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**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION,
Held Tuesday, June 4, 2019 at 12 p.m., Goldstream Conference Room, 479 Island Highway,
Victoria, BC**

PRESENT: **Commissioners:** G. Logan (Chair); G. Baird; M. Hicks; J. Rogers; L. Szpak
Staff: R. Lapham, CAO; T. Robbins, General Manager; I. Jesney,
Infrastructure Operations; J. Marr; Infrastructure Engineering; D. Dionne
(Recorder)
Absent: K. Kahakauwila; B. Parkinson; R. Wade

The meeting was called to order at 12:00 p.m.

The Chair welcomed R. Lapham.

1. Approval of Agenda

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Baird,
That the agenda for the June 4, 2019 Juan de Fuca Water Distribution Commission meeting
be approved as circulated.

CARRIED

2. Adoption of Minutes of May 7, 2019

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Baird,
That the minutes of the May 7, 2019 Juan de Fuca Water Distribution Commission meeting
be adopted as circulated.

CARRIED

3. Chair's Remarks

The Chair had no remarks.

4. Presentations/Delegations

There were no presentations or delegation.

5. Business Arising

There was none.

6. General Manager's Report

6.1. Upcoming Business and Reports

T. Robbins advised that staff are working on the following reports for the Commission:

- Implications of providing financial assistance for property damage caused by water main breaks. Report is in response to a request from the Commission related to the Strathmore Road main break.
- Proposed transfer of Admirals water main to Regional Water Supply. He noted that this section of water main was replaced by the Juan de Fuca Water Distribution Service due to Ministry of Transportation wanting to repave that road. This main provides water to

Victoria and Esquimalt and continues to operate like a transmission main. There has also been a request from Esquimalt Nation to review servicing under a Regional Service Agreement.

- With the announcement of the large development proposed in Langford at Goldstream and Peat, staff are reviewing the need to advance the main replacements off Goldstream Avenue as part of the development servicing. There are some significant road improvements proposed at the roundabouts which would be constructed over top of the Juan de Fuca Asbestos Cement main and the transmission main on the Goldstream.

The Commission requested that staff poll members for availability for the July 2, 2019 meeting.

7. Commission Business

7.1. JWDC 19-06 Implications of Waiving or Reducing Development Cost Charges (DCC) for Eligible Developments

I. Jesney spoke to the report reviewing the definition of “Eligible Housing” and the requirements to allow a waiver.

Discussion ensued and staff responded to questions and the following was noted:

- The collection of DCC’s by municipalities is under separate bylaw from the Capital Regional District (CRD), the decision to waive at the municipal level would be specific to their bylaws and programs.
- Under Provincial requirement any DCC program must specify which DCC is funding which program.

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Szpak,
That the Juan de Fuca Water Distribution Commission receive the report, Implications of Waiving or Reducing Development Cost Charges (DCC) for Eligible Developments, for information and direct staff to not proceed with preparing a DCC Waivers and Reductions bylaw for eligible affordable housing development.

CARRIED

7.2. JWDC 19-10 Proposed Florence Lake Improvement District (FLID) Conversion

T. Robbins reviewed a map of the area and provided background on the FLID. He noted that a review of the infrastructure (Attachment 3 of the staff report) satisfied the requirements of the CRD with some maintenance required to upgrade to current standards. The CRD would establish a Service Area, to fund the \$300,000 infrastructure upgrades, which would be dissolved once the debt has been paid down.

He noted that CRD Corporate Services would facilitate getting a formal petition from each of the ratepayers (17 properties in total) and there would be no need for a referendum. He also advised that there may be conversion grants that the CRD can apply for on their behalf.

Discussion ensued and staff responded to questions from the Commission with the following noted:

- With the completion of the infrastructure work, the improvement district members would become water customers of the Juan de Fuca Water Service, there would be no financial burden to this service or to the municipalities.

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission recommends to the Capital Regional District Board that:

- A. Staff be directed to commence a service conversion process with the Province to convert the Florence Lake Improvement District (FLID) to a Capital Regional District (CRD) service which, when concluded, would result in incorporating the FLID water infrastructure into the Juan de Fuca Water Distribution Service; and establishing a new service for the purpose of CRD financing of the infrastructure improvements required as a condition of conversion, and dissolving the FLID; and
- B. Apply for any available conversion or infrastructure grants on FLID's behalf.

CARRIED

7.3. Summary of Recommendations from Other Water Commissions

MOVED by Commissioner Rogers, **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission receive the Recommendations from Other Water Commissions for information.

CARRIED

7.4. Water Watch Report

MOVED by Commissioner Szpak, **SECONDED** by Commissioner Rogers,
That the Juan de Fuca Water Distribution Commission receive the Water Watch Report for information.

CARRIED

8. New Business

There was no new business.

9. Adjournment

MOVED by Commissioner Szpak, **SECONDED** by Commissioner Baird,
That the June 4, 2019 Juan de Fuca Water Distribution Commission meeting be adjourned at 12:28 p.m.

CARRIED

Chair

Secretary