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**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION  
Held Tuesday, February 5, 2013, Goldstream Conference Room, 479 Island Highway**

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**PRESENT:**      **Commissioners:** B. Gramigna, H. Haldane, V. Vowels (for M. Hicks), J. Rogers,  
G. Logan, W. Sifert, K. Williams  
                  **Staff:** T. Robbins, M. Montague (Recorder)

The meeting was called to order at 12 pm.

**1. ELECTION OF CHAIR AND VICE CHAIR**

T. Robbins called for nominations for the position of Chair of the Juan de Fuca Water Distribution Commission for 2013.

Commissioner Rogers nominated Commissioner Gramigna.

T. Robbins called for nominations a second and third time and hearing none, proclaimed Commissioner Gramigna Chair of the Juan de Fuca Water Distribution Commission for 2013 by acclamation. Commissioner Gramigna assumed the Chair.

The Chair called for nominations for Vice Chair of the Juan de Fuca Water Distribution Commission for 2013.

Commissioner Logan nominated Commissioner Rogers.

The Chair called for nominations a second and third time and hearing none, proclaimed Commissioner Rogers Vice-Chair of the Juan de Fuca Water Distribution Commission for 2013 by acclamation.

**2. AGENDA FORMAT STANDARDIZATION**

The Chair reported that the current agenda has been provided in the new corporate format, with no coloured cover page and no individual page numbering.

**3. APPROVAL OF AGENDA**

The following items were added to the agenda under New Business:

- Grant Road Resurfacing
- Update on Earthquake Preparedness
- Walfred Pump Station

**MOVED** by Commissioner Haldane and **SECONDED** by Commissioner Rogers,  
that the Juan de Fuca Water Distribution Commission approve the agenda as amended.

CARRIED

**4. ADOPTION OF MINUTES OF THE MEETING HELD DECEMBER 4, 2012**

**MOVED** by Commissioner Sifert and **SECONDED** by Commissioner Logan,  
that the Juan de Fuca Water Distribution Commission adopt the minutes of the meeting held  
December 4, 2012 as distributed.

CARRIED

**5. CHAIRS REMARKS**

The Chair thanked the members for showing their continued confidence in him by electing him Chair for another year.

**6. PRESENTATIONS/DELEGATIONS**

None.

**7. SOOKE/OTTER POINT WATER EXTENSION**

Commissioner Haldane reported that the Otter Point area in Sooke is not included in the DCC Program and it was agreed that a meeting of all stakeholders will be organized by Commissioner Haldane to discuss this item further.

**8. WATER DISTRIBUTION MAIN REPLACEMENT PROGRAM – 2012 PROGRAM SUMMARY**

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Sifert, that the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

**9. 5 YEAR FIRE FLOW UPGRADE PROGRAM – 2012 (YEAR 1) PROGRAM SUMMARY**

**MOVED** by Commissioner Logan and **SECONDED** by Commissioner Rogers, that no changes be made to the 5 year fire flow upgrade program without approval from the Juan de Fuca Water Distribution Commission.

CARRIED

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Logan, that the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

**10. ESTABLISHMENT OF NEW WATER RATE CLASS**

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Sifert, that the Juan de Fuca Water Distribution Commission direct staff to:

1. Amend *Bylaw No. 3821, Capital Regional District Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2012*, to include a clause stating, "If any section, sub-section, paragraph, fee or charge imposed by this bylaw is found to be invalid by a court of competent jurisdiction, then it may be severed from the bylaw without affecting the validity of the remainder of the bylaw."; and
2. Establish a new class and water rate under *Bylaw No. 3821, Capital Regional District Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2012*, described as *Non-Profit Organization – Wild Animal Rehabilitation Facility*; the water rate for this class shall be the Regional Water Supply annual wholesale water rate.

CARRIED

**11. WATER WATCH**

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Sifert, that the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

**12. NEW BUSINESS**

Grant Road Resurfacing – Commissioner Haldane reported that the Engineer at Sooke has advised that the work on Grant Road cannot be done as it interferes with CRD Integrated Water Services (IWS) upcoming work. IWS will provide clarification to the Sooke Engineer regarding the scope of work planned along this road.

Earthquake Preparedness – T. Robbins reported that staff are currently putting together a recovery plan for all IWS systems. This report will be available by August 2013 and will be provided to the Commission at that time.

Walfred Pump Station – T. Robbins reported that the Walfred Pump Station is performing well and has been turned over to the CRD for operation.

Every Drop Counts – Commissioner Rogers reported on a presentation made to the Water Advisory Committee by K. Pearson from the Environmental Partnerships division of Environmental Sustainability on the Grade 2 water curriculum. He reminded members that the media launch is scheduled for February 14, 2013 from 1 pm to 2 pm at Doncaster Elementary School.

**13. ADJOURNMENT**

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Haldane, that the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 1:05 pm.

CARRIED

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Chair

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Secretary