



**REPORT TO JUAN DE FUCA WATER DISTRIBUTION COMMISSION
MEETING OF TUESDAY, JUNE 8, 2010**

SUBJECT COMPREHENSIVE UPDATE OF THE DEVELOPMENT COST CHARGE BYLAW

PURPOSE

The purpose of this report is to recommend the award of contract for the Comprehensive Update of the Development Cost Charge (DCC) Bylaw.

BACKGROUND

The original bylaw was enacted in 2000 and has been amended on four occasions, March 2002, January 2004, April 2005, and October 2007. Given the rapid pace of development over the last 6 years we are recommending a comprehensive review of the current bylaw.

The original DCC study and updates were undertaken by the same engineering firm; Urban Systems Ltd. Urban System has developed a high level of expertise in the development and implementation of DCCs and an intimate knowledge of the Juan de Fuca water system. Therefore, we requested a detailed proposal, sole source, from Urban Systems Limited. A comprehensive work plan was developed, which includes meeting with each municipality to obtain up-to-date planning information, confirm servicing standards, use the hydraulic water model to determine capital planning requirements, hold workshops with CRD staff and other stakeholders to provide background to the existing DCC program and discuss benefit factor, municipal assist factor, growth projections and rate calculation methodology, prepare the DCC program and financial model, hold a public information meeting, hold a meeting with local developers, prepare final report, and update the bylaw and required presentations. The review will take into consideration the implications of Bill 11 – 2010, *Miscellaneous Statutes Amendment Act (No. 2), 2010*.

FINANCIAL IMPLICATIONS

The total fee proposal negotiated for the project “Comprehensive Update of the Development Cost Charge Bylaw” by Urban System Limited is \$127,456. In the 2010 budget, \$150,000 was carried for this project.

RECOMMENDATION

That the Juan de Fuca Water Distribution Commission award the contract for the “Comprehensive Update of the Development Cost Charge Bylaw” to Urban Systems Limited in the amount of \$127,456.

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