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MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION
Held Tuesday, May 7, 2013, Goldstream Conference Room, 479 Island Highway

PRESENT: **Commissioners:** B. Gramigna, H. Haldane, M. Hicks, J. Rogers, G. Logan, W. Sifert, K. Williams,
 Staff: T. Robbins, M. Montague (Recorder)
 Guests: M. Mahovich, City of Langford; D. Locklear, SD62; A. Stevenson, Associated Engineering

ABSENT: Commissioner L. Szpak

The meeting was called to order at 12:05 pm.

1. APPROVAL OF AGENDA

The following items were added to the agenda:

- Under Item #10 - Report from the Regional Water Supply Commission re standardization of water bills;
- Under New Business – Sooke DCC Projects; and Update on the Wild ARC.

MOVED by Commissioner Logan and **SECONDED** by Commissioner Sifert, that the Juan de Fuca Water Distribution Commission approve the agenda as amended.

CARRIED

2. ADOPTION OF MINUTES OF THE MEETING HELD MARCH 5, 2013

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Williams, that the Juan de Fuca Water Distribution Commission adopt the minutes of the meeting held March 5, 2013 as distributed.

CARRIED

3. CHAIRS REMARKS

The Chair remarked as follows:

- He noted that at the last meeting he reported that he was a member of the recruitment team for the new General Manager of Integrated Water Services. He reported that Ted Robbins had been selected as the new General Manager by the team and the official announcement was made on March 14, 2013.
- He noted that CRD Integrated Water Services is offering public tours of the watershed and water supply facilities this week in celebration of National Drinking Water Week.
- He welcomed M. Mahovich, D. Locklear, and A. Stevenson to the meeting.

4. PRESENTATIONS/DELEGATIONS

None.

5. LETTER TO THE EDITOR RE: CRD WORKING TO UPGRADE JUAN DE FUCA WATER LINES

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Williams, that the Juan de Fuca Water Distribution Commission receive the letter to the editor re: CRD Working to Upgrade Juan de Fuca Water Lines for information.

CARRIED

6. UPDATE ON THE FIRE FLOW PROGRAM

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Haldane, that the Juan de Fuca Water Distribution Commission receive the staff report for information.

CARRIED

7. CORRESPONDENCE – LETTER TO MUNICIPALITIES RE: DCC BYLAW AMENDMENTS AND CONSOLIDATION

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Haldane, that the Juan de Fuca Water Distribution Commission receive the letter to municipalities re: DCC Bylaw Amendments and Consolidation for information.

CARRIED

8. AMENDMENTS TO THE DEVELOPMENT COST CHARGE BYLAW FOR JUAN DE FUCA WATER DISTIRBUTION TO INLCUDE DISTRICT OF HIGHLANDS

MOVED by Commissioner Logan and **SECONDED** by Commissioner Rogers, that the Juan de Fuca Water Distribution Commission recommend to the CRD Board that Bylaw No. 3904 “Development Cost Charges Bylaw (Juan de Fuca Water Distribution) Bylaw No 1, 2000, Amendment Bylaw No. 7, 2013” be introduced and read a first and second time, and read a third time.

CARRIED

9. AMENDMENT TO WESTHILLS AGREEMENT

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Logan, that the Juan de Fuca Water Distribution Commission direct CRD staff to work with City of Langford staff to amend the Westhills Agreement to include the entire Glen Lake Secondary School lot on the basis that the school site will not be serviced from the Juan de Fuca Water Distribution System.

CARRIED

10. RELATIONSHIPS BETWEEN WATER PRICIING, DECLINING WATER DEMAND AND SOURCE WATER QUANTITY AND QUALITY

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Haldane, that the Juan de Fuca Water Distribution Commission receive the staff report for information.

CARRIED

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Haldane, that the Juan de Fuca Water Distribution Commission direct staff to bring back a report on the feasibility of adding a consumption history chart to the water bill.

CARRIED

11. WATER WATCH

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Haldane, that the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

12. QUESTIONS FROM MEMBERS OF THE PUBLIC

None.

13 NEW BUSINESS

Sooke DCC Projects – Commissioner Sifert advised that she received a request from Janet Evans regarding DCC funding in Sooke. The Chair noted that any questions regarding Sooke DCCs should be brought forward by the representative for Sooke. He advised that this item be tabled until a discussion can be held with staff at the District of Sooke.

Update on the Wild ARC – T. Robbins reported that a review of the fees and charges bylaw for Juan de Fuca is underway. Legal counsel is currently reviewing the bylaw before it comes to the Commission for consideration.

Kemp Lake Water System – Commissioner Hicks enquired about the status of the request from Kemp Lake Water Improvement District. T. Robbins advised that staff are currently looking at the costs for providing service to Kemp Lake and a status report will be provided to the Commission at the next meeting.

14. ADJOURNMENT

MOVED by Commissioner Logan and **SECONDED** by Commissioner Sifert, that the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 1:25 pm.

CARRIED

Chair

Secretary