



Making a difference...together

LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION
Minutes of Meeting Held Thursday March 24, 2011 at 09:30 a.m.
CRD – 625 Fisgard Street – Room #107

Present: Gerry Adam, District of Oak Bay
Geoff Amy, City of Colwood
Dave Cockle, District of Oak Bay
Clare Fletcher, Emergency Management British Columbia (EMBC)
Val Fletcher, District of Highlands
Brock Henson, District of Saanich
Sara Jansen, Capital Regional District
Jim LaMorte, Town of Sidney
Troy Mollin, Town of View Royal
George OBriain, Juan de Fuca Electoral Area
Cindy Patton, Capital Regional District (recording secretary)
Steve Sorensen, District of Sooke
Geoff Spriggs, City of Langford
John Trelford, District of North Saanich
Dave Ward, Township of Esquimalt
Travis Whiting, Capital Regional District

Regrets: Stephanie Dunlop, District of Metchosin
Ian Elliott, Southern Gulf Islands Electoral Area
Rob Johns, City of Victoria
Maegan Thompson, Township of Esquimalt

T. Whiting called the meeting to order at 09:35 a.m.

1) Welcome and Introductions:

Everyone was welcomed to the meeting.

2) Approval of Agenda:

BCEAM Conference (D. Cockle) was added to the agenda under "Other Business".

It was **Moved** by D. Cockle and **Seconded** by G. OBriain that the agenda of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as amended.

Motion Carried

3) Approval of Minutes from Last Meeting:

It was **Moved** by G. Amy and **Seconded** by J. Trelford that the minutes from the January 20, 2011 LG EPAC meeting be approved as distributed.

Motion Carried

4) Terms of Reference (ToR): The TOR had been previously tabled for review this year. The draft ToR is on the Sharepoint site and will also be emailed to LG EPAC members. Please forward any comments to B. Henson. The working group will get together within the next month and will report back at the next scheduled LG EPAC meeting.

5) Working Groups

a) CR Mutual Aid Agreement/Concept of Operations: The working group met to review the EMBC letter. D. Cockle will make a presentation at the next meeting of the Greater Victoria Fire Chiefs'. B. Henson will follow up with the Police Chiefs. The LG EPAC was asked about presenting the CRMAA/Con Ops to the Regional CAO's at the July 12 meeting. LG EPAC members were asked to submit comment from their organizations to the working group. The working group will meet prior to the next LG EPAC meeting.

b) CRTI Workshop: The research compiled by J. Dales in preparation of the CRTI workshop has been posted to the Sharepoint site. A draft report is pending and will be posted to the Sharepoint site upon completion.

9) Other Business

a) Resources: Regional resource lists have been compiled that require categorizing – type and kind. It was suggested that this be done at a future LG EPAC meeting.

b) Interoperability: Interoperability has been identified as an issue within our region. It was suggested that this be addressed at a future LG EPAC meeting. Reg Fountain, Public Safety Canada has been recognized as a resource to help with this issue.

6) Christchurch earthquake debrief: B. Henson gave a PowerPoint presentation. The presentation will be posted on the Sharepoint site.

7) Japan earthquake/Tsunami Advisory debrief: Roundtable discussion occurred on how the Tsunami Advisory affected the various jurisdictions around the region. The value of public information/education sessions and social media were acknowledged. Social media will be put on the next agenda.

8) RECAC: RECAC membership was discussed. This topic will be further discussed at the next scheduled LG EPAC meeting.

10) Other Business

a) BCAEM Conference: BCAEM Conference in Kelowna - September 23-24, 2011

11) Adjournment

On motion by Chief Adam, the meeting adjourned at 11:55 a.m.

Next Meeting, April 21, 2011 at 10:30 am at the CRD, Room 107, Main Floor