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**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION,  
Held Tuesday, July 2, 2019 at 12 p.m., Goldstream Conference Room, 479 Island Highway,  
Victoria, BC**

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**PRESENT:**           **Commissioners:** G. Logan (Chair); G. Baird; M. Hicks; E. Logins (Sooke Alternate) (12:03); J. Rogers; L. Szpak; N. Stewart for R. Wade  
**Staff:** T. Robbins, General Manager; I. Jesney, Infrastructure Engineering;  
D. Dionne (Recorder)  
**Absent:** K. Kahakauwila

The meeting was called to order at 12:00 p.m.

**1. Approval of Agenda**

**MOVED** by Commissioner Baird, **SECONDED** by Commissioner Stewart,  
That the agenda for the July 2, 2019 Juan de Fuca Water Distribution Commission meeting  
be approved as circulated.

**CARRIED**

**2. Adoption of Minutes of June 4, 2019**

**MOVED** by Commissioner Rogers, **SECONDED** by Commissioner Baird,  
That the minutes of the June 4, 2019 Juan de Fuca Water Distribution Commission meeting  
be adopted as circulated.

**CARRIED**

**3. Chair's Remarks**

The Chair remarked on the passing of Commissioner Parkinson expressing his condolences  
to her fellow Commission members, her family and friends.

**4. Presentations/Delegations**

There were no presentations or delegation.

**5. Business Arising**

There was none.

**6. General Manager's Report**

**6.1. No Report**

**7. Commission Business**

**7.1. JWDC 19-11 Proposed Transfer of the Admirals Road Water Main from the Juan  
de Fuca Water Distribution Service to the Regional Water Supply Service**

***E. Logins joined the meeting***

T. Robbins introduced the report providing background on the water main stating that it operates as a transmission main supplying water to both Esquimalt and Victoria. He reviewed the principles of transmission mains and distribution mains as detailed in the 1998 report *Review of the Capital Regional District Water Supply*, by D.L. MacKay, P. Eng., noting that this main aligns with those principles.

Staff responded to questions from the Commission with the following noted:

- There would be an adjustment to the book value of each service noting an increase to the Regional Water Supply Service and a decrease to Juan de Fuca Service.
- There will be no service change to customers, billing and metering would be the same.
- There was discussion around the consideration of service to First Nations communities along the main.

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Logins,  
That the Juan de Fuca Water Distribution Commission:

Approve the transfer of the Admirals Road Water Main to the Regional Water Supply Service in principle, and direct staff to prepare a report to the Regional Water Supply Commission recommending transfer of the Admirals Road Water Main from the Juan de Fuca Water Distribution Service to the Regional Water Supply Service.

**CARRIED**

#### **7.2. JWDC 19-09 Implications Related to Provision of Limited Financial Assistance for Property Damage Resulting from a Water Main Failure**

T. Robbins introduced the report and provided background on the rationale for the CRD's position in response to water main breaks.

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Baird,  
That the Juan de Fuca Water Distribution Commission direct staff not to further examine options to provide financial assistance for property damage resulting from a failure, breakdown or malfunction.

**CARRIED**

Incidental motion:

**MOVED** by Commissioner Rogers, **SECONDED** by Commissioner Baird,  
That the Juan de Fuca Water Distribution Commission request that staff investigate options for communicating to the public that property owners are responsible for carrying insurance to provide coverage for losses resulting from a local government water main breakdown or malfunction.

**CARRIED**

### 7.3. Summary of Recommendations from Other Water Commissions

**MOVED** by Commissioner Rogers, **SECONDED** by Commissioner Baird,  
That the Juan de Fuca Water Distribution Commission receive the Recommendations from  
Other Water Commissions for information.

**CARRIED**

### 7.4. Water Watch Report

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Stewart,  
That the Juan de Fuca Water Distribution Commission receive the June 23, 2019 Water Watch  
Report for information.

**CARRIED**

## 8. Notice of Motion – District of Sooke, June 5, 2019

*THEREFORE, the District of Sooke calls upon the Capital Regional District Water Commission and the Juan de Fuca Water Distribution Service to support extension of water infrastructure to North Sooke in conjunction with Highway 14 construction activity.*

T. Robbins advised that staff met with Ministry of Transportation and Infrastructure (MoTI) staff and preliminary work has been done to review CRD infrastructure requirements to extend the line. A pump station is required to deliver the appropriate service pressure adding about \$2 million to the cost of the project. The costs of the full extension have been provided to MoTI and CRD staff are awaiting a response.

E. Logins advised that MoTI has not determined the cost of well replacement or the cost for the fire water.

The Commission discussed the Notice of Motion noting the need for clarity around costs, ensuring everything is within the existing servicing boundary, what the connection costs to properties will be and an understanding of who is paying for the service.

The following motion was put forward:

**MOVED** by Commissioner Hicks, **SECONDED** by Commissioner Szpak,  
That the Juan de Fuca Water Distribution Commission Support the extension of water infrastructure to North Sooke in conjunction with Highway 14 construction activity, at no cost to the Juan de Fuca Water Service or the existing ratepayers.

**DEFEATED**  
**Unanimous**

Commissioner Rogers spoke against the notice of motion noting that he would support the project in principle, but needs more information related to the costs and long term implications.

E. Logins advised that residents are aware of their responsibility to pay for the connection fees and that it will likely cost them less in the long run than shipping in truckloads of water. The Juan de Fuca Water Distribution Service would not be financially implicated.

Commissioner Baird spoke against the notice of motion as written but would support it if it were reworded for more clarity around costs and long term implications.

Commissioner Szpak spoke against the notice of motion as written but would support a rewritten motion with more clarity around costs and service implications.

The Commission put forward the following motion:

**MOVED** by Commissioner Hicks, **SECONDED** by Commissioner Szpak,  
That the Juan de Fuca Water Distribution Commission support, in principle, the extension of water infrastructure to North Sooke in conjunction with Highway 14 construction activity, at no cost to the Juan de Fuca Service with respect to the initial Capital Costs, and direct staff to report back to the Commission when a definitive plan is advanced by the Ministry of Transportation and Infrastructure.

**CARRIED**

**9. New Business**

There was no new business.

**10. Adjournment**

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Hicks,  
That the July 2, 2019 Juan de Fuca Water Distribution Commission meeting be adjourned at 1:10 p.m.

**CARRIED**

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Chair

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Secretary