

# Juan de Fuca Emergency Planning Committee Meeting

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3 May 2011

SAR Campus, 2827C Idlemore Road, Sooke, BC

**Call to Order:** I. Elliott called the meeting to order at 1913 hrs.

- A. Introductions: None stated
- B. Regrets: None stated

**Approval of Agenda:** The agenda was approved as presented. Motion by J. Grant, seconded by W. Meikle, carried.

**Adoption of Minutes:** The minutes of the 5 April 2011 meeting were presented for approval. Motion to accept the minutes by R. Beck and seconded by R. Gibbons, carried.

**Presentations:** No presentations.

## Old Business:

- A. Volunteers for critical positions: We need a Training Director, PR and Media Director. The unfulfilled positions are creating a workload on the Emergency Coordinator that slows the momentum of the program advances.
- B. VI Emergency Preparedness Conference – 15 – 17 April:
  - (i) The JdF tables with the earthquake machine and presentations of ‘earthquakes’, ‘tsunamis’, and ‘radiation’ went over well;
  - (ii) There were over 250 delegates;
  - (iii) 31 where in group lodging;
  - (iv) 20 booths; and
  - (v) Challenges were parking and food quantities.
- C. Juan de Fuca Emergency Website – official launching. June date will be the official launching.
- D. Training Plan: Group Lodging Workshop on 28 May. An updated training spreadsheet will be issued over the summer.

## New Business:

- A. Agenda items for next meeting at end of May.
- B. Table Top exercise to be held 19 May for First Responders. Meal to be available at 1730 hrs. Table Top commences at 1800 hrs. The final reports are used to develop policy within JdF EA.
- ~~C. Table at the Sooke Rotary Auction was set up and manned by Sooke ESS. SAR had a table at the Sooke Rotary Auction.~~
- D. Radios for Malahat and East Sooke. Matter discussed and to be considered in budget discussions.

## Reports:

- A. Commission Chair: There will be a meeting soon regarding budget
- B. Emergency Coordinator: A ‘Tsunami Night’ held at East Sooke Fire Hall on 18 April was a success with over 40 participants.

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C. Directors:

- 1) ESS Director: B. Broster gave an overview of current and ongoing activities. Barb also assisted the Red Cross in school presentations
- 2) Training Director: no report.
- 3) EOC Director: no report.
- 4) Public Relations and Media Director: no report
- 5) Telecommunications Director: Attended a roundtable with JdF, SSI and SGI.

D. T'Sou-ke Representative: not present

E. Pacheedaht Representative: not present

F. CRD Director/Alternative: not present

G. CRD Manager Protective Services: no report.

H. Sooke Emergency Coordinator: no report.

I. BCAS

- 1) Port Renfrew: R. Gibbins stated that all is OK.
- 2) Sooke: same report from J. Lamontagne.

J. Fire Departments:

- 1) East Sooke: Reported some members attended a tsunami briefing and reported on CREST IVRs
- 2) Port Renfrew: not present
- 3) Willis Point: not present
- 4) Otter Point: K. Brehart attended, with other first responders, on 11 April attending a First Responders Radio Interoperability.
- 5) Shirley: Working on a Radio Communications plan.
- 6) Sooke: Reported on recent activities and the many lessons learned from the Malahat tanker crash. Talking with CRD about material response sharing

K. RCMP: no report

L. SAR:

- 1) Ground SAR: Reported recent activities and recruit training. JdF GSAR has sixty members.
- 2) Marine SAR: Reported 16 recruits coming on board and on the purchase of their new rescue boat for October 11.

M. Community Coordinators:

- 1) East Sooke: See attached report.
- 2) Otter Point: Mark is moving to Kamloops and is hoping that Al Wickheim will replace him as Community Coordinator.
- 3) Port Renfrew: no report
- 4) Willis Point: no report
- 5) Shirley: no report
- 6) Jordan River: no report
- 7) Malahat: Concerns expressed for upcoming training that for a highway closure, emphasis that training concentrate on highest probability, not highest consequence.

N. Community Liaison: no report

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**Public Comments:** none

**Date of Next Meetings:**

- A. Planning Committee – 1900 hrs, 7 June 2011
- B. Commission Meeting – at the call of the Chair
- C. EOC Team – at call of Director

**Adjournment:** R. Beck made motion for adjournment at 2035 hrs.

Attendance Record 5 April 2011

Status	Name	Position
Present	Ian Elliott	EA Manager of Emergency Coordinators / A/Chair
	Bill Meikle	JdF Communications - Director
	Jeri Grant	East Sooke - Community Coordinator
	Barb Broster	JdF ESS - Assistant Director
	Janna Lamontagne	BCAS
	Robert Dick	Jordan River CC
	Richard McLeod	Sooke Fire Department
	Ron Gibbins	BCAS – Port Renfrew Unit Chief
	Kevan Brehart	Otter Point Fire Department
	Roger Beck	East Sooke Fire Department
	Ted Dixon	Malahat Community Coordinator
	Mark Evans	Otter Point CC
Regrets	Travis Whiting	CRD – Protective Services – Manager
	G. OBriain	JdF Emergency Coordinator
	Steve Wright	Sooke RCMP
	Bryon Longeway	BCAS
	Linda OBriain	Recorder
	Ted Mehler	Port Renfrew - Community Coordinator
	Rob Roe	Unit Chief – Coast Guard Auxiliary
	Marcella Planes	T'Sou-ke Nation
	Dominique Bernardet	Shirley - Community Coordinator
	Fred Madill	JdF EOC Director
	Rick Armour	Marine Search and Rescue
	Dave Court	Sooke ESS
	Brian Webb	JdF D/Communications Director
Steve Sorensen	Sooke Fire Department	
Guest	Paul Johnson	Shirley