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MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION
Held Tuesday, November 5, 2013, Goldstream Conference Room, 479 Island Highway

PRESENT: **Commissioners:** B. Gramigna, J. Rogers, L. Szpak, K. Williams, H. Haldane, M. Hicks, G. Logan
 Staff: T. Robbins, T. Tanton, P. Sparanese, J. van Niekerk, C. Preece, S. Thaver, M. Montague (Recorder)

ABSENT: W. Sifert

The meeting was called to order at 12:00 pm.

1. APPROVAL OF AGENDA

Three items were added to the agenda:

- Item 6 (b) - Whisperwind Reservoir Removal Contract
- Item 6 (c) - Request for Residential Water Connection on East Sooke Road
- New Business – South Island Water

MOVED by Commissioner Haldane and **SECONDED** by Commissioner Hicks, that the Juan de Fuca Water Distribution Commission approve the agenda as amended.

CARRIED

2. ADOPTION OF MINUTES OF THE MEETING HELD SEPTEMBER 3, 2013

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Rogers, that the Juan de Fuca Water Distribution Commission adopt the minutes of the meeting held September 3, 2013 as distributed.

CARRIED

3. CHAIRS REMARKS

The Chair noted that there will not be a meeting of the Juan de Fuca Water Distribution Commission in December.

4. PRESENTATIONS/DELEGATIONS

- Teresa Hall from South Island Water made a presentation to the Commission, expressing her concerns with the new system implemented for bulk water customers.

5. 2014 CAPITAL AND OPERATING BUDGET

T. Robbins presented the budget. It was requested that Item 6, Bulk Water Station – Rocky Point Road, be removed from the 2014 5 Year Capital Budget.

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Szpak, that the Juan de Fuca Water Distribution Commission recommends that the Capital Regional District Board:

1. Approve the 2014 Capital budget as amended, and the five year capital plan;
2. Approve the 2014 Operating Budget;
3. Approve the 2014 retail water rate of \$1.7892 per cubic metre, adjusted if necessary by any change in the proposed wholesale rate; and
4. Amend the Water Distribution Local Service Conditions, Fees and Charges Bylaw accordingly.

CARRIED

6. a) **STATUS REPORT – JUAN DE FUCA WATER DISTRIBUTION SERVICE/WESTSHORE FIRE SERVICES MEETINGS**

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Szpak, that the Juan de Fuca Water Distribution Commission receive the staff report for information.

CARRIED

b) **WHISPERWIND RESERVOIR REMOVAL CONTRACT**

T. Tanton reported that a tender was issued in late 2012 for removal of the tanks and one bid was received. As the bid was quite high, the contract did not move forward. The bidder has reduced his bid and the tank will now be removed.

c) **REQUEST FOR RESIDENTIAL WATER CONNECTION ON EAST SOOKE ROAD**

A staff report from the Electoral Area Services Committee to the CRD Board regarding a request for residential water connection was handed out for discussion.

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Haldane, That the Juan de Fuca Water Distribution Commission supports the recommendation to the Board that a residential service connection be provided to 6124 East Sooke Road to address a pressing health concern with the existing well, in accordance with RGS servicing policy.

CARRIED

7. **WATER WATCH**

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Rogers, that the Juan de Fuca Water Distribution Commission receive the staff report for information.

CARRIED

8. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

None.

9. **NEW BUSINESS**

South Island Water –

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Szpak, That staff prepare a report on the issue of the bulk water stations, including all correspondence, for the January 2014 meeting of the Juan de Fuca Water Distribution Commission

CARRIED

10. **ADJOURNMENT**

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Hicks, that the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 1:50 pm.

CARRIED

Chair

Secretary