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**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION  
Held Tuesday, July 8, 2014, Goldstream Conference Room, 479 Island Highway**

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**PRESENT:** **Commissioners:** B. Gramigna, H. Haldane, G. Logan, J. Rogers, L. Szpak, K. Williams  
**Staff:** T. Robbins, P. Sparanese, T. Tanton, H. Dale, M. Montague (Recorder)  
**ABSENT:** M. Hicks, W. Sifert

The meeting was called to order at 12 pm.

**1. APPROVAL OF AGENDA**

**MOVED** by Commissioner Haldane and **SECONDED** by Commissioner Rogers,  
that the Juan de Fuca Water Distribution Commission approve the agenda.

CARRIED

**2. ADOPTION OF MINUTES OF APRIL 1, 2014**

**MOVED** by Commissioner Szpak and **SECONDED** by Commissioner Rogers,  
that the Juan de Fuca Water Distribution Commission adopt the minutes of April 1, 2014 as  
distributed.

CARRIED

**3. CHAIR'S REMARKS**

The Chair remarked as follows:

- He introduced Hailey Dale, the new Communications Coordinator at IWS and welcomed her to the meeting.
- He noted that a meeting was held to discuss water quality issues at Kemp Lake. The District of Sooke has indicated that they are okay with the water line going through Sooke and Island Health are interested in seeing the project move forward.
- He reported on a meeting held last week regarding the proposed Spirit Bay development and advised that another meeting will be scheduled with the developers of Spirit Bay to ask them to declare their intentions.

**4. PRESENTATIONS/DELEGATIONS**

No one requested to speak.

**5. CORRESPONDENCE**

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Logan,  
that the Juan de Fuca Water Distribution Commission receive the correspondence.

CARRIED

**6. RESIDENTIAL WATER METER REPLACEMENT PROGRAM**

T. Robbins spoke to the report.

**MOVED** by Commissioner Logan and **SECONDED** by Commissioner Rogers,  
that the Juan de Fuca Water Distribution Commission approve, in principal pending ratification of  
the 2015 budget, the replacement of residential water meters at a rate of approximately 1,000  
water meters per year up until 2023, and then maintain a rate of replacement of approximately  
1,000 (Or 4%) thereafter. It is estimated that \$500,000 per year (2014 dollars) would be required  
to fund the program beginning in 2015.

CARRIED

**7. COMMUNITY ALLOTMENT GARDEN WATER RATE FOR WELLAND LEGACY PARK ORCHARD**

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Szpak, that the Juan de Fuca Water Distribution Commission:

1. Recommends that the Town of View Royal's Welland Legacy park at 1215 Stancil Lane be charged the Community Allotment Garden water rate, as amended annually by bylaw, as long as the site is being used for the purposes set out in the Community Allotment Garden definition set out in CRD Bylaw No. 3889; and
2. Direct staff to advise the Town of View Royal of this rate change effective immediately.

CARRIED

**8. UPDATE ON BULK WATER DISPENSING STATIONS - VERBAL**

T. Robbins provided an update on the bulk water dispensing stations. He reported that the following motion was made at the April 1, 2014 meeting regarding bulk water stations:

"That the Juan de Fuca Water Distribution Commission direct staff to complete the third and final bulk water dispensing station in East Sooke, approve the \$50,000 funding requested in the 2014 capital plan, and to amend CRD Bylaw No. 3889 to allow dedicated potable water hydrants or stand-pipes to be built by member municipalities or Electoral areas and administered by the Juan de Fuca Water Distribution Commission staff for the exclusive use of fire departments and certified VIHA approved potable water haulers, which meets or exceeds CRD requirements."

Following the meeting, staff were asked to start working on the design for a water dispensing station on the District of Sooke and Juan de Fuca Electoral Area boundary, which would be funded by community works funds from the Electoral Area Director's budget. The Electoral Area Director, M. Hicks, has now advised that he does not want to pursue this concept any longer.

Work continues on the construction of the third water dispensing station located in East Sooke as directed by the Commission.

**9. PROPOSED BUDGET MEETING DATE**

The 2015 Capital and Operating Budget will be presented to the Juan de Fuca Water Distribution Commission for review on October 7, 2014.

**10. WATER WATCH**

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Logan, that the Juan de Fuca Water Distribution Commission receive the staff report for information.

CARRIED

**11. NEW BUSINESS**

- The Chair noted that there will not be a Juan de Fuca Water Distribution Commission meeting in August 2014. The next meeting will be held on September 2, 2014.
- T. Robbins reported that Tim Tanton, Senior Manager of Infrastructure Engineering will be leaving the CRD for a position at the Town of Sidney. T. Tanton's last day at IWS will be July 25.

13. **ADJOURNMENT**

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Haldane,  
that the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 12:40 pm.

CARRIED

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Chair

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Secretary

DRAFT