



Making a difference...together

**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION
Held Tuesday, November 6, 2012, Goldstream Conference Room, 479 Island Highway**

PRESENT: **Commissioners:** B. Gramigna (C), H. Haldane, M. Hicks, J. Rogers, G. Logan, W. Sifert, K. Williams
 Staff: T. Robbins, T. Tanton, C. Preece, J. van Niekerk, S. Thaver, M. Montague (Recorder)

The meeting was called to order at 12 pm.

1. APPROVAL OF AGENDA

The following items were added to the agenda:

- Video Recording of Commission Meetings; and
- Expansion of Otter Point Water Line

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Hicks, that the Juan de Fuca Water Distribution Commission approve the agenda as amended.

CARRIED

2. ADOPTION OF MINUTES OF THE MEETING HELD SEPTEMBER 4, 2012

Commissioner Rogers asked for an update on the issue of video recording Commission meetings. Commissioner Hicks reported that video recording of Commission/Committee meetings is allowed and the person recording the meeting does not have to say who he works for. The Chair of the meeting has the right to maintain order and can tell the recorder what part of the room he can record from. It was also noted that the recording is to start when the meeting is called to order and end when the meeting adjourns.

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Logan, that the Juan de Fuca Water Distribution Commission adopt the minutes of the meeting held September 4, 2012 as distributed.

CARRIED

3. CHAIRS REMARKS

The Chair noted the 2013 budget will be reviewed at today's meeting and Integrated Water Services senior staff are in attendance.

4. PRESENTATIONS/DELEGATIONS

None.

5. 2013 CAPITAL AND OPERATING BUDGET

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Logan, that the Juan de Fuca Water Distribution Commission recommends that the Capital Regional District Board:

1. Approve the 2013 Capital Budget and 2014-2017 Capital Plan;
2. Approve the 2013 Operating Budget;
3. Approve the 2013 retail water rate of \$1.7032 per cubic metre, adjusted if necessary by any change in the proposed wholesale rate; and
4. Amend the Water Distribution Local Service Conditions, Fees and Charges Bylaw accordingly.

CARRIED

6. WILD ARC RATE REDUCTION REQUEST

T. Robbins provided a verbal update on the request from the Wild Arc for a rate reduction. He noted that, under the Local Government Act, it states that a specific class would have to be defined in order to provide a rate reduction. Further research is being conducted on this item and a legal opinion has been requested. A report will be brought back to this Commission providing additional information.

7. DELIVERY OF POTABLE WATER FOLLOWING AN EARTHQUAKE

T. Robbins provided a verbal update on the work being done on this item. The summary document on the last three major earthquakes will be used as a resource when modifying our existing emergency response procedures. The report is available for viewing and/or downloading at <http://www.waterrf.org/Pages/Projects.aspx?PID=4408>. A staff report will be brought back to this Commission in early 2013.

8. WATER WATCH

MOVED by Commissioner Sifert and **SECONDED** by Commissioner Logan, that the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

9. NEW BUSINESS

- Expansion of Otter Point Water Line

Commissioner Haldane requested information on the process for extending the water line on Otter Point Road. It was suggested that a meeting be set up with CRD staff to discuss this issue in further detail and, if it is applicable, a staff report will be brought back to this Commission for discussion and consideration.

10. ADJOURNMENT

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Haldane, that the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 1:30 pm.

CARRIED

Chair

Secretary