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**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION,
Held Tuesday, April 2, 2019 at 12 p.m., Goldstream Conference Room, 479 Island Highway,
Victoria, BC**

PRESENT: **Commissioners:** J. Rogers (Vice Chair); G. Baird; M. Hicks; K. Kahakauwila;
C. Day for G. Logan; L. Szpak; R. Wade (12:30)
Staff: R. Lapham, CAO; T. Robbins, Integrated Water Services (IWS);
I. Jesney, Infrastructure Engineering; M. McCrank, Infrastructure Operations;
B. Semmens, Senior Financial Analyst; D. Dionne (Recorder)
Absent: B. Parkinson

The meeting was called to order at 12 p.m.

1. Approval of Agenda

The following items were added to the agenda:

1. Under New Business, Item 8.1, Bulk Water Station on Otter Point Road.
2. Change Commission Business to Item 7, and add new Item 6, Business Arising from March 5, 2019 meeting: Staff update on Public Path / Recreation Use on Capital Regional District (CRD) Water Right of Way (ROW).

MOVED by Commissioner Hicks and **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission approve the agenda as amended.

CARRIED

2. Adoption of Minutes of March 5, 2019

MOVED by Commissioner Hicks and **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission adopt the minutes of the meeting held
March 5, 2019.

CARRIED

3. Chair's Remarks

The Chair had no remarks.

4. Presentations/Delegations

There were no delegations or presentations.

5. General Manager's Report

There was no report.

**6. Business Arising from March 5, 2019 meeting: Staff update on Public Path / Recreation
Use on Capital Regional District (CRD) Water Right of Way (ROW)**

At its March 5, 2019 meeting, the Juan de Fuca Water Commission (the Commission) made the following motion:

Request that staff prepare a report for the next meeting, outlining the implications of the following conceptual projects in View Royal:

- 1) *formalize a walking / cycling path along the 15 m wide CRD water main ROW from Erskine Lane to Hospital Way (VGH bus terminus); and*
- 2) *build a 'dirt bike jump/track' amenity within CRD water main ROW between Watkiss Way and Game Road Park.*

Staff advised that the CRD has CRD water supply transmission mains along the proposed routes and that the pipes are not Juan de Fuca water mains or rights of way. These projects would be for the Regional Water Supply Commission to consider. Commissioner Rogers has advised to hold further consideration at this time.

7. Commission Business

7.1. JWDC 19-04 2018 Financial Performance

T. Robbins spoke to the report noting that it provides a summary of 2018 year-end revenue and operating expenditures. He reviewed the 2018 final results compared to the 2018 year-end projection and noted that the year-end surplus has been transferred to the Water Capital Fund, which will reduce borrowing requirements for the service's capital program in subsequent years. Staff consider the service to be in strong financial position going into 2019.

MOVED by Commissioner Hicks and **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

7.2. JWDC 19-05 Development Cost Charge (DCC) - Recent Activity

T. Robbins spoke to the report noting that it provides a summary of the recent activity since the CRD Board approval of Bylaw No. 4249 in December. He advised that the consolidated bylaw was distributed to the municipalities and that the updated rates are in effect as of February 13, 2019.

He reviewed the projected DCC revenue versus the actual year-end collected revenues as detailed in the report. He noted the pay out of the Ecoasis Agreement for Skirt Mountain and the 2019 scheduled projects as noted in the report.

Discussion ensued around the potential pressures on the DCC revenues if the construction market doesn't start to slow down and staff noted that they don't currently anticipate any issues.

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Kahakauwila,
That the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

7.3. Summary of Recommendations from Other Water Commissions

MOVED by Commissioner Baird and **SECONDED** by Commissioner Day,
That the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

7.4. Water Watch Report

T. Robbins advised that the weather is having a minor effect on Sooke Lake Reservoir levels and does not foresee any issues with the peak demand period.

12:30 – R. Wade joined the meeting.

Discussion ensued regarding:

- Sooke Lake Reservoir levels and the unusually dry conditions with the snow pack only starting to melt in the last two weeks.
- The importance of long term climate change planning around water redundancy and resiliency.
- What steps the CRD is taking with respect to climate change and its effect on the water system.
- How the CRD liaises with other Island communities on climate change, water, dry weather and wildfire issues.
- The recent Climate Action Emergency recommendation approved by the CRD Board. Staff noted that similar motions are being considered by other municipalities.

MOVED by Commissioner Kahakauwila and **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

8. New Business

8.1. Bulk Water Station on Otter Point Road

Commissioner Hicks spoke to the item noting that there are currently three bulk water stations in the area and asked if the Commission would consider supporting the installation of a fourth bulk water station on Otter Point Road to support the new industrial development. He advised that the proposed extension of the water main up Otter Point Road to the business park will not be going forward. The estimated cost for the installation of a new bulk water station is \$100,000 and the Juan de Fuca Electoral Area would be willing to put in half the cost up to \$50,000.

T. Robbins advised that staff worked with the developer and the Ministry of Transportation to determine how the 3.5 kilometer water line could be extended up Otter Point Road to the business park. Staff hydraulically modeled three different size pipes and were only able to achieve half of the required fire flow with any of them. As such developers were unable to make a business case to fund the extension and therefore water will be trucked to the cisterns at the industrial park.

To facilitate the addition of the new bulk water station staff could propose a Capital Plan amendment to include the new bulk water station. There are plans in place to update the three existing stations and the new station could be included in that project.

MOVED by Commissioner Wade and **SECONDED** by Commissioner Szpak, That the Juan de Fuca Water Distribution Commission request that staff prepare a report for the next meeting, outlining the financial and Capital Plan implications of including the addition of a new Bulk Water Station on Otter Point Road to the 2019 Capital Program.

CARRIED

8.2. Staff update on upcoming staff reports

T. Robbins reviewed upcoming staff report that are in progress, noting that these require some detailed consideration:

- The consideration of establishing a formal pathway/bike park along pipe Service Right of Ways (SRW) in View Royal is on hold as the pipes/SRWs are Regional Water pipes, not Juan de Fuca Water pipes and therefore needs to be considered at the Regional Water Commission.
- The implications of a new policy to consider reducing/waiving DCCs for affordable housing developments. Staff are working with Urban Systems on this.
- The implications of a financial assistance policy for property damage resulting from water main breaks.
- Sunriver Reservoir legal action settlement and implications.
- Florence Lake Water Improvement District (FLID) conversion. The implications of a potential conversion/incorporation of the FLID water infrastructure into the Juan de Fuca system in Langford.
- The addition of a Bulk Water Station on Otter Point Road.

T. Robbins advised that he will be away for the May meeting attending a Canadian Water Network conference.

9. Adjournment

MOVED by Commissioner Hicks and **SECONDED** by Commissioner Kahakauwila, That the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 12:57 p.m.

CARRIED

Chair

Secretary