

# Juan de Fuca Emergency Planning Committee Meeting

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7 June 2011

CRD Conference Room, 6868 West Coast Road, Sooke, BC

**Attendance:** See Attendance Sheet at page 5

**Call to Order:** The meeting was called to order at 1900 hours by G. OBriain.

**Introductions:** None

**Regrets:** K. Brehart, M. Evans. I. Elliott, F. Madill, B. Webb

**Approval of Agenda:** G. OBriain added under New Business – Tsunami Sirens. Motion to accept with this addition by J. Grant, seconded by B. Meikle, carried

**Adoption of Minutes:** The minutes of the 3<sup>rd</sup> May 2011 meeting were presented for adoption. The only change is that there was no SAR table at the Rotary Auction. Motion to accept with this change by B. Broster, second by R. Gibbins, carried

**Presentations:** Brian Longeway, BCAS, made a presentation on Triage. He has given his presented to G. OBriain. It included the use of Unified Command; the use of the START triage system with four tape colors to indicate the severity of injuries, and the list of things in the BCAS Ready Kits. Please see presentation in Power Point, attached.

## Old Business:

- A. Volunteers for critical positions: G. OBriain stated that these positions still need to be filled.
- B. Juan de Fuca Emergency Website: G. OBriain reported that the Website has been launched. It appears that the Japanese and Chinese governments were among the first to access our website.
- C. Training: G. OBriain reported that there will be a Table Top exercise in East Sooke this coming Saturday, covering an evacuation. In September we have a Table Top covering the Malahat and Jordan River (time may slip to October). The Malahat exercise will be held in the Malahat area – location to be determined, and the Jordan River TT will cover a fire threatening the dam; it will be held on a weekday. During the discussion of the Malahat TT it was agreed that this will be moved to October due to T. Dixon being away in September. **Action Item: G. OBriain will get a new schedule done.**
- D. Emergency and Communication Plans for Schools: deferred
- E. Relocation of Container, presently at Butler Brothers: G. OBriain stated that he is still awaiting word from BCAS.

## New Business:

- A. Agenda Items for next meeting: G. OBriain asked that any agenda items for the September 2011 meeting be given to him by 20<sup>th</sup> August.
- B. Table Top Training: S. Wright and B. Longeway asked if there could be a TT exercise on a meeting night, since it is difficult to get time scheduled for attending TT exercises on the weekend. It was also suggested that reports could be submitted via email, thus shortening or eliminating the need for a meeting and only having a TT that evening. The following questions were brought forth: What time to

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start the TT? 1800 was suggested and do just one scenario G. OBriain said that he will try to schedule a TT in October and see how it goes.

**Motion: J. Grant made the following motion – Run a short TT from 1800 to 21:30 every other meeting, beginning in October 2011 as needed.** Seconded by T. Mehler, carried

- C. TT Final Reports: G. OBriain stated that SOPs are being established. He feels it would be worthwhile setting up a working group to formulate policy, record and disseminate the policies within JdFEA.
- D. Tsunami Sirens: G. OBriain stated that there is a need for sirens at Gordon's Beach, French Beach, and likely in Elliottsville – which could be determined this after tonight's testing in Port Renfrew. G. OBriain would like this committee to endorse applying for a grant for these sirens. Discussion: T. Mehler stated that if the siren from the old fire hall were to be placed on a pole at the new Fire Hall it should be heard without problems. It was suggested that BC Hydro may provide a siren at Jordan River.

## Reports:

- A. **Commission Chair:** J. Grant reported that they have had one meeting and are going to be having another one, concerning budget.
- B. **Emergency Coordinator:** G. OBriain reported that an information session was held at Willis Point with some 40 people in attendance. Presentations were made by Steve Holland, Allison Bird from the Geoscience Center, and Ian Elliott. On May 19<sup>th</sup> a TT was held for first responders and 14 people attended this one. An Information Session was held for Fortis by Steve Holland and G. OBriain and 42 people attended. Efforts will be made to finalize fall and winter training and budget.
- C. **Directors:**
  - 1) **ESS Director:** B. Broster reported that she went to the ESS meeting in May. She is trying to get supplier agreements in place. The last meeting will be in June before the summer break. She stated that she has gotten no interest from people in JdF, in attending Registration Referrals course.
  - 2) **Training Director:** no report
  - 3) **EOC Director:** no report
  - 4) **Public Relations and Media Director:** no report
  - 5) **Telecommunications Director:** B. Meikle emphasized that the PEP frequencies should not be used for anything that they are designated to be used for or by individuals not authorized to use them. Apparently there are some radios in the Shirley area that are being used on PEP frequencies they are not authorized for and this could become a legal situation if the practice is not stopped immediately. B. Meikle and B. Webb are trying to get two radios back from Shirley, and D. Bernadet has been asked to stop using the frequencies. P. Johnson will talk with D. Bernadet about making sure this stops. The two radios are Motorola and belong to SAR and are needed to be returned.
- D. T'Sou-ke Representative: G. OBriain stated that the T'Sou-ke First Nations is setting up an EP committee.
- E. Pacheedaht representative: no report
- F. CRD Director/Alternative: no report
- G. CRD Manager Protective Services: no report
- H. Sooke Emergency Coordinator: no report

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**I. BCAS:**

- 1) Port Renfrew: R. Gibbins stated that staffing in PR is still good. An agreement has been reached allowing them to use a portion of the Rec Centre as storage.
- 2) Sooke: no report

**J. Fire Departments:**

- 1) East Sooke: no report
- 2) Port Renfrew: no report
- 3) Willis Point: no report
- 4) Otter Point: no report
- 5) Shirley: no report
- 6) Sooke: no report

**K. RCMP:** S. Wright stated that it was a busy weekend in PR with 12 people in cells. There has been a strong showing of RCMP in PR to dissuade crime in the Port Renfrew area. His staff is staying in a PR hotel. Calls for service are down and staffing is almost up to full strength. They have had huge success in getting intoxicated drivers off the road.

**L. SAR:**

- 1) Ground Search and Rescue: B. Meikle reported that it has been quiet. They attended an all day training session at Camp Thunderbird; and have been able to use some newly trained SAR personnel.
- 2) Marine Search and Rescue: no report.

**M. Community Coordinators:**

- 1) East Sooke: J. Grant stated that there will be TT in East Sooke on Saturday.
- 2) Otter Point: no report
- 3) Port Renfrew: T. Mehler reported that they now have control of the Rec Centre and will be able to use one room in the Rec Centre for emergency use and also use a space over the room for storage. He tried communicating with Communications from Brown's Mtn. He will give call information to B. Meikle.
- 4) Willis Point: G. OBriain stated that there was an information session dealing with earthquakes and tsunami, which was attended by 40 people (on a hockey night). He discovered that to the west of Willis Point Rd on Mark Ln that the rock is volcanic and to the right is granite.
- 5) Shirley: no report
- 6) Jordan River: B. Dick reported that there was a potentially very serious fire and the Shirley FD and many other FD answered the call.
- 7) Malahat: T. Dixon asked about the status of the meeting with Sybil at the CVRD. **Action Item: G. OBriain is to check on this.** B. Broster has opened the door and Sybil is willing to talk with T. Dixon.

**N. Community Liaison:** no report

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**Next Meeting:**

- A. Planning Committee:** 1900 hours CRD Bldg, 6 September 2011
- B. Commission Meeting:** 1700 hours, SAR Campus, 9 June 2011
- C. EOC Team** – at the call of the EOC Director
- D. Table Top** – 0900 hours 11 June 2011 at East Sooke FH

**Adjournment:** T. Mehler made the motion for adjournment at 2045 hrs.

Approved/Not approved

G. A. OBriain  
Chair

L. J. OBriain  
Recorder

Date:

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## Attendance Record

Status	Name	Position	
Present	George OBriain	JdF Emergency Program - Coordinator/ Chair	
	Bill Meikle	JdF Communications - Director	
	Ted Mehler	Port Renfrew - Community Coordinator	
	Barb Broster	JdF ESS - Assistant Director	
	Bryon Longeway	BCAS	
	Jeri Grant	East Sooke - Community Coordinator	
	Robert Dick	Jordan River CC	
	Ted Dixon	Malahat Community Coordinator	
	J. Jennings	JdF Emergency Program	
	Paul Johnson	Shirley	
	Ron Gibbins	BCAS – Port Renfrew Unit Chief	
	Steve Wright	Sooke RCMP	
Regrets	Travis Whiting	CRD – Protective Services – Manager	
	Rob VanVeen	Shirley Fire Department	
	Rob Roe	Unit Chief – Coast Guard Auxiliary	
	Gordon Planes	T’Sou-ke Nation	
	Brian Webb	JdF Communications - Deputy Director	
	Dominique Bernardet	Shirley - Community Coordinator	
	Roger Beck	East Sooke Fire Department	
	Mark Evans	Otter Point CC	
	Fred Madill	JdF EOC Director	

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	Kevan Brehart	Otter Point Fire Department
	Rick Armour	Marine Search and Rescue
	Steve Sorensen	Sooke Fire Department
	Dave Court	Sooke ESS
	Donovan Ray	Shirley Fire Department
	Richard McLeod	Sooke Fire Department
<b>Guest</b>	Linda OBriain	Taking minutes