

**Juan de Fuca Emergency Planning Committee Meeting  
Agenda  
1900 hrs, Tuesday 3<sup>rd</sup> May, 2011  
SAR Campus at 2028C Idlemore Road, Sooke, BC**

- 1. Call to Order**
  - A. Introductions
  - B. Regrets:
- 2. Approval of Agenda.**
- 3. Adoption of Minutes.** Minutes for 5<sup>th</sup> April 2011.
- 4. Presentations.** Presentation on Triage will be given at the June meeting
- 5. Old Business**
  - A. Volunteers for critical positions.
  - B. VI Emergency Preparedness Conference on 15 – 17 Apr 11 - Update by B. Broster and R. McLeod.
  - C. Juan de Fuca Emergency Website – launched
  - D. Training Plan – I. Elliott
  - E. Emergency and communication plans for schools
  - F. Relocation of container presently at Butler Bros. – deferred to June meeting
- 6. New Business**
  - A. Agenda items for next meeting.
  - B. Table Top training 18 May – 1730 hrs covering First Responders at CRD Building.
  - C. Table Top Final Reports – establishing SOPs.
- 7. Reports**
  - A. Commission Chair
  - B. Emergency Coordinator.
  - C. Directors
    - (1) ESS Director
    - (2) Training Director
    - (3) EOC Director
    - (4) Public Relations & Media Director
    - (5) Telecommunications Director.
  - D. T'Sou-ke representative
  - E. Pacheedaht representative
  - F. CRD Director/Alternate
  - G. CRD Manager EA Emergency Programs
  - H. Sooke Emergency Coordinator
  - I. BCAS
    - (1) Port Renfrew

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- (2) Sooke
- J. Fire Departments
  - (1) East Sooke
  - (2) Port Renfrew
  - (3) Willis Point
  - (4) Otter Point
  - (5) Shirley
  - (6) Sooke
- K. RCMP
- L. SAR
  - (1) Ground Search and Rescue
  - (2) Marine Search and Rescue
- M. Community Coordinators
  - (1) East Sooke
  - (2) Otter Point
  - (3) Port Renfrew
  - (4) Willis Point
  - (5) Shirley
  - (6) Jordan River
  - (7) Malahat
- N. Community Liaison

**8. Public Comments** (10 minutes)

**9. Date of Next Meetings**

- A. Planning committee – 1900 hrs, CRD Building, 7 June 2011
- B. Commission meeting – 1900 hrs, SAR Campus, 26 May 2011
- C. EOC Team – At the call of the EOC Director
- D. Table Top - 1730 hrs, CRD Building, 18 May 2011

**10. Adjournment**