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**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION,
Held Tuesday, May 1, 2018, Goldstream Conference Room, 479 Island Highway, Victoria,
BC**

PRESENT: **Commissioners:** B. Gramigna, G. Baird, M. Hicks, G. Logan, J. Rogers, L. Szpak, M. Sahlstrom

Staff: R. Lapham, T. Robbins, I. Jesney, M. Montague (Recorder)

GUESTS: M. Mahovlich, City of Langford; M. Dillabaugh, City of Langford

The meeting was called to order at 12:05 pm.

1. APPROVAL OF AGENDA

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission approve the agenda.

CARRIED

2. MINUTES OF THE MEETING HELD FEBRUARY 6, 2018

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission adopt the minutes of the meeting held
February 6, 2018.

CARRIED

3. CHAIR'S REMARKS

The Chair remarked as follows:

- He recognized Robert (Bob) Lapham, CAO at the CRD and welcomed him to the meeting;
- He noted that there were a number of items on today's agenda that could generate some interesting discussion;
- He advised that there will be a meeting of the Juan de Fuca Water Distribution Commission in June in order to finalize a number of items before the summer.

4. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

5. CORRESPONDENCE

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Hicks,
That the Juan de Fuca Water Distribution Commission defer consideration of
correspondence from Hayworth Communities Inc. to the June 5, 2018 meeting of the
Commission.

CARRIED

6. JUAN DE FUCA WATER DISTRIBUTION DEVELOPMENT COST CHARGE PROGRAM UPDATE

T. Robbins spoke to the report. He noted that, at the January 16, 2018 meeting of the Juan de Fuca Water Distribution Commission (JWDC), staff were directed to proceed with finalizing the Development Cost Charge (DCC) program with the inclusion of a Local Service Area (LSA). Since that time, staff reconsidered the project timing of the works envisioned under the LSA, water servicing implications, and updated financial forecasts for DCC revenue and DCC reserve funding commitments. The basis for the review was to reaffirm if the LSA is necessary prior to initiating the formal service establishment process. Without the LSA, project timing and funding certainty could be established without limiting water servicing capability. Not proceeding with the LSA would allow accelerated completion of the updated DCC program, including implementation of new DCC rates, and eliminate the ongoing administration of the LSA.

Given the updated DCC financial forecast and reaffirmation of development water servicing requirements and timing, staff expect that the funding and project/servicing capacity timing certainty resulting from having an LSA can be provided without an LSA. If the LSA is not required, the schedule for getting the DCC program finalized will be advanced by 6 – 8 months. The updated DCC financial forecast and DCC project timing also allows for the dissolution of the Bear Mountain Adventures Ltd. agreement, which also supports certainty in supplying water to future developments in the Skirt Mountain/Bear Mountain service area.

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission:

- a. Rescind resolutions b. and c. from the January 16, 2018 Juan de Fuca Water Distribution Commission meeting; and
- b. Direct staff to proceed with finalizing the 2018 JDF Water DCC Program Update and drafting amendments to DCC Bylaw No. 2758 (including amendments by subsequent amending bylaws to 2017) for the Commission's consideration; and
- c. Direct staff to prepare an agreement and bylaw to enable the dissolution of the Reservoir 2 service area agreement with Bear Mountain Adventures Ltd.; and
- d. Keep to the projected order of Water DCC Projects with corresponding projected dates as outlined in an acceptable version of Schedule A attached to CRD Staff report dated May 1, 2018.

CARRIED

7. PLANNING FOR POST-DISASTER WATER SUPPLY ACROSS GREATER VICTORIA

T. Robbins made a presentation on planning for post-disaster water supply across Greater Victoria. Following is an overview of the presentation:

- Post-disaster water supply and distribution planning initiative endorsed by the Regional Water Supply Commission, Saanich Peninsula Water Commission and Juan de Fuca Water Distribution Commission
- Regional Water Supply System Overview
- Post-Disaster Water Supply planning work completed to date
- Overview of supply and distribution centre concept
- Supply and distribution system resiliency and distribution centre mapping
- Next steps

8. WATER WATCH

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Baird,
That the Juan de Fuca Water Distribution Commission receive the staff report for information.

CARRIED

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

MOVED by Commissioner Logan and **SECONDED** by Commissioner Rogers,
That the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 1:15
pm.

CARRIED

Chair

Secretary