidney
Troy Mollin, Town of View Royal
Sheila Service, Vancouver Island Health Authority (VIHA)
Geoff Spriggs, City of Langford
Maegan Thompson, Township of Esquimalt
Travis Whiting, Capital Regional District

Regrets: Dave Cockle, District of Oak Bay
Ian Elliott, Capital Regional District
Ron French, District of Central Saanich
Jeri Grant, Juan de Fuca EA
Rob Johns, City of Victoria
John Trelford, District of North Saanich
Elizabeth Zook, Salt Spring Island EA

T. Whiting called the meeting to order at 9:38 am.

1) **Welcome and Introductions:** Everyone was welcomed to the meeting.

2) **Approval of agenda:**

It was **Moved** by S. Dunlop and **Seconded** by G. Amy that the agenda of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as distributed.

Motion Carried

3) **Approval of previous meeting minutes (November 15, 2012):**

It was **Moved** B. Henson and **Seconded** by E. Grant that the minutes from the November 15, 2012 meeting of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved.

Motion Carried

4) **MIECM Minutes:** No minutes to review.

5) **Old Business:**

5a) Tsunami Modelling and public information/messaging: The project presentation has been postponed until December 20. A generic power point presentation needs to be completed for use by the LG EPAC when presenting the modelling results. A working group consisting of A. Kraig, M. Thompson, E. Grant, T. Mollin, B Henson, G. Amy, and S. Jansen will meet in January to finalize the presentation and work on the regional emergency communications strategy for tsunami.

ACTION ITEM for S. Jansen: To re-circulate tsunami public messaging materials for final comment.

5b) REPAC: B. Henson provided a summary of the November REPAC meeting. A survey will be circulated

to the membership for feedback to help prioritize projects for 2013. Initiative options for the REPAC will be determined at the January LG EPAC meeting.

5c) Hazus Mapping: An update was provided regarding the Hazus mapping project being undertaken by a student at SFU. The project will provide information that may be used for planning purposes, and each local government can choose whether or not to use the information.

6) New Business:

6a) Election of Vice-Chair: The group will elect a Vice-Chair for the LG EPAC at the January meeting.

ACTION ITEM For LG EPAC members: To send Vice-Chair nominations to T. Whiting or S. Jansen before the January meeting.

6b) 2013 Work Plan: The LG EPAC will develop a 2013 work plan at the January meeting. A summary report of 2012 initiatives will be provided by S. Jansen

6c) Roundtable: G. Amy invited members of the LG EPAC to attend an information session on the DND tsunami sirens that will be held at the Colwood fire hall on January 16, 2013 at 9:00 AM.

7) Adjournment: The meeting adjourned at 11:01 AM.

Next Meeting, Thursday, January 17, 2013 at 9:30 am Room 333, CRD