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MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION
Held Tuesday, September 6, 2011, Goldstream Conference Room, 2nd Floor, 479 Island Highway,
Victoria, BC

PRESENT: **Commissioners:** B. Gramigna (C), J. Evans, J. Mendum, J. Rogers, W. Sifert
Staff: J. Hull, T. Tanton, D. Goddard, J. Marr, M. Montague (Recorder)

REGRETS: Commissioner M. Hicks, G. Logan

1. CALL TO ORDER

The meeting was called to order at 12:00 p.m.

2. APPROVAL OF AGENDA

MOVED by Commissioner Mendum and **SECONDED** by Commissioner Rogers,
that the Juan de Fuca Water Distribution Commission approve the agenda as distributed.

CARRIED

3. ADOPTION OF MINUTES OF THE MEETING HELD JULY 5, 2011

MOVED by Commissioner Evans and **SECONDED** by Commissioner Sifert,
that the Juan de Fuca Water Distribution Commission adopt the minutes of the meeting held
July 5, 2011 as distributed.

CARRIED

4. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

5. CORRESPONDENCE

J. Hull reported that AWWARF is doing a study on the impact of the earthquake in New Zealand and Japan, which will be available in 2012. CRD Integrated Water Services will be reviewing information provided in the report in relation to the distribution system. It was agreed to add this item to the February agenda of the Juan de Fuca Water Distribution Commission for discussion.

MOVED by Commissioner Mendum and **SECONDED** by Commissioner Rogers,
that the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

6. REVIEW OF DEVELOPMENT COST CHARGES

MOVED by Commissioner Evans and **SECONDED** by Commissioner Sifert,
That the Juan de Fuca Water Distribution Commission:

1. Accept the report "Development Cost Charge Update, 2011" as prepared by Urban Systems; and
2. Recommend to the Board that Bylaw No. 3805, "Development Cost Charges Bylaw (Juan de Fuca Water Distribution), No. 1, 2000, Amendment Bylaw No. 5, 2011", be introduced and read a first and second time and read a third time.

MOVED by Commissioner Evans and **SECONDED** by Commissioner Rogers,
that the Juan de Fuca Water Distribution Commission table the motion until the October 4, 2011 meeting.

CARRIED

7. AWARD OF TENDER FOR SUPPLY OF VEHICLE (BACK HOE)

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Mendum, that the Juan de Fuca Water Distribution Commission award the tender to replace Unit FBH004 to Parker Pacific in the amount of \$106,977.35 and remarket the existing truck, Unit FBH004, through BC Auction.

CARRIED

8. WALFRED PUMP STATION – AWARD OF ENGINEERING SERVICES CONTRACT

MOVED by Commissioner Mendum and **SECONDED** by Commissioner Rogers, that the Juan de Fuca Water Distribution Commission award the contract for the “Engineering Services for the Design, Tendering and Construction of the New Walfred Pump Station” to Stantec Consulting Limited in the amount of \$111,971.60 (including HST).

CARRIED

9. FINANCIAL UPDATE

J. Hull noted that there are no concerns with the budget at this point and a formal update will be provided at the October meeting of the Juan de Fuca Water Distribution Commission.

10. WATER WATCH

MOVED by Commissioner Evans and **SECONDED** by Commissioner Sifert, that the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Mendum, that the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 12:45 p.m.

CARRIED

Chair

Secretary