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**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION
Held Tuesday, May 1, 2012, Goldstream Conference Room, 479 Island Highway, Victoria, BC**

PRESENT: **Commissioners:** B. Gramigna (C), W. Sifert, G. Logan, H. Haldane (12:12 pm),
M. Hicks, J. Mendum (12:05 pm)
Staff: J. Hull, C. Gottfred, M. Montague (Recorder)

ABSENT: Commissioner Rogers

1. CALL TO ORDER

The meeting was called to order at 12 pm.

2. APPROVAL OF AGENDA

MOVED by Commissioner Sifert and **SECONDED** by Commissioner Logan,
that the Juan de Fuca Water Distribution Commission approve the agenda as distributed.

CARRIED

3. ADOPTION OF MINUTES OF THE MEETING HELD MARCH 6, 2012

MOVED by Commissioner Sifert and **SECONDED** by Commissioner Logan,
that the Juan de Fuca Water Distribution Commission adopt the minutes of the meeting held March 6,
2012 as distributed.

CARRIED

4. CHAIRS REMARKS

The Chair remarked that it is unlikely there will be a Commission meeting in June.

(Commissioner Mendum joined the meeting.)

5. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

**6. AMENDMENT TO BYLAW 2538, WATER DISTRIBUTION LOCAL SERVICE AREA
ESTABLISHMENT BYLAW NO. 1, 1997**

MOVED by Commissioner Sifert and **SECONDED** by Commissioner Mendum
that the Juan de Fuca Water Distribution Commission recommend to the CRD Board that Bylaw No.
3820, *Water Distribution Local Service Area Establishment Bylaw No. 1, 1997, Amendment No. 4,*
2012 be introduced and read a first and second time, and read a third time.

CARRIED

**7. BYLAW 3821, CAPITAL REGIONAL DISTRICT WATER DISTRIBUTION LOCAL SERVICE
CONDITIONS, FEES AND CHARGES BYLAW NO. 1, 2012**

J. Hull reported that the bylaw has been reviewed by legal counsel and the proposed changes are
highlighted in the draft bylaw.

MOVED by Commissioner Logan and **SECONDED** by Commissioner Sifert,
that the Juan de Fuca Water Distribution Commission recommend to the CRD Board that Bylaw
No. 3821, *Capital Regional District Water Distribution Local Service Conditions, Fees and Charges,*
Bylaw No. 1, 2012 be introduced and read a first and second time, read a third time and adopted.

CARRIED

Commissioner Hicks excused himself from the meeting for the next item, citing a conflict of interest, as the recommendation is to award the contract to a client of his.

8. NEW WALFRED PUMP STATION – AWARD OF CONTRACT 2012-673

MOVED by Commissioner Mendum and **SECONDED** by Commissioner Sifert, that the Juan de Fuca Water Distribution commission award the contract for the New Walfred Pump Station (tender reference No. 2012-673) to Kinetic Construction Ltd. for the amount of \$1,627,020.64 including HST.

CARRIED

(Commissioner Hicks rejoined the meeting.)
(Commissioner Haldane joined the meeting.)

9. WATER WATCH

MOVED by Commissioner Sifert and **SECONDED** by Commissioner Hicks, that the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

10. NEW BUSINESS

The Chair noted that he recently took the pledge to drink CRD tap water.

11. ADJOURNMENT

MOVED by Commissioner Mendum and **SECONDED** by Commissioner Sifert, that the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 12:15 pm.

CARRIED

Chair

Secretary