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**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION,
Held Tuesday, March 3, 2020 at 12 p.m., Goldstream Conference Room, 479 Island
Highway, Victoria, BC**

PRESENT: **Commissioners:** G. Logan (Chair); G. Baird; M. Hicks; J. Rogers; L. Szpak;
M. Sahlstrom for R. Wade
Staff: T. Robbins, General Manager; I. Jesney, Senior Manager, Infrastructure
Engineering; D. Dionne (Recorder)

ABSENT: K. Kahakauwila; E. Logins

MEMBER'S OF THE PUBLIC: 2

The meeting was called to order at 12:03 p.m.

1. APPROVAL OF AGENDA

Deborah Exelby and Bryon Longeway were added as delegations to the agenda.

MOVED by Commissioner Baird, **SECONDED** by Commissioner Sahlstrom,
That the agenda be approved as amended.

CARRIED

2. ADOPTION OF MINUTES

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Hicks,
That the minutes of the January 7, 2020 meeting be adopted.

CARRIED

3. CHAIR'S REMARKS

The Chair had no remarks

4. PRESENTATIONS/DELEGATIONS

4.1. Presentations

There were no presentations.

4.2. Delegations

- 4.2.1.** Delegation – Deborah Exelby and Bryon Longeway; property owner's adjacent
Townview Reservoir: Re: Agenda Item 6.1: Townview Reservoir and Pump
Station Decommissioning and Site Disposition Plan

Ms. Exelby provided a hand out (on file) and spoke in advocacy of Alternative 2
in the staff report, that the Capital Regional District (CRD) dispose of the
Townview property "as is" by undertaking a public disposition of the property.

She spoke regarding:

- The sale of the property to an adjacent property owner; and
- Requested the inclusion of two covenants on the title, 1) that removes the

CRD and Colwood liability and 2) a restrictive covenant that prevents any structure higher than the existing reservoir.

The delegation responded to questions from the Commission.

5. GENERAL MANAGER'S REPORT

There was no report.

6. COMMISSION BUSINESS

6.1. JWDC 20-02 Townview Reservoir and Pump Station Decommissioning and Site Disposition Plan

T. Robbins introduced the report reviewing a map of the area. He provided some background on the site and reviewed details involving the public path running through the area. He reviewed the two alternatives in the report.

Staff responded to questions from the Commission and provided additional information as follows:

- The gravity pipes are municipally-owned.
- A review of the remediation work still needs to be completed.
- Other property disposition within the Service Area more recently was the Whisperwind Reservoir Sites, which reverted back to the adjacent property owners; other sites have been disposed of via public disposition.
- Financial implications related to the restoration of the property still need to be reviewed.

MOVED by Commissioner Szpak, **SECONDED** by Commissioner Rogers,

That the Juan de Fuca Water Distribution Commission directs staff to:

For the Townview reservoir and pump station site, proceed with an engineering assessment and any necessary site stabilization improvements coincident with the demolition of the existing structures, rezone the property to R1, realign the public path, grant City of Colwood a statutory right of way for sanitary sewer, and then undertake a public disposition of the property.

CARRIED

Opposed: Baird, Hicks

6.2. Summary of Recommendations from Other Water Commissions

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Baird,

That the Summary of Recommendations from Other Water Commissions be received for information.

CARRIED

6.3. Water Watch Report

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Baird,

That the February 24, 2020 Water Watch report be received for information.

CARRIED

7. NOTICE OF MOTIONS

7.1. Notice of Motion: Juan de Fuca Water Rate Structure Review – Commissioner Rogers

That the Juan de Fuca Water Distribution Commission directs staff to conduct a rate structure review that considers a rate structure with a fixed charge component, such as a meter charge, and a consumption-based volumetric component for comparison with the current consumption based volumetric rate, with a goal of capturing revenue from serviced properties which are not consuming water, in order to assist with funding the operations and maintenance expenses incurred by the entire service area, for serviced developments.

7.2. Notice of Motion: Amendment to the *Board Remuneration and Travel Expense Reimbursement Policy* – Commissioner Rogers

That the Juan de Fuca Water Distribution Commission requests that the CRD Board consider amending the *Board Remuneration and Travel Expense Reimbursement Policy*, to include remuneration for meeting attendance for the Juan de Fuca Water Distribution Commissioners, and direct staff to prepare a report outlining the implications of such an amendment and a recommendation, for the Board's consideration.

8. NEW BUSINESS

Staff were asked to provide an update on whether the COVID-19 pandemic will affect services. Staff advised that pandemic procedures are being put into place corporately that will ensure essential service delivery.

9. ADJOURNMENT

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Baird,
That the March 3, 2020 Juan de Fuca Water Distribution Commission meeting be adjourned at 12:46 p.m.

CHAIR

SECRETARY